



CERTIFICATION
Undertaking of Early Procurement Activities (EPA)

I hereby certify that **LAND REGISTRATION AUTHORITY** has successfully undertaken Early Procurement Activities for at least 76.932% of the value of eligible Procurement Projects based on the agency's Indicative Annual Procurement Plan/s consistent with the National Expenditure Plan for Fiscal Year 2021 in the following amounts:

Description ¹	Total Amount (in PhP)
a. Total Amount in Indicative APP	<u>443,335,975.55</u>
b. Less: Exclusions ²	<u>9,308,260.55</u>
c. Total Value of eligible EPA projects [c=(a-b)]	<u>434,027,715.00</u>
d. Amount of Successful ³ EPA projects	<u>333,907,726.80</u>
e. Percentage of Successful EPA [e=d/c]*100]	<u>76.932%</u>

This Certification is being made in compliance with the General Administration and Support Services Target of the Guidelines on the Grant of the Performance-Based Bonus for the Fiscal Year 2020, of the Administrative Order No. 25 Inter-Agency Task Force on the Harmonization of National Government Performance Monitoring, Information, and Reporting Systems Memorandum Circular No. 2020-1, pursuant to the Implementation of EPA issued under Government Procurement Policy Board Circular No. 06-2019.

The undersigned attests to the accuracy of all information contained herein based on available records and information that can be verified with the **LAND REGISTRATION AUTHORITY** and the Philippine Government Electronic Procurement System.

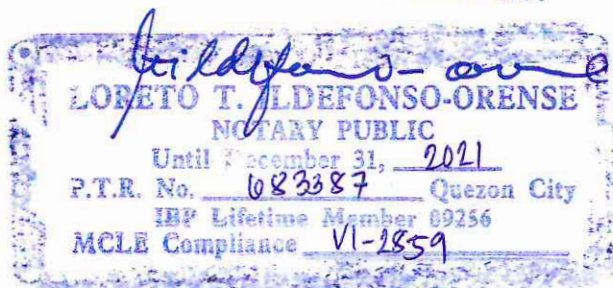
IN WITNESS HEREOF, I have hereunto affixed my signature on _____ in _____ Philippines.

RENATO D. BERMEJO
Administrator

SUBSCRIBED AND SWORN to before me this 01 FEB 2021, in _____, Philippines, with affiant exhibiting me his/her _____ issued on _____ at QUEZON CITY.

NOTARY PUBLIC

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¹ Amount and values refer to the Approved Budget for the Contract.

² GPPB Circular 06-2019 dated 17 July 2019

³ Section 4.2 of DBM Circular 2018-8 dated 30 July 2018 provides that "Early Procurement activities shall refer to pre-procurement conference until post-qualification of bids and recommendation by the Bids and Awards Committee (BAC) to award the contract to the winning bidder. Therefore EPA is considered successfully conducted if the necessary steps prior to the award were undertaken.



REPUBLIKA NG PILIPINAS
KAGAWARAN NG KATARUNGAN
PANGASIWAAN SA PATALAAN NG LUPAIN
East Avenue cor. NIA Road
Quezon City

LRA BAC-PGSM RESOLUTION No. 2020-28
(Pursuant to Indicative Annual Procurement Plan for FY 2021)

**FOR THE EARLY IDENTIFICATION, ITEMIZING, AND PROCUREMENT OF
PROJECTS PURSUANT TO THE 2021 ANNUAL PROCUREMENT PLAN OF THE
LAND REGISTRATION AUTHORITY AND OTHER PROGRAMS AND
ACTIVITIES ALIGNED THERETO**

WHEREAS, The Inter-Agency Task Force on the Harmonization of National Government Performance Monitoring, Information and Reporting Systems (Administrative Order No.25, s. 2011) has issued Memorandum Circular No. 2020-1 dated June 2, 2020 prescribing the Guidelines on the Grant of the Performance Based-Bonus (PBB) for Fiscal Year (FY) 2020;

WHEREAS, among the requirements for the agencies to be qualified for the grant of FY 2020 PBB is the conduct of Early Procurement Activities (EPA) for at least 50% of the total value of eligible Procurement Projects included in the proposed budget of the department/agency in the FY 2021 National Expenditure Program (NEP);

