

**CERTIFICATION OF UNDERTAKING EARLY PROCUREMENT ACTIVITIES
(EPA)**

I hereby certify that **LAND REGISTRATION AUTHORITY** has successfully undertaken Early Procurement Activities (EPA) for at least 91.02% of the value of eligible Procurement based on the agency's Indicative Annual Procurement Plan consistent with the National Expenditure Plan (NEP) for Fiscal Year 2023 in the following amounts:

Description¹	Total Amount (in PhP)
a. Total Amount in Indicative APP	<u>426,840,088.00</u>
b. Less: Exclusion ²	<u>13,229,288.00</u>
c. Total Value of eligible EPA projects [c=(a-b)]	<u>413,610,800.00</u>
d. Amount of Successful ³ EPA projects	<u>388,514,000.00</u>
e. Percentage of Successful EPA [e=d/c]*100]	<u>91.02%</u>

This Certification is being made in compliance with the General Administration and Support Services Target of the Guidelines on the Grant of the Performance-Based Bonus for the Fiscal Year 2023, of the Administrative Order No. 25 Inter-Agency task Force on the Harmonization of National Government Performance Monitoring, Information, and Reporting Systems Memorandum Circular No.2020-1, pursuant to the Implementation of EPA under Government Procurement Policy Board Circular No. 06-2019.

The undersigned attests to the accuracy of all information contained herein based on the available records and information that can be verified with the **LAND REGISTRATION AUTHORITY** and the Philippine Government Electronic Procurement System.

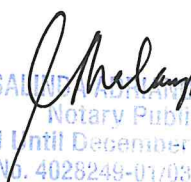
IN WITNESS HEREOF, I have hereunto affixed my signature on JAN 31 2023 in QUEZON CITY Philippines.


ATTY. TRISTAN E. DE GUZMAN
Officer-in-Charge, Administrator

SUBSCRIBE AND SWORN to before me this JAN 31 2023 in QUEZON CITY, Philippines, with affiant exhibiting me his/her _____ issued on _____ at _____.

NOTARY PUBLIC

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Series of 2023


ATTY. ROSALINDA MONTENEGRO
Notary Public
Valid until December 31, 2023
PTR No. 4028249-01/03/2023-Q.C.
IBP OR No. 263982-71-03-2023-Q.C.
Roll No. 68465
MCLE Compliance No. VII-0021672-14 April 2025

Land Registration Authority Indicative Annual Procurement Plan Non-CSE for FY 2023

