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REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF BUDGET AND MANAGEMENT
GENERAL SOLANO STREET, SAN MIGUEL, MANILA

ACKNOWLEDGEMENT RECEIPT

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REPUBLIKA NG PILIPINAS
KAGAWARAN NG KATARUNGAN
PANGASIWAAN SA PATALAAN NG LUPAIN
(LAND REGISTRATION AUTHORITY)
East Avenue cor. NIA Road, Quezon City
Website: www.lra.gov.ph

7 September 2022


AMENAH F. PANGANDAMAN

Secretary
Department of Budget and Management
San Miguel, Manila

Ma'am.

Respectfully forwarding the herein attached original copy of duly approved Annual Procurement Plan Common-Use Supplies and Equipment (APP-CSE) of the Land Registration Authority for Fiscal Year 2023.

Very truly yours,


ROBERT PAUL BEMEGIO T. ANCHETA
Chief, Property and Supply Section



APP-CSE 2023 FORM
ANNUAL PROCUREMENT PLAN - COMMON-USE SUPPLIES AND EQUIPMENT (APP-CSE) 2023 FORM

Introduction:

This form contains the common-use supplies and equipment (CSE) carried in stock by the Procurement Service – Department of Budget and Management (PS-DBM) that may be purchased by government agencies. Consistent with the DBM Circular No. 2018-10 dated 08 November 2018, the procurement request for all its CSE requirements. Only agencies with uploaded APP-CSE in the Virtual Store will be able to purchase CSE from the PS-DBM. Note that the items listed on this form have been arranged in accordance with the United Nations Standard Products and Services Code (UNSPSC) APP-CSE template in the Modernized Government Electronic Procurement System (MGEPS).

Reminders:

- 1.0 The APP-CSE form must be accomplished using Microsoft Excel format. The APP-CSE shall be deemed incorrect or invalid if the form used is other than the prescribed format which is downloadable from the Virtual Store.
- 1.0 All information must be provided accurately.
- 1.0 Kindly refer to the CSE catalogue on the PS-DBM website (www.ps-philgeps.gov.ph) for the detailed technical specifications and sample photo of the items.
- 1.0 Do not delete, add, or revise any items or rows on the PART I of this template otherwise the form will be deemed invalid.
- 1.0 Additional rows for other items may be inserted in PART II, if necessary. Note that this is only applicable in the PART II of the form.
- 1.0 Once signed and approved by the Property/Supply Officer, Accountant/Budget Officer, and Head of the Agency/Office, kindly upload the soft copy of the APP-CSE in Microsoft Excel format as well as the original signed copy in Portable Document Format (PDF).
- 1.0 Should there be changes in the agency's CSE requirements, the agency may edit their uploaded APP-CSE directly on their Virtual Store account. However, the agency must ensure that a signed and approved copy of the supplemental APP-CSE form is available. Note that all CSE requirements original APP-CSE form will not be served if not covered by a supplemental APP-CSE.
- 1.0 For further assistance or clarification, agencies may contact the Marketing and Sales Division of PS-DBM through its mobile numbers 09182954426 or 09278478245, or email appcse.helpdesk@ps-philgeps.gov.ph, or visit the PS-DBM website (www.ps-philgeps.gov.ph) for the guide on how to fill-out the APP-CSE.

Note: Consistent with the Memorandum Circular 2022-1 issued by the AO 25 dated 24 March 2022, the APP-CSE for FY 2023 must be submitted on or before 30 September 2022.

Department/Bureau/Office: LAND REGISTRATION AUTHORITY
 Region: NCR
 Address: East Avenue Corner NIA Road
Diliman, Quezon City

Agency Code/UACS: M-008
 Organization Type: _____

Contact Person: ROBERT PAUL T. ANCHETA
 Position: Chief, Property and Supply Sec.
 E-mail: robertpaul.ancheta@lrn.gov.ph
 Telephone/Mobile Nos: 89212036

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total for the Year	
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT		
PART I. AVAILABLE AT PS-DBM (MAIN WAREHOUSE AND DEPOTS)																							
ALCOHOL OR ACETONE BASED ANTISEPTICS																							
12191601-AL-E04	ALCOHOL, Ethyl, 500 mL	bottle	1000	1000	1000	3000	143,550.00	500	500	500	1500	71,775.00	500	500	500	1500	71,775.00	500	500	500	1500	71,775.00	7
12191601-AL-E03	ALCOHOL, Ethyl, 1 Gallon	gallon	25	25	25	75	24,791.25	25	25	25	75	24,791.25	25	25	25	75	24,791.25	25	25	26	76	25,121.80	7
TOOLS AND CRAFTS EQUIPMENT AND ACCESSORIES AND SUPPLIES																							
60121413-CB-P01	CLEARBOOK, 20 transparent pockets, A4	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0
60121413-CB-P02	CLEARBOOK, 20 transparent pockets, legal	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0
60121534-ER-P01	ERASER, plastic/ rubber	piece	100	100	100	300	1,341.00	50	50	50	150	670.50	50	50	50	150	670.50	50	50	50	150	670.50	7
60121524-SP-G01	SIGN PEN, Black, liquid or gel	piece	500	500	500	1500	33,300.00	500	500	500	1500	33,300.00	500	500	500	1500	33,300.00	500	500	500	1500	33,300.00	6
60121524-SP-G02	SIGN PEN, Blue, liquid or gel	piece	2000	1000	1000	4000	88,800.00	500	500	500	1500	33,300.00	500	500	500	1500	33,300.00	500	500	500	1500	33,300.00	8
60121524-SP-G03	SIGN PEN, Red, liquid or gel	piece	500	500	500	1500	33,300.00	300	300	400	1000	22,200.00	300	300	300	900	19,980.00	300	300	300	900	19,980.00	4
60121124-WR-P01	WRAPPING PAPER, kraft, 50 sheets per pack	pack				0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0
AUDIO AND VISUAL EQUIPMENT AND SUPPLIES																							
45121517-DO-C02	DOCUMENT CAMERA, 8 MP	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0
45111609-MM-P01	MULTIMEDIA PROJECTOR, 4000 ANSI Lumens (min.)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0
BATTERIES AND CELLS AND ACCESSORIES																							
26111702-BT-A02	BATTERY, dry cell, size AA, Two (2) pieces per blister pack	pack	100	100	100	300	6,147.00	50	50	50	150	3,073.50	50	50	50	150	3,073.50	50	50	50	150	3,073.50	7
26111702-BT-A01	BATTERY, dry cell, size AAA, Two (2) pieces per blister pack	pack	100	100	100	300	5,502.00	50	50	50	150	2,751.00	50	50	50	150	2,751.00	50	50	50	150	2,751.00	7
26111702-BT-A03	BATTERY, dry cell, size D, Two (2) pieces per blister pack	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0