WHEREAS, the Committee received the Indicative FY 2021 Work and Financial Plans (WFPs) Project Procurement Management Plans (PPMPs) for Non common Use Supplies and Equipment;

WHEREAS, the WFPs and PPMPs was consolidated by the BAC into an indicative APP for FY 2021 pursuant to Section 7.3.4 of the Revised IRR of R.A 9184 and posted on the agency Transparency Seal on September 30, 2020;

WHEREAS, in the meeting held by the Bids and Awards Committee for the Procurement of Goods, Services and Materials (BAC-PGSM) on 01 October 2020, the body saw it fit to commit to the early procurement of the projects of the agency for FY 2021 as reflected in the Indicative APP;

NOW, THEREFORE, We the members of BAC-PGSM *RESOLVE* as we hereby *RESOLVE*, to:

1. COMMENCE the procurement of the above-listed projects;
2. DIRECT the BAC-PGSM Secretariat to cause the preparation and posting of the necessary documents therefor;

RESOLVED, this 5th day of October 2020 at the Land Registration Authority, Quezon City.


AMELIA G. MERLUZA
Member


NESTOR I. MISALUCHA
Member


MEILINA F. PANGDAN
Member



SARAH LYN D. MANZANAL
Member



JAYFERSON F. MEDRANO
Member



JOEL MARI MARTIN M. BIGORNIA
Vice Chairperson



ARMANDO M. DE LEON
Chairman

Approved / Disapproved



RENATO D. BERMEJO
Administrator

RESOLUTION No. 2020-28



Land Registration Authority Indicative Annual Procurement Plan (Non-CSE) for FY 2021