Code (PAP)	Procurement Program/Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Program/Activity/Project)
				Advertising/ Posting of IB/REI	Submission/ Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
OPERATIONS	Judicial Title Forms (Philans)	Property & Supply Section	NP-53.5 Agency-to-Agency	1st Quarter	1st Quarter	1st Quarter	1st Quarter	GOP	300,514,000.00	300,514,000.00		Through MOA with Bangko Sentral ng Pilipinas (BSP)
OPERATIONS	Accountable Form 51 (Continuous Form)	Property & Supply Section	NP-53.5 Agency-to-Agency	1st Quarter	1st Quarter	1st Quarter	1st Quarter	GOP	10,200,000.00	10,200,000.00		Government Procurement Policy Board Resolution No. 05-2010 dated October 29, 2010, which provides for the procurement and or printing of accountable forms and sensitive high quality / volume printing requirements shall only be undertaken by recognized government printers, namely Bangko Sentral ng Pilipinas, National Printing Office and APO Production Unit, Inc.
OPERATIONS	Accountable Form 51 (Personalized Carbonless O.R)	Property & Supply Section	NP-53.5 Agency-to-Agency	1st Quarter	1st Quarter	1st Quarter	1st Quarter	GOP	400,000.00	400,000.00		
GAS	Transportation and Delivery Expenses	Property & Supply Section	NP-53.5 Agency-to-Agency	1st Quarter	1st Quarter	1st Quarter	1st Quarter	GOP	2,262,000.00	2,262,000.00		Through MOA with Philpost
GAS	Cashier's Safety Vault	Property & Supply Section	NP-53.9 - Small Value Procurement	3rd Quarter	3rd Quarter	3rd Quarter	3rd Quarter	GOP	360,000.00	360,000.00		For the use of the Registries of Deeds and the offices of the LRA Central Office
GAS	Manual Typewriter Machine	Property & Supply Section	NP-53.9 - Small Value Procurement	3rd Quarter	3rd Quarter	3rd Quarter	3rd Quarter	GOP	59,850.00	59,850.00		For the use of the Registries of Deeds and the offices of the LRA Central Office
GAS	Four Drawers Filing Cabinet	Property & Supply Section	NP-53.9 - Small Value Procurement	1st Quarter	1st Quarter	1st Quarter	1st Quarter	GOP	673,200.00	673,200.00		For the use of the Registries of Deeds and the offices of the LRA Central Office
GAS	2 Hp Window Type ACU	Property & Supply Section	NP-53.9 - Small Value Procurement	1st Quarter	1st Quarter	1st Quarter	1st Quarter	GOP	590,400.00	590,400.00		For the use of the Registries of Deeds and the offices of the LRA Central Office
GAS	Open Type Shelves	Property & Supply Section	NP-53.9 - Small Value Procurement	1st Quarter	1st Quarter	1st Quarter	1st Quarter	GOP	900,000.00	900,000.00		
GAS	Training for PACD/frontliners (CO and RD)	CART	Negotiated Procurement	2nd Quarter	2nd Quarter	2nd Quarter	2nd Quarter	GOP	84,200.00	900,000.00		CART Training
GAS	Information, Education and Communication (IEC) Materials	CART	NP-53.9 - Small Value Procurement	2nd Quarter	2nd Quarter	2nd Quarter	2nd Quarter	GOP	263,340.00	263,340.00		Tarpauline, posters, flyers, name plates.
GAS	Provision of Janitorial Service	GSD	Competitive Bidding	1st Quarter	1st Quarter	1st Quarter	1st Quarter	GOP	24,000,000.00	24,000,000.00		Janitorial services in the LRA Central office and its Registries of Deeds nationwide (for 12 months)
GAS	Provision of Security Service	GSD	Competitive Bidding	1st Quarter	1st Quarter	1st Quarter	1st Quarter	GOP	64,000,000.00	64,000,000.00		Security services in the LRA Central office and its Registries of Deeds nationwide (for 12 months)
GAS	Newspaper Subscription	GSD	NP-53.9 - Small Value Procurement	1st Quarter	1st Quarter	1st Quarter	1st Quarter	GOP	223,344.00	223,344.00		Provision of newspaper in the LRA (for 12 months)
GAS	Provision of Drinking Water	GSD	NP-53.9 - Small Value Procurement	1st Quarter	1st Quarter	1st Quarter	1st Quarter	GOP	475,200.00	475,200.00		Provision of drinking water in the LRA (for 12 months)
OPERATIONS	Replacement of tiles, repainting of walls and replacement of lighting fixtures of Registry of Tarlac City	GSD	NP-53.9 - Small Value Procurement	1st Quarter	1st Quarter	1st Quarter	1st Quarter	GOP	693,000.00	693,000.00		Location: Registry of Deeds of Tarlac City
OPERATIONS	Waterproofing and repainting of Misamis Occidental and Oroquieta City (Twin RD)	GSD	Competitive Bidding	1st Quarter	1st Quarter	1st Quarter	1st Quarter	GOP	1,000,000.00	1,000,000.00		Location: Twin Registry of Deeds of Misamis Occidental and Oroquieta City
GAS	Development of IEC Materials (Cosulancy)	PMD	NP-53.9 - Small Value Procurement	1st Quarter	1st Quarter	1st Quarter	1st Quarter	GOP	500,000.00	500,000.00		PMD Training
GAS	Development of 5 Year Strategic Plan	PMD	Competitive Bidding	1st Quarter	1st Quarter	1st Quarter	1st Quarter	GOP	2,100,000.00	2,100,000.00		For Consultancy and LRA Strategic Planning Workshop
GAS	Strategic Thinking and Planning Training Course	PMD	NP-53.9 - Small Value Procurement	1st Quarter	1st Quarter	1st Quarter	1st Quarter	GOP	75,000.00	75,000.00		PMD Training