Item & Specifications		Unit of Measure	Monthly Quantity Requirement																				Total for t		
			Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
CLEANING EQUIPMENT AND SUPPLIES																									
5	47131812-AF-A01	AIR FRESHENER, Aerosol type, 150g	can	100	100	100	300	24,492.00	50	50	50	150	12,246.00	50	50	50	150	12,246.00	50	50	50	150	12,246.00		
6	47131604-BR-S01	BROOM, Soft (Walis Tambo)	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00		
7	47131604-BR-T01	BROOM, Stick (Walis Ting-ting)	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00		
8	47131829-TB-C01	CLEANER, Toilet Bowl and Urinal, 900mL - 1000mL	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00		
9	47131805-CL-P01	CLEANSER, Scouring Powder, 350g	can	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00		
10	47131811-DE-B02	DETERGENT BAR, 140g as packed	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00		
11	47131811-DE-P03	DETERGENT POWDER, all purpose, 1kg	pouch	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00		
12	47131803-DS-A01	DISINFECTANT SPRAY, Aerosol type, 400g	can	100	100	100	300	41,967.00	50	50	50	150	20,983.50	50	50	50	150	20,983.50	50	50	50	150	20,983.50		
13	47131601-DU-P01	DUST PAN, rigid non-breakable plastic	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00		
14	47131802-FW-P02	FLOOR WAX, paste type, red, 2kg	can	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00		
15	47131830-FC-A01	FURNITURE CLEANER, Aerosol type, 300mL	can	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00		
16	73101612-HS-L01	LIQUID HAND SOAP, 500mL	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00		
17	47121804-MP-B01	MOP BUCKET, heavy duty, hard plastic, 30 liters capacity	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00		
18	47131613-MP-H02	MOPHANDLE, heavy duty	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00		
19	47131619-MP-R01	MOPHEAD, made of rayon	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00		
20	47131501-RG-C01	RAGS, all cotton, 1 kilo per bundle	bundle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00		
21	47131602-SC-N01	SCOURING PAD, 5 pieces per pack	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00		
22	47121701-TB-P04	TRASHBAG, black, 37" x 40", XL, 10 pieces per roll or pack	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00		
23	47121702-WB-P01	WASTEBASKET, rigid plastic	piece	100	100	100	300	9,573.00	50	50	50	150	4,786.50	50	50	50	150	4,786.50	50	50	50	150	4,786.50		
COLOR COMPOUNDS AND DISPERSIONS																									
34	12171703-SI-P01	INK, for stamp pad, 50mL	bottle	100	100	100	300	8,673.00	50	50	50	150	4,336.50	50	50	50	150	4,336.50	25	25	25	75	2,168.25		
CONSUMER ELECTRONICS																									
35	52161535-DV-R01	DIGITAL VOICE RECORDER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00		
FACE MASK																									
36	42131713-SM-M06	FACE MASK, 3 ply, fifty (50) pieces per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00		
FILMS																									
37	13111203-AC-F01	ACETATE, 50 meters	roll	5	5	5	15	14,548.20	1	1	1	3	2,909.64	1	1	1	3	2,909.64	1	1	1	3	2,909.64		
38	13111201-CF-P01	CARBON FILM, A4, 100 sheets per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00		
39	13111201-CF-P02	CARBON FILM, Legal, 100 sheets per box	box	15	15	20	50	11,927.00	10	10	10	30	7,156.20	10	10	10	30	7,156.20	10	10	10	30	7,156.20		
FIRE FIGHTING EQUIPMENT																									
40	46191601-FE-M01	FIRE EXTINGUISHER, dry chemical	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00		
41	46191601-FE-H01	FIRE EXTINGUISHER, pure HCFC	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00		
FLAG OR ACCESSORIES																									
42	55121905-PH-F01	PHILIPPINE NATIONAL FLAG	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00		