Code (PAP)	Procurement Program/Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Program/Activity/Project)
				Advertisement/Posting of IBRE	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
OPERATIONS	Judicial Title Forms (Philanis)	Property & Supply Section	NP-53.5 Agency-to-Agency	1st Quarter of 2021	1st Quarter of 2021	1st Quarter of 2021	1st Quarter of 2021	GoP	281,987,995.00	281,987,995.00		Through MOA with Bangko Sentral ng Pilipinas (BSP)
GAS	Accountable Form 51 (Continuous Form)	Property & Supply Section	NP-53.5 Agency-to-Agency	1st Quarter of 2021	1st Quarter of 2021	1st Quarter of 2021	1st Quarter of 2021	GoP	10,000,000.00	10,000,000.00		Government Procurement Policy Board Resolution No. 05-2010 dated October 29, 2010, which provides for the procurement and or printing of accountable forms and sensitive high quality / volume printing requirements shall only be undertaken by recognized government printers, namely Bangko Sentral ng Pilipinas, National Printing Office and APO Production Unit, Inc.
GAS	Accountable Form 51 (Personalized Carbonless O.R)	Property & Supply Section	NP-53.5 Agency-to-Agency	1st Quarter of 2021	1st Quarter of 2021	1st Quarter of 2021	1st Quarter of 2021	GoP	64,000.00	64,000.00		Procurement Service (PS) as default mode of procurement for commonly used supplies pursuant to the Procurement Reform Act. Competitive bidding or alternative mode of procurement may later be resorted to if item is not available in the PS or no viable access to PS.
GAS	Common Use Supplies and Materials available at Procurement Services	Property & Supply Section	NP-53.5 Agency-to-Agency	1st Quarter of 2021	1st Quarter of 2021	1st Quarter of 2021	1st Quarter of 2021	GoP	17,271,000.00	17,271,000.00		Through MOA with Philpost
GAS	Transportation and Delivery Expenses	Property & Supply Section	NP-53.5 Agency-to-Agency	1st Quarter of 2021	1st Quarter of 2021	1st Quarter of 2021	1st Quarter of 2021	GoP	2,186,000.00	2,186,000.00		
GAS	Filing Cabinet	Property & Supply Section	Competitive Bidding	1st Quarter of 2021	1st Quarter of 2021	1st Quarter of 2021	1st Quarter of 2021	GoP	1,452,000.00	1,452,000.00		
GAS	Senior Executive Table	Property & Supply Section	NP-53.9 - Small Value Procurement	2nd Quarter of 2021	2nd Quarter of 2021	2nd Quarter of 2021	2nd Quarter of 2021	GoP	185,500.00	185,500.00		
GAS	Sanitizing Machine for Documents	Property & Supply Section	NP-53.9 - Small Value Procurement	2nd Quarter of 2021	2nd Quarter of 2021	2nd Quarter of 2021	2nd Quarter of 2021	GoP	34,500.00	34,500.00		Serri Expendable, Furniture and Fixture
GAS	Visitor's Chair	Property & Supply Section	NP-53.9 - Small Value Procurement	1st Quarter of 2021	1st Quarter of 2021	1st Quarter of 2021	1st Quarter of 2021	GoP	145,860.00	145,860.00		
GAS	Senior Executive Chair	Property & Supply Section	NP-53.9 - Small Value Procurement	2nd Quarter of 2021	2nd Quarter of 2021	2nd Quarter of 2021	2nd Quarter of 2021	GoP	418,000.00	418,000.00		
GAS	Open Type Steel Shelves	Property & Supply Section	NP-53.9 - Small Value Procurement	2nd Quarter of 2021	2nd Quarter of 2021	2nd Quarter of 2021	2nd Quarter of 2021	GoP	618,860.00	618,860.00		
GAS	Airconditioning Unit	Property & Supply Section	Competitive Bidding	1st Quarter of 2021	1st Quarter of 2021	1st Quarter of 2021	1st Quarter of 2021	GoP	2,261,540.00	2,261,540.00	1,984,400.00	Property, Plant and Equipment (meets the capitalization threshold of P15,000)
GAS	Paper Shredder	Property & Supply Section	NP-53.9 - Small Value Procurement	2nd Quarter of 2021	2nd Quarter of 2021	2nd Quarter of 2021	2nd Quarter of 2021	GoP	255,000.00	255,000.00	277,140.00	PAGSA Quarterly Training
GAS	Training and Workshop for officials/employees of Budget Division (2-4 personnel)	Budget Division	NP-53.5 Agency-to-Agency	1st Quarter of 2021	1st Quarter of 2021	1st Quarter of 2021	1st Quarter of 2021	GoP	24,000,000.00	24,000,000.00		Janitorial services in the LRA Central office and its Registries of Deeds nationwide
GAS	Provision of Janitorial Service	GSD	Competitive Bidding	1st Quarter of 2021	1st Quarter of 2021	1st Quarter of 2021	1st Quarter of 2021	GoP	56,100,000.00	56,100,000.00		Security services in the LRA Central office and its Registries of Deeds nationwide
GAS	Provision of Security Service	GSD	Competitive Bidding	1st Quarter of 2021	1st Quarter of 2021	1st Quarter of 2021	1st Quarter of 2021	GoP	13,500.00	13,500.00		For earthquake drill
GAS	Procurement of hazard hats, whistle and led miniflashlights	GSD	NP-53.9 - Small Value Procurement	1st Quarter of 2021	1st Quarter of 2021	1st Quarter of 2021	1st Quarter of 2021	GoP	432,000.00	432,000.00		Provision of drinking water in the LRA
GAS	Provision of Drinking Water	GSD	NP-53.9 - Small Value Procurement	1st Quarter of 2021	1st Quarter of 2021	1st Quarter of 2021	1st Quarter of 2021	GoP				