GAS	Policy Formulation/Development Training Course	PMD	NP-53-9 - Small Value Procurement	2nd Quarter	2nd Quarter	2nd Quarter	2nd Quarter	2nd Quarter	2nd Quarter	Gop	75,000.00	75,000.00		PMD Training
GAS	Fundamentals of Project Management Training	PMD	NP-53-9 - Small Value Procurement	2nd Quarter	2nd Quarter	2nd Quarter	2nd Quarter	2nd Quarter	2nd Quarter	Gop	62,500.00	62,500.00		PMD Training
GAS	Program/Project Monitoring and Evaluation (PM&E) Training	PMD	NP-53-9 - Small Value Procurement	2nd Quarter	2nd Quarter	2nd Quarter	2nd Quarter	2nd Quarter	2nd Quarter	Gop	70,000.00	70,000.00		PMD Training
GAS	Women's Month Celebration (Advocacy shirt, tarp printing expenses, tokens, prizes, meals, and incidental expenses)	GAD	Negotiated Procurement	1st Quarter	1st Quarter	1st Quarter	1st Quarter	1st Quarter	1st Quarter	Gop	419,700.00	419,700.00		For Women's Month Celebration
GAS	PRIDE Month Celebration (Advocacy shirt, tarp printing expenses, tokens, prizes, meals, and incidental expenses)	GAD	Negotiated Procurement	2nd Quarter	2nd Quarter	2nd Quarter	2nd Quarter	2nd Quarter	2nd Quarter	Gop	369,700.00	369,700.00		For Pride Month Celebration
GAS	Forum on Magna Carta of Women and Laws related to Violation against Women, Gender Sensitivity Training, Gender Empowerment, and/or Gender Issues and Updates (Training expenses, tokens, meals and incidental expenses)	GAD	Negotiated Procurement	1st Quarter	1st Quarter	1st Quarter	1st Quarter	1st Quarter	1st Quarter	Gop	445,050.00	445,050.00		For Forum on Magna Carta of Women Laws related to Violation against Women, Gender Sensitivity Training, Gender Empowerment, and/or Gender Issues and Updates
GAS	GAD Planning, Programming and Budgeting (Training expenses, tokens, meals and other incidental expenses)	GAD	Negotiated Procurement	3rd Quarter	3rd Quarter	3rd Quarter	3rd Quarter	3rd Quarter	3rd Quarter	Gop	117,400.00	117,400.00		For GAD Planning, Programming & Budgeting
GAS	18-Day Campaign to End VAWC (Procurement of tarp printing expenses, tokens, meals and other incidental expenses)	GAD	Negotiated Procurement	4th Quarter	4th Quarter	4th Quarter	4th Quarter	4th Quarter	4th Quarter	Gop	274,700.00	274,700.00		For 18-day Campaign to End VAW (Violence Against Women November 2021)
GAS	VAWC Infomercial	GAD	Negotiated Procurement	4th Quarter	4th Quarter	4th Quarter	4th Quarter	4th Quarter	4th Quarter	Gop	50,000.00	50,000.00		For 18-day Campaign to End VAW (Violence Against Women November 2021)
GAS	18-Day Campaign to End VAWC (Printing of Information, Education and Communication (IEC) Materials)	GAD	Negotiated Procurement	4th Quarter	4th Quarter	4th Quarter	4th Quarter	4th Quarter	4th Quarter	Gop	50,000.00	50,000.00		For 18-day Campaign to End VAW (Violence Against Women November 2021)
GAS	Training on the use of Sex-disaggregated data (SDG) and gender analysis tools (Training expenses, tokens, meals and other incidental expenses)	GAD	Negotiated Procurement	1st Quarter	1st Quarter	1st Quarter	1st Quarter	1st Quarter	1st Quarter	Gop	147,400.00	147,400.00		Training on the use of Sex-disaggregated data (SDG) and gender analysis tools
GAS	Training on HGDG, GMEF, GAD Planning and Budgeting (Training expenses, tokens, meals and other incidental expenses)	GAD	Negotiated Procurement	3rd Quarter	3rd Quarter	3rd Quarter	3rd Quarter	3rd Quarter	3rd Quarter	Gop	147,400.00	147,400.00		Training on HGDG, GMEF, GAD Planning and Budgeting (For GFPS)
GAS	GAD Agenda Development/Formulation	GAD	Negotiated Procurement	2nd Quarter	2nd Quarter	2nd Quarter	2nd Quarter	2nd Quarter	2nd Quarter	Gop	1,018,200.00	1,018,200.00		GAD Project
GAS	Tree Planting (Procurement of T-shirts, tarp, and food)	Climate Change Committee	Negotiated Procurement	4th Quarter	4th Quarter	4th Quarter	4th Quarter	4th Quarter	4th Quarter	Gop	58,000.00	58,000.00		For Tree Planting Activity in the Central Office and selected nearby Registries of Deeds
STO	Seminar/training (Procurement of food, tarp, and resource speaker)	Climate Change Committee	Negotiated Procurement	3rd Quarter	3rd Quarter	3rd Quarter	3rd Quarter	3rd Quarter	3rd Quarter	Gop	51,000.00	51,000.00		For Seminar/Training/Symposium
STO	Colored Printer with liquid ink refill for printing only	MITHI	NP-53-9 - Small Value Procurement	2nd Quarter	2nd Quarter	2nd Quarter	2nd Quarter	2nd Quarter	2nd Quarter	Gop	588,000.00	588,000.00		ICT equipment
STO	Flatbed Scanner	MITHI	NP-53-9 - Small Value Procurement	2nd Quarter	2nd Quarter	2nd Quarter	2nd Quarter	2nd Quarter	2nd Quarter	Gop	120,000.00	120,000.00		ICT equipment
STO	Yearly Anti-Virus Software (for Desktop Computers & Laptop Computers and Servers)	MITHI	Competitive Bidding	1st Quarter	1st Quarter	1st Quarter	1st Quarter	1st Quarter	1st Quarter	Gop	1,392,000.00	1,392,000.00		ICT software
STO	Toner Cartridge (TK-1175) for 349 units of Kyocera Ecosys M264dawn Printers	MITHI	Direct Contracting	3rd Quarter	3rd Quarter	3rd Quarter	3rd Quarter	3rd Quarter	3rd Quarter	Gop	4,032,000.00	4,032,000.00		ICT supplies
STO	Toner Cartridge (TK-8113) for 25 units of Kyocera Ecosys M4125idn Printers	MITHI	Direct Contracting	3rd Quarter	3rd Quarter	3rd Quarter	3rd Quarter	3rd Quarter	3rd Quarter	Gop	660,000.00	660,000.00		ICT supplies