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total for t
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT	
FURNITURE AND FURNISHINGS																								
13	56101504-CM-B01	MONOBLOC CHAIR, beige	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	
14	56101504-CM-W01	MONOBLOC CHAIR, white	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	
15	56101519-TM-S01	MONOBLOC TABLE, white, 4 seater capacity	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	
16	56101519-TM-S02	MONOBLOC TABLE, beige, 4 seater capacity	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	
HEATING AND VENTILATION AND AIR CIRCULATION																								
17	40101604-EF-C01	ELECTRIC FAN, ceiling mount, orbit type	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	
18	40101604-EF-G01	ELECTRIC FAN, industrial, ground type	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	
19	40101604-EF-S01	ELECTRIC FAN, stand type	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	
20	40101604-EF-W01	ELECTRIC FAN, wall mount	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	
INFORMATION AND COMMUNICATION TECHNOLOGY (ICT) EQUIPMENT AND DEVICES AND ACCESSORIES																								
51	43211507-DSK001	DESKTOP, for Basic Users	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	
52	43211507-DSK002	DESKTOP, for Mid-Range Users	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	
53	43201827-HD-X02	EXTERNAL HARD DRIVE, 1TB	unit	1	2	2	5	13,962.00	2	2	2	6	16,754.40	2	2	2	6	16,754.40	2	2	2	6	16,754.40	
54	43211503-LAP001	LAPTOP, for Mid-range Users	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	
55	43211503-LAP002	LAPTOP, Lightweight	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	
56	43211708-MO-O01	MOUSE, OPTICAL, USB connection type	unit	5	5	5	15	2,246.40	5	5	5	15	2,246.40	5	5	5	15	2,246.40	5	5	5	15	2,246.40	
57	43212102-PR-D02	PRINTER, Impact, Dot Matrix, 24 pins, 136 columns	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	
58	43212102-PR-D01	PRINTER, Impact, Dot Matrix, 9 pins, 80 columns	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	
59	43212105-PR-L01	PRINTER, Laser, Monochrome	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	
LIGHTING AND FIXTURES AND ACCESSORIES																								
60	39101628-LB-L01	LIGHT-EMITTING DIODE (LED) LIGHT BULB, 7 watts	piece	25	25	25	75	5,670.75	25	25	25	75	5,670.75	25	25	25	75	5,670.75	25	25	25	75	5,670.75	
61	39101628-LT-L01	LIGHT-EMITTING DIODE (LED) LINEAR TUBE, 18 watts	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	
MANUFACTURING COMPONENTS AND SUPPLIES																								
62	31201610-GL-J01	GLUE, all-purpose, 200 grams	jar	100	100	100	300	21,216.00	50	50	50	150	10,608.00	50	50	50	150	10,608.00	50	50	50	150	10,608.00	
63	31151804-SW-H01	STAPLE WIRE, heavy duty (binder type), 23/13	box	50	50	50	150	3,382.50	25	25	25	75	1,691.25	25	25	25	75	1,691.25	25	25	25	75	1,691.25	
64	31151804-SW-S01	STAPLE WIRE, standard	box	500	500	500	1500	35,640.00	500	500	500	1500	35,640.00	500	500	500	1500	35,640.00	500	500	500	1500	35,640.00	
65	31201502-TA-E01	TAPE, electrical	roll	5	5	5	15	291.75	5	5	5	15	291.75	5	5	5	15	291.75	5	5	5	15	291.75	
66	31201503-TA-M01	TAPE, masking, 24mm	roll	100	100	100	300	18,564.00	100	100	100	300	18,564.00	50	50	50	150	9,282.00	50	50	50	150	9,282.00	
67	31201503-TA-M02	TAPE, masking, 48 mm	roll	100	100	100	300	36,348.00	50	50	50	150	18,174.00	50	50	50	150	18,174.00	50	50	50	150	18,174.00	
68	31201517-TA-P01	TAPE, packaging, 48 mm	roll	500	500	500	1500	33,540.00	500	500	500	1500	33,540.00	300	300	300	900	20,124.00	300	300	300	900	20,124.00	
69	31201512-TA-T01	TAPE, transparent, 24mm	roll	1000	1000	1000	3000	33,540.00	300	300	300	900	10,062.00	300	300	300	900	10,062.00	300	300	300	900	10,062.00	
70	31201512-TA-T02	TAPE, transparent, 48 mm	roll	500	500	500	1500	33,855.00	300	300	300	900	20,313.00	300	300	300	900	20,313.00	300	300	300	900	20,313.00	
71	31151507-TW-P01	TWINE, plastic	roll	50	50	50	150	9,993.00	20	20	20	60	3,997.20	10	10	10	30	1,998.60	10	10	10	30	1,998.60	
MEASURING AND OBSERVING AND TESTING EQUIPMENT																								