GAS	Newspaper Subscription	GSD	NP-53.9 - Small Value Procurement	1st Quarter of 2021	1st Quarter of 2021	1st Quarter of 2021	1st Quarter of 2021	GoP	223,344.00	223,344.00	Provision of newspaper in the LRA
STO	MITHI ICT for Office Productivity (ICT Software)	ICTD	NP-53.9 - Small Value Procurement	1st Quarter of 2021	1st Quarter of 2021	1st Quarter of 2021	1st Quarter of 2021	GoP	375,800.00	375,800.00	Yearly Subscription Renewal of Antivirus Licenses (FortiClient Telemetry Licenses Endpoint Telemetry & Compliance License subscription) for Desktop & Laptop Computers
STO	MITHI ICT for Office Productivity (ICT Software)	ICTD	NP-53.9 - Small Value Procurement	2nd Quarter of 2021	2nd Quarter of 2021	2nd Quarter of 2021	2nd Quarter of 2021	GoP	288,200.00	288,200.00	Yearly renewal for existing Antivirus Software Kaspersky Antivirus (for Servers, Desktop & Laptop Computers)
STO	MITHI ICT for Office Productivity (ICT Supplies)	ICTD	NP-53.9 - Small Value Procurement	2nd Quarter of 2021	2nd Quarter of 2021	2nd Quarter of 2021	2nd Quarter of 2021	GoP	39,720.00	39,720.00	Cartridges of Sticker Tape ReFill Tze-231V2 for Brother P1-210 Label Maker
STO	MITHI ICT for Office Productivity (ICT Supplies)	ICTD	Direct Contracting	2nd Quarter of 2021	2nd Quarter of 2021	2nd Quarter of 2021	2nd Quarter of 2021	GoP	7,035,840.00	7,035,840.00	Toner Cartridge (TK-1175) for 349 units of Kyocera Ecosys M2640w/L Printers -3pcs each per unit
STO	MITHI ICT for Office Productivity (ICT Supplies)	ICTD	Direct Contracting	2nd Quarter of 2021	2nd Quarter of 2021	2nd Quarter of 2021	2nd Quarter of 2021	GoP	650,000.00	650,000.00	Toner Cartridge (TK-6113) for 25 Units of Kyocera Ecosys M4125dn Printers 3-pcs per Unit
STO	MITHI ICT for Office Productivity (ICT Supplies)	ICTD	Direct Contracting	2nd Quarter of 2021	2nd Quarter of 2021	2nd Quarter of 2021	2nd Quarter of 2021	GoP	480,480.00	480,480.00	Toner Cartridge (TK-6329) for 11 Kyocera Taskalfa 4002i Large Network Multi-Function Copier 3- pcs each per unit
STO	MITHI ICT for Office Productivity (ICT Supplies)	ICTD	NP-53.9 - Small Value Procurement	2nd Quarter of 2021	2nd Quarter of 2021	2nd Quarter of 2021	2nd Quarter of 2021	GoP	288,000.00	288,000.00	Toner Cartridge for 20 unit Ricoh IM Z702 Medium Size Copiers -4pcs Per unit
STO	MITHI ICT for Office Productivity (ICT Supplies)	ICTD	NP-53.9 - Small Value Procurement	2nd Quarter of 2021	2nd Quarter of 2021	2nd Quarter of 2021	2nd Quarter of 2021	GoP	240,960.00	240,960.00	Ink Cartridge TN-3350 for Brother HL5450DN Monochrome Printer 1 each for 200 printers
STO	MITHI ICT for Office Productivity (ICT Supplies)	ICTD	NP-53.9 - Small Value Procurement	2nd Quarter of 2021	2nd Quarter of 2021	2nd Quarter of 2021	2nd Quarter of 2021	GoP	180,000.00	180,000.00	Thermal Paper rolls (4" diameter, 3.25" width, 1.5" core diameter) for Queuing System in 2 Registry of Deeds Offices & 1 One-Stop-Shop with Touch Media Kiosk Terminals [Remark: 20 rolls average per month per RD]
STO	MITHI ICT for Office Productivity (ICT Supplies)	ICTD	NP-53.9 - Small Value Procurement	2nd Quarter of 2021	2nd Quarter of 2021	2nd Quarter of 2021	2nd Quarter of 2021	GoP	564,000.00	564,000.00	Thermal Paper rolls (120mm roll diameter, 80 mm width, 1.5" inner core diameter) for Queuing System in 20 Registry of Deeds Offices using only ordinary computers. [remark: 10 rolls average per month per RD]