STO	Toner Cartridge (TK-6329) for 11 units of Kyocera Taskalfa 4002i Large Network Multi-Function Copier	MITHI	Direct Contracting	3rd Quarter	3rd Quarter	3rd Quarter	3rd Quarter	3rd Quarter	GOP	800,800.00	800,800.00		ICT supplies
STO	Toner Cartridge for 20 units Ricoh IM 2702 Medium Size Copier	MITHI	NP-53 9 - Small Value Procurement	3rd Quarter	3rd Quarter	3rd Quarter	3rd Quarter	3rd Quarter	GOP	432,000.00	432,000.00		ICT supplies
STO	Thermal Paper rolls (4" diameter, 3.25" width, 1.5" core diameter) for Queuing System in 2 Registry of Deeds Offices and 1 One-Stop-Shop with Touch Media Kiosk Terminals	MITHI	NP-53 9 - Small Value Procurement	2nd Quarter	2nd Quarter	2nd Quarter	2nd Quarter	2nd Quarter	GOP	100,000.00	100,000.00		ICT supplies
STO	Thermal Paper rolls (120mm roll diameter, 80mm width, 1.5" inner core diameter) for Queuing System in 20 Registry of Deeds Offices using ordinary computers	MITHI	NP-53 9 - Small Value Procurement	2nd Quarter	2nd Quarter	2nd Quarter	2nd Quarter	2nd Quarter	GOP	45,000.00	45,000.00		ICT supplies
STO	Set of Toner Cartridges for HP MFP M280nw Multi-Function Colored Printer (Black, Cyan, Yellow, Magenta)	MITHI	Competitive Bidding	2nd Quarter	2nd Quarter	2nd Quarter	2nd Quarter	2nd Quarter	GOP	2,250,000.00	2,250,000.00		ICT supplies
STO	Set of Toner Cartridges for Large Format (36 inches) HP MFP HP T830 Printer (Black, Cyan, Yellow, Magenta)	MITHI	NP-53 9 - Small Value Procurement	2nd Quarter	2nd Quarter	2nd Quarter	2nd Quarter	2nd Quarter	GOP	368,000.00	368,000.00		ICT supplies
STO	Set of Colored Cartridges for Large Format (24 inches) HP MFP HP DesignJet T1600 Printer (Black, Cyan, Yellow, Grey, and Magenta Ink Cartridge)	MITHI	NP-53 9 - Small Value Procurement	2nd Quarter	2nd Quarter	2nd Quarter	2nd Quarter	2nd Quarter	GOP	800,000.00	800,000.00		ICT supplies
STO	Structured Cabling Supplies	MITHI	NP-53 9 - Small Value Procurement	2nd Quarter	2nd Quarter	2nd Quarter	2nd Quarter	2nd Quarter	GOP	164,604.00	164,604.00		ICT supplies
STO	Liquid Ink Refill for Colored Printer (with Refillable Liquid Ink)	MITHI	NP-53 9 - Small Value Procurement	2nd Quarter	2nd Quarter	2nd Quarter	2nd Quarter	2nd Quarter	GOP	621,600.00	621,600.00		ICT supplies
STO	ICT Repair and Maintenance for Non-Printing Equipment (Computer, Biometric Equipment, CCTV related equipment, Microphone Discussion System components, Sound System Components, LED TVs, and other non printing equipment)	MITHI	NP-53 9 - Small Value Procurement	As needed	As needed	As needed	As needed	As needed	GOP	259,000.00	259,000.00		ICT Maintenance and Repair (Non-Printing Equipment)
STO	One Year Renewal of Fortigate-200D Unified Threat Management Bundle	MITHI	NP-53 9 - Small Value Procurement	1st Quarter	1st Quarter	1st Quarter	1st Quarter	1st Quarter	GOP	190,000.00	190,000.00		ICT Maintenance and Repair (Non-Printing Equipment)
STO	One Year Maintenance of Four HP Servers	MITHI	NP-53 9 - Small Value Procurement	1st Quarter	1st Quarter	1st Quarter	1st Quarter	1st Quarter	GOP	350,000.00	350,000.00		ICT Maintenance and Repair (Non-Printing Equipment)
STO	One Year Maintenance of One Cisco Core Switch and Twelve Layer 2 switches	MITHI	NP-53 9 - Small Value Procurement	1st Quarter	1st Quarter	1st Quarter	1st Quarter	1st Quarter	GOP	200,000.00	200,000.00		ICT Maintenance and Repair (Non-Printing Equipment)
STO	ICT Repair and Maintenance for Printing Equipment (Parts replacement including labor cost for all printers, copiers and related printing equipment, including maintenance kits for printers and copiers)	MITHI	NP-53 9 - Small Value Procurement	As needed	As needed	As needed	As needed	As needed	GOP	450,000.00	450,000.00		ICT Maintenance and Repair (Printing Equipment)
STO	Office Productivity Training Related	MITHI	NP-53 9 - Small Value Procurement	3rd Quarter	3rd Quarter	3rd Quarter	3rd Quarter	3rd Quarter	GOP	34,000.00	34,000.00		ICT Training
STO	AutoCAD Training	MITHI	NP-53 9 - Small Value Procurement	2nd Quarter	2nd Quarter	2nd Quarter	2nd Quarter	2nd Quarter	GOP	75,000.00	75,000.00		ICT Training
STO	QGIS Mapping Training	MITHI	NP-53 9 - Small Value Procurement	2nd Quarter	2nd Quarter	2nd Quarter	2nd Quarter	2nd Quarter	GOP	50,000.00	50,000.00		ICT Training