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total t for t	
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT		
41111604-RU-P02	RULER, plastic, 450 mm	piece	10	10	10	30	499.20	5	5	5	15	249.60	5	5	5	15	249.60	5	5	5	15	249.60	
OFFICE EQUIPMENT AND ACCESSORIES AND SUPPLIES																							
44121612-BL-H01	BLADE, for general purpose cutter/utility knife, 10 pieces per tube	tube	50	50	50	150	2,223.00	20	20	20	60	889.20	20	20	20	60	889.20	20	20	20	60	889.20	
44101602-PB-M01	BINDING AND PUNCHING MACHINE, 50mm binding capacity	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	
44101807-CA-C01	CALCULATOR, Compact	unit	25	25	50	100	26,624.00	10	10	10	30	7,987.20	10	10	10	30	7,987.20	10	10	10	30	7,987.20	
44121710-CH-W01	CHALK, white enamel, 100 pieces per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	
44122105-BF-C01	CLIP, backfold, 19mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	
44122105-BF-C02	CLIP, backfold, 25mm	box	100	100	100	300	4,425.00	100	100	100	300	4,425.00	50	50	50	150	2,212.50	50	50	50	150	2,212.50	
44122105-BF-C03	CLIP, backfold, 32mm	box	100	100	100	300	7,668.00	100	100	100	300	7,668.00	50	50	50	150	3,834.00	50	50	50	150	3,834.00	
44122105-BF-C04	CLIP, backfold, 50mm	box	100	100	100	300	16,812.00	100	100	100	300	16,812.00	50	50	50	150	8,406.00	50	50	50	150	8,406.00	
44121801-CT-R02	CORRECTION TAPE, 8 meters	piece	500	500	500	1500	17,295.00	500	500	500	1500	17,295.00	300	300	300	900	10,377.00	300	300	300	900	10,377.00	
44121612-CU-H01	CUTTER/UTILITY KNIFE, for general purpose	piece	200	200	200	600	20,058.00	100	100	100	300	10,029.00	50	50	50	150	5,014.50	50	50	50	150	5,014.50	
44111515-DF-B01	DATA FILE BOX	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	
44122011-DF-F01	DATA FOLDER	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	
44103202-DS-M01	DATING AND STAMPING MACHINE	piece	10	10	10	30	13,618.80	5	5	5	15	6,809.40	5	5	5	15	6,809.40	5	5	5	15	6,809.40	
44121506-EN-D01	ENVELOPE, Documentary, A4, 500 pieces per box	box	10	10	10	30	22,932.00	5	5	5	15	11,466.00	5	5	5	15	11,466.00	5	5	5	15	11,466.00	
44121506-EN-D02	ENVELOPE, Documentary, legal, 500 pieces per box	box	50	100	100	250	245,180.00	50	50	50	150	147,108.00	10	20	20	50	49,036.00	10	20	20	50	49,036.00	
44121506-EN-X01	ENVELOPE, Expanding, Kraft, 100 pieces per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	
44121506-EN-X02	ENVELOPE, Expanding, Plastic	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	
44121506-EN-M02	ENVELOPE, Mailing, 500 pieces per box	box	50	50	50	150	64,878.00	25	25	25	75	32,439.00	20	20	20	60	25,951.20	20	20	20	60	25,951.20	
44121504-EN-W02	ENVELOPE, Mailing, with window, 500 pieces per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	
44111912-ER-B01	ERASER, felt, for blackboard/whiteboard	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	
44101714-FX-M01	FACSIMILE MACHINE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	
44122118-FA-P01	FASTENER, metal, non-sharp edges, 50 sets per box	box	100	100	100	300	28,392.00	100	100	100	300	28,392.00	50	50	50	150	14,196.00	50	50	50	150	14,196.00	
44111515-FO-X01	FILE ORGANIZER, expanding, plastic, legal	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	
44122018-FT-D01	FILE TAB/INDEX DIVIDER, bristol board, A4	set	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	
44122018-FT-D02	FILE TAB/INDEX DIVIDER, bristol board, legal	set	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	
44122011-FO-F01	FOLDER, Fancy with slide, A4, 50 pieces per bundle	bundle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	
44122011-FO-F02	FOLDER, Fancy with slide, legal, 50 pieces per bundle	bundle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	
44122011-FO-L01	FOLDER, L-type, A4, 50 pieces per pack	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	
44122011-FO-L02	FOLDER, L-type, legal, 50 pieces per pack	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	
44122027-FO-P01	FOLDER, pressboard, 100 pieces per box	box	50	50	100	200	190,528.00	20	20	20	60	57,158.40	20	20	20	60	57,158.40	20	20	20	60	57,158.40	
44122011-FO-T03	FOLDER with tab, A4, 100 pieces per pack	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	
44122011-FO-T04	FOLDER with tab, legal, 100 pieces per pack	pack	100	100	300	500	166,630.00	50	50	50	150	49,989.00	50	50	50	150	49,989.00	50	50	50	150	49,989.00	
44122008-IT-T01	INDEX TAB, self-adhesive, transparent, 5 sets per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Cost for the Year		
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
		06	44111515-MF-B02	MAGAZINE FILE BOX, Large	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0		0	0
07	44121716-MA-F01	MARKER, Fluorescent, 3 colors per set	set	200	200	200	600	21,996.00	200	200	200	600	21,996.00	100	100	100	300	10,998.00	100	100	100	300	10,998.00	11
08	44121708-MP-B01	MARKER, Permanent, Black	piece	200	200	200	600	4,482.00	200	200	200	600	4,482.00	100	100	100	300	2,241.00	100	100	100	300	2,241.00	11
09	44121708-MP-B02	MARKER, Permanent, Blue	piece	200	200	200	600	4,482.00	200	200	200	600	4,482.00	100	100	100	300	2,241.00	100	100	100	300	2,241.00	11
10	44121708-MP-B03	MARKER, Permanent, Red	piece	100	100	100	300	2,241.00	100	100	100	300	2,241.00	100	100	100	300	2,241.00	100	100	100	300	2,241.00	11
11	44121708-MW-B01	MARKER, Whiteboard, Black	piece	100	100	100	300	2,895.00	100	100	100	300	2,895.00	100	100	100	300	2,895.00	100	100	100	300	2,895.00	11
12	44121708-MW-B02	MARKER, Whiteboard, Blue	piece	100	100	100	300	2,895.00	100	100	100	300	2,895.00	100	100	100	300	2,895.00	100	100	100	300	2,895.00	11
13	44121708-MW-B03	MARKER, Whiteboard, Red	piece	100	100	100	300	2,895.00	100	100	100	300	2,895.00	100	100	100	300	2,895.00	100	100	100	300	2,895.00	11
14	44122104-PC-G01	PAPER CLIP, viny/plastic coated, 33mm	box	200	200	200	600	5,292.00	200	200	200	600	5,292.00	100	100	100	300	2,646.00	100	100	100	300	2,646.00	11
15	44122104-PC-J02	PAPER CLIP, viny/plastic coated, Jumbo, 50mm	box	200	200	200	600	8,268.00	200	200	200	600	8,268.00	100	100	100	300	4,134.00	100	100	100	300	4,134.00	11
16	44101601-PT-M01	PAPER TRIMMER/CUTTING MACHINE, table top	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	
17	44121706-PE-L01	PENCIL, lead/graphite, with eraser, one (1) dozen per box	box	200	200	200	600	12,474.00	100	100	100	300	6,237.00	50	50	50	150	3,118.50	50	50	50	150	3,118.50	11
18	44121619-PS-M01	PENCIL SHARPENER, manual, single cutter head	piece	50	50	50	150	31,930.50	50	50	50	150	31,930.50	25	25	25	75	15,965.25	25	25	25	75	15,965.25	11
19	44101602-PU-P01	PUNCHER, paper, heavy duty	piece	25	25	50	100	15,010.00	25	25	25	75	11,310.00	25	25	25	75	11,310.00	25	25	25	75	11,310.00	11
20	44122037-RB-P10	RING BINDER, plastic, 32 mm, 10 pieces per bundle	bundle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	
21	44122101-RU-B01	RUBBER BAND No. 18, 350g	box	150	150	100	400	54,080.00	50	50	50	150	20,280.00	25	25	25	75	10,140.00	25	25	25	75	10,140.00	11
22	44121905-SP-F01	STAMP PAD, felt	piece	100	100	100	300	11,976.00	50	50	50	150	5,988.00	25	25	25	75	2,994.00	25	25	25	75	2,994.00	11
23	44121618-SS-S01	SCISSORS, symmetrical or asymmetrical	pair	200	200	200	600	20,022.00	100	100	100	300	10,011.00	50	50	50	150	5,005.50	100	100	100	300	10,011.00	11
24	44121615-ST-S01	STAPLER, standard type	piece	100	100	100	300	43,680.00	50	50	50	150	21,840.00	50	50	50	150	21,840.00	50	50	50	150	21,840.00	11
25	44121615-ST-B01	STAPLER, heavy duty (binder type), desktop	unit	10	10	10	30	26,644.80	5	5	5	15	13,322.40	5	5	5	15	13,322.40	5	5	5	15	13,322.40	11
26	44121613-SR-P01	STAPLE REMOVER, plier type	piece	200	200	200	600	16,722.00	100	100	100	300	8,361.00	100	100	100	300	8,361.00	100	100	100	300	8,361.00	11
27	44121605-TD-T01	TAPE DISPENSER, table top	piece	50	50	50	150	10,920.00	25	25	25	75	5,460.00	25	25	25	75	5,460.00	25	25	25	75	5,460.00	11