STO	MITHI ICT for Office Productivity (ICT Supplies)	ICTD	NP-53.9 - Small Value Procurement	2nd Quarter of 2021	2nd Quarter of 2021	2nd Quarter of 2021	2nd Quarter of 2021	GoP	460,000.00	460,000.00	Black Ink Cartridge for Multi-Function Colored Printer with ADF (HP MFP M280nw) [average of 2 each for 50 Printers in 1 year]
STO	MITHI ICT for Office Productivity (ICT Supplies)	ICTD	Competitive Bidding	1st Quarter of 2021	1st Quarter of 2021	1st Quarter of 2021	1st Quarter of 2021	GoP	550,000.00	550,000.00	Cyan Ink Cartridge for Multi-Function Colored Printer with ADF (HP MFP M280nw) [average of 2 each for 50 Printers in 1 year]
STO	MITHI ICT for Office Productivity (ICT Supplies)	ICTD	NP-53.9 - Small Value Procurement	1st Quarter of 2021	1st Quarter of 2021	1st Quarter of 2021	1st Quarter of 2021	GoP	550,000.00	550,000.00	Yellow Ink Cartridge for Multi-Function Colored Printer with ADF (HP MFP M280nw) [average of 2 each for 50 Printers in 1 year]
STO	MITHI ICT for Office Productivity (ICT Supplies)	ICTD	NP-53.9 - Small Value Procurement	2nd Quarter of 2021	2nd Quarter of 2021	2nd Quarter of 2021	2nd Quarter of 2021	GoP	550,000.00	550,000.00	Magenta Ink Cartridge for Multi-Function Colored Printer with ADF (HP MFP M280nw) [average of 2 each for 50 Printers in 1 year]
STO	ICT Maintenance and Repair	ICTD	NP-53.9 - Small Value Procurement					GoP	258,000.00	258,000.00	ICT Repair and Maintenance for Non-Printing Equipment (Computer, Biometric Equipment, CCTV related equipment, Microphone Discussion System components, LED TV's Cisco Switches Firewall and other non-printing equipment)
STO	ICT Maintenance and Repair	ICTD	NP-53.9 - Small Value Procurement					GoP	2,438,000.00	2,438,000.00	ICT Repair and Maintenance for printing Equipment (Parts replacement including labor cost for all printers, copiers and related printing equipment as needed)
STO	ICT Trainings (ICT for user)	ICTD	NP-53.9 - Small Value Procurement	3rd Quarter of 2021	3rd Quarter of 2021	3rd Quarter of 2021	3rd Quarter of 2021	GoP	90,000.00	90,000.00	Trainor's Training for Office Productivity Software Related (for Central Office Trainings)
STO	ICT Trainings (ICT for user)	ICTD	NP-53.9 - Small Value Procurement	3rd Quarter of 2021	3rd Quarter of 2021	3rd Quarter of 2021	3rd Quarter of 2021	GoP	9,000.00	9,000.00	Adobe Photoshop
STO	ICT Trainings (ICT for user)	ICTD	NP-53.9 - Small Value Procurement	3rd Quarter of 2021	3rd Quarter of 2021	3rd Quarter of 2021	3rd Quarter of 2021	GoP	20,000.00	20,000.00	Adobe Premiere professional
STO	ICT Trainings (ICT for IS Planner)	ICTD	NP-53.9 - Small Value Procurement	3rd Quarter of 2021	3rd Quarter of 2021	3rd Quarter of 2021	3rd Quarter of 2021	GoP	7,500.00	7,500.00	ICT Resource Acquisition Project Terms of Reference
STO	ICT Trainings (ICT for IS Planner)	ICTD	NP-53.9 - Small Value Procurement	3rd Quarter of 2021	3rd Quarter of 2021	3rd Quarter of 2021	3rd Quarter of 2021	GoP	7,500.00	7,500.00	ICT for Development Essentials for Government Managers