STO	Practical Techniques in Data Management	MITHI	NP-53.9 - Small Value Procurement	2nd Quarter	2nd Quarter	2nd Quarter	2nd Quarter	2nd Quarter	GoP	13,500.00	13,500.00		ICT Training
STO	Data Analysis using Statistical Package for Social Sciences (SPSS)	MITHI	NP-53.9 - Small Value Procurement	3rd Quarter	3rd Quarter	3rd Quarter	3rd Quarter	3rd Quarter	GoP	14,000.00	14,000.00		ICT Training
STO	ICT Resource and Acquisition - Project Terms of Reference	MITHI	NP-53.9 - Small Value Procurement	2nd Quarter	2nd Quarter	2nd Quarter	2nd Quarter	2nd Quarter	GoP	75,000.00	75,000.00		ICT Training
STO	Time Series Analysis and Basic Forecasting	MITHI	NP-53.9 - Small Value Procurement	3rd Quarter	3rd Quarter	3rd Quarter	3rd Quarter	3rd Quarter	GoP	13,500.00	13,500.00		ICT Training
STO	Project Management (Fundamental)	MITHI	NP-53.9 - Small Value Procurement	3rd Quarter	3rd Quarter	3rd Quarter	3rd Quarter	3rd Quarter	GoP	12,500.00	12,500.00		ICT Training

Prepared by:


ATTY. MARY ROSE B. ALCONABA
 Head, BAC-PGSM Secretariat

Reviewed by:


ATTY. FAYE ANGELA M. PASCUA
 Chairman, BAC-PGSM

Approved by:


ATTY. GERARDO P. SIRIOS
 Administrator