PAPER MATERIALS AND PRODUCTS

28	14111525-CA-A01	CARTOLINA, assorted colors, 20 pieces of assorted colors per pack	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	
29	14111506-CF-L11	COMPUTER CONTINUOUS FORM, 1 ply, 280mm x 241mm, 2,000 sheets per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	
30	14111506-CF-L12	COMPUTER CONTINUOUS FORM, 1 ply, 280mm x 378mm, 2,000 sheets per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	
31	14111506-CF-L22	COMPUTER CONTINUOUS FORM, 2 ply, 280mm x 378mm, 1,000 sets per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	
32	14111506-CF-L21	COMPUTER CONTINUOUS FORM, 2 ply, 280mm x 241mm, 1,000 sets per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	
33	14111506-CF-L31	COMPUTER CONTINUOUS FORM, 3 ply, 280mm x 241mm, 500 sets per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	
34	14111506-CF-L32	COMPUTER CONTINUOUS FORM, 3 ply, 280mm x 378mm, 500 sets per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	
35	14111609-LL-C01	LOOSELEAF COVER, 50 sets per bundle	bundle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	
36	14111514-NP-S02	NOTE PAD, stick on, 2" x 3", 100 sheets per pad	pad	200	200	200	600	22,236.00	100	100	100	300	11,118.00	50	50	50	150	5,559.00	50	50	50	150	5,559.00	11
37	14111514-NP-S04	NOTE PAD, stick on, 3" x 4", 100 sheets per pad	pad	200	200	200	600	35,568.00	100	100	100	300	17,784.00	50	50	50	150	8,892.00	50	50	50	150	8,892.00	11
38	14111514-NP-S03	NOTE PAD, stick on, 3" x 3", 100 sheets per pad	pad	200	200	200	600	31,200.00	100	100	100	300	15,600.00	50	50	50	150	7,800.00	50	50	50	150	7,800.00	11
39	14111514-NB-S01	NOTEBOOK, stenographer	piece	100	100	100	300	3,612.00	25	25	25	75	903.00	25	25	25	75	903.00	25	25	25	75	903.00	11

