

Mandatory Registration Information

This form is to be accomplished pursuant to **LRA Circular No. 17-2021 issued on August 3, 2021**, with subject, "Use of LRA Guides for the Improved Entry of Mandatory Registration Information for Transactions in the Registries of Deeds".



Transaction:

Cancellation or Release of Real Estate Mortgage

To the Registrant:

The filling-up and submission of this form will facilitate the encoding process of our Registry Offices as it will dispense with the searching of data from voluminous documents. You may also encode, instead, the information by using the link www.clrp.com.ph. Thank you for performing your civic duty of assisting our Government particularly the Registry Personnel in their encoding of your transaction.

(Signed) **Renato D. Bermejo**
Administrator, LRA

- I. **Loan Amount** _____ (Refer to the annotation at the back of the title)
- II. **Title Type:** Original Certificate of Title No. _____;
Transfer Certificate of Title No. _____;
Condominium Certificate of Title No. _____.
- III. **Mortgagor (If Natural Person)**
Name of Registered Owner _____ (Refer to the annotation at the back of the title).
If married, name of Spouse _____ (Refer to the annotation at the back of the title)
- IV. **Mortgagor (If Corporation, Partnership, Sole Proprietorship, Company, Cooperative, etc.)**
Name of Registered Owner _____ (Refer to the annotation at the back of the title).
- V. **Mortgagee (If Natural Person)**
Name of the Mortgagee _____ (Refer to the annotation at the back of the title)
If married, name of Spouse _____ (Refer to the annotation at the back of the title)
- VI. **Mortgagee (If Corporation, Partnership, Sole Proprietorship, Company, Cooperative, etc.)**
Name of the Mortgagee _____ (Refer to the annotation at the back of the title)
- VII. **Notarial Details for the Cancellation of Real Estate Mortgage Contract**
 - A. **If Notarized Locally:** (Refer to the Cancellation of Real Estate Mortgage Contract)
Doc. No. _____; Page No. _____; Book No. _____; Series of _____;
Place of Notary _____;
Name of Notary Public _____;
Date of Notarization _____. (Located below the Acknowledgement portion)

B. If Notarized Outside the Philippines: *(Refer to the Cancellation of Real Estate Mortgage Contract)*

Doc. No. _____; Page No. _____; Book No. _____; Series of _____;
Place of Notary _____;
Name of Notary Public _____;
Name of Secretary of State _____;
Name of Consular Official / Place of Embassy or Consulate _____ /
_____; *(Note: If the document is notarized by a Consular
Official, there is no need to fill-up the name of the Notary Public & Secretary of State)*
Date of Notarization _____. *(Located below the Acknowledgement portion)*

CERTIFICATION

I hereby confirm that the details herein provided are accurate and complete as extracted from the deed, title, instrument, or document submitted for registration.

_____/_____
Name and Signature of Presenter / Date