STO	ICT Trainings (ICT for Specialist)	ICTD	NP-53.9 - Small Value Procurement	3rd Quarter of 2021	3rd Quarter of 2021	3rd Quarter of 2021	3rd Quarter of 2021	GoP	25,000.00	25,000.00	Windows Server- Installation, Storage and Compute
STO	ICT Trainings (ICT for Specialist)	ICTD	NP-53.9 - Small Value Procurement	3rd Quarter of 2021	3rd Quarter of 2021	3rd Quarter of 2021	3rd Quarter of 2021	GoP	34,500.00	34,500.00	Windows Server- Networking
STO	ICT Trainings (ICT for Specialist)	ICTD	NP-53.9 - Small Value Procurement	3rd Quarter of 2021	3rd Quarter of 2021	3rd Quarter of 2021	3rd Quarter of 2021	GoP	24,500.00	24,500.00	Windows Server- Active Directory Domain Services
STO	ICT Communication	ICTD	Competitive Bidding	1st Quarter of 2021	1st Quarter of 2021	1st Quarter of 2021	1st Quarter of 2021	GoP	7,967,000.00	7,967,000.00	Internet Subscription Renewal for 168 Registries of Doctors Nationwide, plus 2 Central Offices (Total Offices = 170) P3,905,392.16mo Plan- P46,864.7/lyear
STO	CCTV Security Systems for 20 RD Offices	ICTD	Competitive Bidding	1st Quarter of 2021	1st Quarter of 2021	1st Quarter of 2021	1st Quarter of 2021	GoP	4,917,000.00	807,200.00	120 Dome Cameras, 8-channel Network Video Recorder, LED TV (32 inches), UFS
GAS	Special Support Activities: Capacity building	PLANNING MANAGEMENT DIVISION	NP-53.9 - Small Value Procurement	2nd Quarter of 2021	2nd Quarter of 2021	2nd Quarter of 2021	2nd Quarter of 2021	GoP	321,000.00		To be sourced out from training fund
GAS	Special Support Activities: Guidance/ Assistance on QMS Implementation	PLANNING MANAGEMENT DIVISION	NP-53.9 - Small Value Procurement	2nd Quarter of 2021	2nd Quarter of 2021	2nd Quarter of 2021	2nd Quarter of 2021	GoP	69,400.00		To be sourced out from training fund
GAS	Special Support Activities: Internal Quality Audit (IGA)	PLANNING MANAGEMENT DIVISION	NP-53.9 - Small Value Procurement	2nd Quarter of 2021	2nd Quarter of 2021	2nd Quarter of 2021	2nd Quarter of 2021	GoP	338,100.00		To be sourced out from training fund
GAS	Special Support Activities: External Quality Audit (2nd Surveillance)	PLANNING MANAGEMENT DIVISION	NP-53.9 - Small Value Procurement	2nd Quarter of 2021	2nd Quarter of 2021	2nd Quarter of 2021	2nd Quarter of 2021	GoP	325,000.00		To be sourced out from training fund
GAS	Special Support Activities: External Quality Audit (1st Surveillance)	PLANNING MANAGEMENT DIVISION	NP-53.9 - Small Value Procurement	4th Quarter of 2021	4th Quarter of 2021	4th Quarter of 2021	4th Quarter of 2021	GoP	325,000.00		To be sourced out from training fund
GAS	Organizational Development/Policy and IT Systems Assessment and Operational Process Assessment	HRDD & PMD	NP-53.5 Agency-to-Agency	1st Quarter of 2021	1st Quarter of 2021	1st Quarter of 2021	1st Quarter of 2021	GoP	2,750,000.00		DAP-LRA MOA Cost
GAS	Organizational Development/Policy and IT Systems Assessment and Operational Process Assessment	HRDD & PMD	NP-53.5 Agency-to-Agency	1st Quarter of 2021	1st Quarter of 2021	1st Quarter of 2021	1st Quarter of 2021	GoP	2,000,000.00		DAP-LRA MOA Cost
GAS	Seminar/Forum	Drug Free Workplace Assessment Committee	NP-53.9 - Small Value Procurement	2nd Quarter of 2021	2nd Quarter of 2021	2nd Quarter of 2021	2nd Quarter of 2021	GoP	400,376.55	400,376.55	Honorarium for Resources Speaker
GAS	Drug Test	Drug Free Workplace Assessment Committee	NP-53.9 - Small Value Procurement	2nd Quarter of 2021	2nd Quarter of 2021	2nd Quarter of 2021	2nd Quarter of 2021	GoP	300,000.00	300,000.00	Drug testing kits

Approved by:
RENATO D. BERMEJO
 Administrator

Reviewed by:
Dir. ARMANDO M. DE LEON
 Chairman, BAC-PGSM

Prepared by:
Atty. SALVANTE T. ADDEUS ELIZALDE
 Head, BAC-PGSM Secretariat