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total for 12
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT	
10	14111507-PP-M01	PAPER, MULTICOPY A4, 500 sheets per ream	ream	500	1000	1000	2500	414,125.00	300	300	300	900	149,085.00	300	300	300	900	149,085.00	300	300	300	900	149,085.00	5
11	14111507-PP-M02	PAPER, MULTICOPY LEGAL, 500 sheets per ream	ream	1000	1000	1000	3000	567,540.00	300	300	300	900	170,262.00	300	300	300	900	170,262.00	300	300	300	900	170,262.00	5
12	14111507-PP-C01	PAPER, MULTIPURPOSE A4, 500 sheets per ream	ream	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	
13	14111507-PP-C02	PAPER, MULTIPURPOSE LEGAL, 500 sheets per ream	ream	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	
14	14111531-PP-R01	PAD PAPER, ruled	pad	100	100	100	300	6,459.00	50	50	50	150	3,229.50	50	50	50	150	3,229.50	50	50	50	150	3,229.50	7
15	14111503-PA-P01	PAPER, parchment, 100 sheets per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	
16	14111531-RE-B01	RECORD BOOK, 300 PAGES	book	250	250	500	1000	62,400.00	250	250	250	750	46,800.00	100	100	100	300	18,720.00	100	100	100	300	18,720.00	2
17	14111531-RE-B02	RECORD BOOK, 500 PAGES	book	250	250	500	1000	104,000.00	250	250	250	750	78,000.00	100	100	100	300	31,200.00	100	100	100	300	31,200.00	2
18	14111818-TIH-P02	THERMAL PAPER, 216mm	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	
19	14111704-TT-P04	TISSUE, INTERFOLDED PAPER TOWEL, 150 pulls per pack	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	
10	14111704-TT-P02	TOILET TISSUE PAPER, 2 ply, 12 rolls in a pack	pack	250	250	500	1000	86,320.00	250	250	500	1000	86,320.00	100	100	100	300	25,896.00	100	100	100	300	25,896.00	2
ERFUMES OR COLOGNES OR FRAGRANCES																								
11	53131626-HS-S01	LIQUID HAND SANITIZER, 500mL	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	
ESTICIDES OR PEST REPELLENTS																								
12	10191509-IN-A01	INSECTICIDE, 600mL	can	100	100	100	300	41,808.00	100	100	100	300	41,808.00	50	50	50	150	20,904.00	50	50	50	150	20,904.00	9
PRINTED PUBLICATIONS																								
13	55101524-RA-H01	HANDBOOK ON PHILIPPINE GOVERNMENT PROCUREMENT (RA 9184)	book	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	
PRINTER OR FACSIMILE OR PHOTOCOPIER SUPPLIES (CONSUMABLES)																								
	44103109-BR-D05	DRUM CARTRIDGE, BROTHER DR-3455, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	
	44103105-BR-B04	INK CARTRIDGE, BROTHER LC67B, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	
	44103105-BR-B05	INK CARTRIDGE, BROTHER LC67HYBK, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	
	44103105-CA-C04	INK CARTRIDGE, CANON CL-741, Colored	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	
	44103105-CA-C02	INK CARTRIDGE, CANON CL-811, Colored	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	
	44103105-CA-B04	INK CARTRIDGE, CANON PG-740, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	
	44103105-CA-B02	INK CARTRIDGE, CANON PG-810, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	
	44103105-EP-B17	INK CARTRIDGE, EPSON C13T664100 (T6641), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	
	44103105-EP-C17	INK CARTRIDGE, EPSON C13T664200 (T6642), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	
0	44103105-EP-M17	INK CARTRIDGE, EPSON C13T664300 (T6643), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	
1	44103105-EP-Y17	INK CARTRIDGE, EPSON C13T664400 (T6644), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	
2	44103105-HP-B40	INK CARTRIDGE, HP C2P04AA (HP62), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	
3	44103105-HP-T40	INK CARTRIDGE, HP C2P06AA (HP62), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	
4	44103105-HP-B09	INK CARTRIDGE, HP C9351AA (HP21), Black	cart	20	20	20	60	54,600.00	20	20	20	60	54,600.00	20	20	20	60	54,600.00	20	20	20	60	54,600.00	2
5	44103105-HP-T10	INK CARTRIDGE, HP C9352AA (HP22), Tri-color	cart	20	20	20	60	63,211.20	20	20	20	60	63,211.20	20	20	20	60	63,211.20	20	20	20	60	63,211.20	2
6	44103105-HP-P48	INK CARTRIDGE, HP C9397A (HP72), 69ml, Photo Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	
7	44103105-HP-C48	INK CARTRIDGE, HP C9398A (HP72), 69ml, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total for 12
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT	
8	44103105-HP-M48	INK CARTRIDGE, HP C9399A (HP72), 69ml, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	
9	44103105-HP-Y48	INK CARTRIDGE, HP C9400A (HP72), 69ml, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	
10	44103105-HP-G48	INK CARTRIDGE, HP C9401A (HP72), 69ml, Gray	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	
11	44103105-HP-B48	INK CARTRIDGE, HP C9403A (HP72), 130ml, Matte Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	
12	44103105-HP-B17	INK CARTRIDGE, HP CC640WA (HP60), Black	cart	20	20	20	60	52,852.80	20	20	20	60	52,852.80	20	20	20	60	52,852.80	20	20	20	60	52,852.80	
13	44103105-HP-T17	INK CARTRIDGE, HP CC643WA (HP60), Tri-color	cart	20	20	20	60	62,836.80	20	20	20	60	62,836.80	20	20	20	60	62,836.80	20	20	20	60	62,836.80	
14	44103105-HP-B35	INK CARTRIDGE, HP CD887AA (HP703), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	
15	44103105-HP-T35	INK CARTRIDGE, HP CD888AA (HP703), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	
16	44103105-HX-C40	INK CARTRIDGE, HP CD972AA (HP920XL), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	
17	44103105-HX-M40	INK CARTRIDGE, HP CD973AA (HP920XL), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	
18	44103105-HX-Y40	INK CARTRIDGE, HP CD974AA (HP920XL), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	
19	44103105-HX-B40	INK CARTRIDGE, HP CD975AA (HP920XL), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	
20	44103105-HP-B20	INK CARTRIDGE, HP CH561WA (HP61), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	
21	44103105-HP-T20	INK CARTRIDGE, HP CH562WA (HP61), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	
22	44103105-HP-B49	INK CARTRIDGE, HP CH565A (HP82), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	
23	44103105-HP-C49	INK CARTRIDGE, HP CH566A (HP82), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	
24	44103105-HP-M49	INK CARTRIDGE, HP CH567A (HP82), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	
25	44103105-HP-Y49	INK CARTRIDGE, HP CH568A (HP82), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	
26	44103105-HX-B43	INK CARTRIDGE, HP CN045AA (HP950XL), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	
27	44103105-HX-C43	INK CARTRIDGE, HP CN046AA (HP951XL), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	
28	44103105-HX-M43	INK CARTRIDGE, HP CN047AA (HP951XL), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	
29	44103105-HX-Y43	INK CARTRIDGE, HP CN048AA (HP951XL), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	
40	44103105-HP-B36	INK CARTRIDGE, HP CN692AA (HP704), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	
41	44103105-HP-T36	INK CARTRIDGE, HP CN693AA (HP704), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	
42	44103105-HP-B33	INK CARTRIDGE, HP CZ107AA (HP678), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	
43	44103105-HP-T33	INK CARTRIDGE, HP CZ108AA (HP678), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	
44	44103105-HP-B42	INK CARTRIDGE, HP CZ121A (HP685A), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	
45	44103105-HP-C33	INK CARTRIDGE, HP CZ122A (HP685A), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	
46	44103105-HP-M33	INK CARTRIDGE, HP CZ123A (HP685A), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	
47	44103105-HP-Y33	INK CARTRIDGE, HP CZ124A (HP685A), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	
48	44103105-HP-T43	INK CARTRIDGE, HP F6V26AA (HP680), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	
49	44103105-HP-B43	INK CARTRIDGE, HP F6V27AA (HP680), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	
50	44103105-HP-C50	INK CARTRIDGE, HP L0551AA (HP955), Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	
51	44103105-HP-M50	INK CARTRIDGE, HP L0554AA (HP955), Magenta Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	
52	44103105-HP-Y50	INK CARTRIDGE, HP L0557AA (HP955), Yellow Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total C for th
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT	
3	44103105-HP-B50	INK CARTRIDGE, HP L0560AA (HP955), Black Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	
4	44103105-HX-C48	INK CARTRIDGE, HP L0563AA (HP955XL), Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	
5	44103105-HX-M48	INK CARTRIDGE, HP L0566AA (HP955XL), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	
6	44103105-HX-Y48	INK CARTRIDGE, HP L0569AA (HP955XL), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	
7	44103105-HX-B48	INK CARTRIDGE, HP L0572AA (HP955XL), Black Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	
8	44103105-HP-CS1	INK CARTRIDGE, HP T6L89AA (HP905), Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	
9	44103105-HP-MS1	INK CARTRIDGE, HP T6L93AA (HP905), Magenta Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	
10	44103105-HP-YS1	INK CARTRIDGE, HP T6L97AA (HP905), Yellow Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	
11	44103105-HP-B51	INK CARTRIDGE, HP T6M01AA (HP905), Black Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	
12	44103112-EP-R05	RIBBON CARTRIDGE, EPSON C135015516 (#8750), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	
13	44103112-EP-R13	RIBBON CARTRIDGE, EPSON C135015632, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	
14	44103112-EP-R07	RIBBON CARTRIDGE, EPSON C135015531 (5015086)	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	
15	44103109-BR-D06	TONER CARTRIDGE, BROTHER DR-451CL, High Yield 3000	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	
16	44103103-BR-B03	TONER CARTRIDGE, BROTHER TN-2025, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	
17	44103103-BR-B04	TONER CARTRIDGE, BROTHER TN-2130, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	
18	44103103-BR-B05	TONER CARTRIDGE, BROTHER TN-2150, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	
19	44103103-BR-B09	TONER CARTRIDGE, BROTHER TN-3320, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	
20	44103103-BR-B11	TONER CARTRIDGE, BROTHER TN-3350, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	
21	44103103-BR-B15	TONER CARTRIDGE, BROTHER TN-3478, Black	cart	30	30	30	90	501,789.60	30	30	30	90	501,789.60	30	30	30	90	501,789.60	30	30	30	90	501,789.60	
22	44103103-BR-B16	TONER CARTRIDGE, BROTHER TN-456 Black, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	
23	44103103-BR-C03	TONER CARTRIDGE, BROTHER TN-456 Cyan, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	
24	44103103-BR-M03	TONER CARTRIDGE, BROTHER TN-456 Magenta, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	
25	44103103-BR-Y03	TONER CARTRIDGE, BROTHER TN-456 Yellow, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	
26	44103103-CA-B00	TONER CARTRIDGE, CANON CRG-324 II	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	
27	44103103-HP-B12	TONER CARTRIDGE, HP CB435A, Black	cart	10	20	20	50	154,960.00	10	20	20	50	154,960.00	10	20	20	50	154,960.00	10	20	20	50	154,960.00	
28	44103103-HP-B14	TONER CARTRIDGE, HP CB540A, Black	cart				0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	
29	44103103-HP-B18	TONER CARTRIDGE, HP CE255A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	
30	44103103-HP-B21	TONER CARTRIDGE, HP CE278A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	
31	44103103-HP-B22	TONER CARTRIDGE, HP CE285A (HP85A), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	
32	44103103-HP-B23	TONER CARTRIDGE, HP CE310A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	
33	44103103-HP-C23	TONER CARTRIDGE, HP CE311A, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	
34	44103103-HP-Y23	TONER CARTRIDGE, HP CE312A, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	
35	44103103-HP-M23	TONER CARTRIDGE, HP CE313A, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	
36	44103103-HP-B24	TONER CARTRIDGE, HP CE320A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	
37	44103103-HP-C24	TONER CARTRIDGE, HP CE321A, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total for t
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT	
38	44103103-HP-Y24	TONER CARTRIDGE, HP CE322A, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	
39	44103103-HP-M24	TONER CARTRIDGE, HP CE323A, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	
40	44103103-HP-B25	TONER CARTRIDGE, HP CE390A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	
41	44103103-HP-B26	TONER CARTRIDGE, HP CE400A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	
42	44103103-HP-C26	TONER CARTRIDGE, HP CE401A, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	
43	44103103-HP-Y26	TONER CARTRIDGE, HP CE402A, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	
44	44103103-HP-M26	TONER CARTRIDGE, HP CE403A, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	
45	44103103-HP-B27	TONER CARTRIDGE, HP CE410A, (HP305), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	
46	44103103-HP-C27	TONER CARTRIDGE, HP CE411A, (HP305), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	
47	44103103-HP-Y27	TONER CARTRIDGE, HP CE412A, (HP305), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	
48	44103103-HP-M27	TONER CARTRIDGE, HP CE413A, (HP305), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	
49	44103103-HP-B28	TONER CARTRIDGE, HP CE505A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	
100	44103103-HX-B28	TONER CARTRIDGE, HP CE505X, Black, high cap	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	
101	44103103-HP-B52	TONER CARTRIDGE, HP CF217A (HP17A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	
102	44103103-HP-B53	TONER CARTRIDGE, HP CF226A (HP26A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	
103	44103103-HP-B55	TONER CARTRIDGE, HP CF280A, LaserJet Pro M401/M425	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	
104	44103103-HP-B51	TONER CARTRIDGE, HP CF280XC	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	
105	44103103-HP-B56	TONER CARTRIDGE, HP CF281A (HP81A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	
106	44103103-HP-B57	TONER CARTRIDGE, HP CF283A (HP83A), LaserJet Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	
107	44103103-HX-B51	TONER CARTRIDGE, HP CF283XC (HP83X), Black Contract L	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	
108	44103103-HP-B58	TONER CARTRIDGE, HP CF287A (HP87), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	
109	44103103-HX-B52	TONER CARTRIDGE, HP CF325XC (HP25X), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	
110	44103103-HP-B60	TONER CARTRIDGE, HP CF350A, Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	
111	44103103-HP-C60	TONER CARTRIDGE, HP CF351A, Cyan LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	
112	44103103-HP-Y60	TONER CARTRIDGE, HP CF352A, Yellow LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	
113	44103103-HP-M60	TONER CARTRIDGE, HP CF353A, Magenta LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	
114	44103103-HP-B61	TONER CARTRIDGE, HP CF360A (HP508A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	
115	44103103-HP-C61	TONER CARTRIDGE, HP CF361A (HP508A), Cyan LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	
116	44103103-HP-Y61	TONER CARTRIDGE, HP CF362A (HP508A), Yellow LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	
117	44103103-HP-M61	TONER CARTRIDGE, HP CF363A (HP508A), Magenta LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	
118	44103103-HP-B62	TONER CARTRIDGE, HP CF400A (HP201A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	
119	44103103-HP-C62	TONER CARTRIDGE, HP CF401A (HP201A), Cyan LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	
120	44103103-HP-Y62	TONER CARTRIDGE, HP CF402A (HP201A), Yellow LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	
121	44103103-HP-M62	TONER CARTRIDGE, HP CF403A (HP201A), Magenta LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	
122	44103103-HP-B63	TONER CARTRIDGE, HP CF410A (HP410A), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total C for th	
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT		
		23	44103103-HX-B54	TONER CARTRIDGE, HP CF410XC (HP410XC), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0		0
24	44103103-HP-C63	TONER CARTRIDGE, HP CF411A (HP410A), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00
25	44103103-HX-C54	TONER CARTRIDGE, HP CF411XC (HP410XC), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00
26	44103103-HP-Y63	TONER CARTRIDGE, HP CF412A (HP410A), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00
27	44103103-HX-Y54	TONER CARTRIDGE, HP CF412XC (HP410XC), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00
28	44103103-HP-M63	TONER CARTRIDGE, HP CF413A (HP410A), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00
29	44103103-HX-M54	TONER CARTRIDGE, HP CF413XC (HP410XC), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00
30	44103103-HP-B34	TONER CARTRIDGE, HP Q2612A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00
31	44103103-HP-B48	TONER CARTRIDGE, HP Q7553A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00
32	44103103-SA-B03	TONER CARTRIDGE, SAMSUNG ML-D2850B, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00
33	44103103-SA-B06	TONER CARTRIDGE, SAMSUNG MLT-D101S, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00
34	44103103-SA-B07	TONER CARTRIDGE, SAMSUNG MLT-D103S, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00
35	44103103-SA-B08	TONER CARTRIDGE, SAMSUNG MLT-D104S, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00
36	44103103-SA-B09	TONER CARTRIDGE, SAMSUNG MLT-D105L, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00
37	44103103-SA-B14	TONER CARTRIDGE, SAMSUNG MLT-D108S, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00
38	44103103-SA-B21	TONER CARTRIDGE, SAMSUNG MLT-D203E, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00
39	44103103-SA-B18	TONER CARTRIDGE, SAMSUNG MLT-D203L, Black	cart	5	5	5	15	59,342.40	5	5	5	15	59,342.40	5	5	5	15	59,342.40	5	5	5	15	59,342.40
40	44103103-SA-B20	TONER CARTRIDGE, SAMSUNG MLT-D203U, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00
41	44103103-SA-B12	TONER CARTRIDGE, SAMSUNG MLT-D205E, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00
42	44103103-SA-B05	TONER CARTRIDGE, SAMSUNG MLT-D205L, Black	cart	5	5	5	15	68,000.40	5	5	5	15	68,000.40	5	5	5	15	68,000.40	5	5	5	15	68,000.40
43	44103103-SA-B10	TONER CARTRIDGE, SAMSUNG SCX-D6555A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00
SOFTWARE																							
0	43231513-SFT-001	Business function specific software	license					0.00					0.00				0	0.00					0.00
1	43231602-SFT-002	Finance accounting and enterprise resource planning ERP software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00
2	43232004-SFT-003	Computer game or entertainment software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00
3	43232107-SFT-004	Content authoring and editing software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00
4	43232202-SFT-005	Content management software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00
5	43232304-SFT-006	Data management and query software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00
6	43232402-SFT-007	Development software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00
7	43232505-SFT-008	Educational or reference software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00
8	43232603-SFT-009	Industry specific software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00
9	43233501-SFT-016	Information exchange software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00
10	43232701-SFT-010	Network applications software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00
11	43232802-SFT-011	Network management software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00
12	43232905-SFT-012	Networking software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00

Item #	Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total for FY	
			Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT		
4	43233004-SFT-013	Operating environment software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	
5	43233205-SFT-014	Security and protection software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	
6	43233405-SFT-015	Utility and device driver software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	

PART II. OTHER ITEMS NOT AVAILABLE AT PS-DBM BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)

	Judicial Form 109 (Philaris)	piece	338416	338416	338416	1015248	#####	338416	338416	338416	1015248	#####	338416	338416	338416	1015248	#####	338416	338416	338424	1015256	#####	400
	Accountable Form No. 51 (Philaris)	box	416	416	416	1248	#####	416	416	416	1248	#####	416	416	418	1250	#####	418	418	418	1254	2,558,160.00	5
	Accountable Form No. 51 (Carbonless Manual OR)	pad	210	210	208	628	100,480.00	208	208	208	624	99,840.00	208	208	208	624	99,840.00	208	208	208	624	99,840.00	2
	Documentary Box	piece	416	416	416	1248	390,124.80	416	416	416	1248	390,124.80	416	416	418	1250	390,750.00	418	418	418	1254	392,000.40	5
	Data Folder 14"	piece	41	41	41	123	219,555.00	43	43	43	129	230,265.00	43	41	41	125	223,125.00	41	41	41	123	219,555.00	!
	Data Folder 19"	piece	41	41	41	123	232,470.00	43	43	43	129	243,810.00	43	41	41	125	236,250.00	41	41	41	123	232,470.00	!
	Data Folder 22" (for Spanish Title)	piece	33	33	33	99	249,480.00	33	33	33	99	249,480.00	33	33	33	99	249,480.00	33	35	35	103	259,560.00	..
	Plastic Envelope	piece	3333	3333	3333	9999	440,955.90	3333	3333	3333	9999	440,955.90	3333	3333	3333	9999	440,955.90	3333	3335	3335	10003	441,132.30	4!
	Vertical Folder	piece	333	333	333	999	198,251.55	333	333	333	999	198,251.55	333	333	333	999	198,251.55	333	335	335	1003	199,045.35	4
	Letterhead Legal Size	ream	50	50	50	150	51,975.00	50	50	50	150	51,975.00	50	50	50	150	51,975.00	50	50	50	150	51,975.00	!
	Letterhead Short Size	ream	50	50	50	150	39,375.00	50	50	50	150	39,375.00	50	50	50	150	39,375.00	50	50	50	150	39,375.00	!
	Mailing Envelope w/logo	box	50	50	50	150	82,350.00	50	50	50	150	82,350.00	50	50	50	150	82,350.00	50	50	50	150	82,350.00	!
	Toner Cart. HP CF500A Black ADF (HPMFP M209nw)	cart	12	12	12	36	135,000.00	12	12	12	36	135,000.00	12	15	12	39	146,250.00	12	15	12	39	146,250.00	!
	Toner Cart. HP CF501A Cyan ADF (HPMFP M209nw)	cart	12	12	12	36	135,000.00	12	12	12	36	135,000.00	12	15	12	39	146,250.00	12	15	12	39	146,250.00	!
	Toner Cart. HP CF503A Magenta ADF (HPMFP M209nw)	cart	12	15	12	39	146,250.00	12	12	12	36	135,000.00	12	12	12	36	135,000.00	12	15	12	39	146,250.00	!
	Toner Cart. HP CF502A Yellow ADF (HPMFP M209nw)	cart	12	15	12	39	146,250.00	12	12	12	36	135,000.00	12	12	12	36	135,000.00	12	15	12	39	146,250.00	!
	Toner Kyocera TK-6113 Ecosys M4125DN	cart	6	7	6	19	167,200.00	6	7	6	19	167,200.00	6	7	6	19	167,200.00	6	6	6	18	158,400.00	!
	Toner Kyocera TK-1175 Ecosys M2540DN	cart	50	50	50	150	#####	50	50	50	150	#####	50	50	50	150	#####	50	50	50	150	1,008,000.00	!
	Toner Kyocera TK-6329 Taskalfa 2002i	cart	5	5	5	15	218,400.00	4	5	4	13	189,280.00	4	5	4	13	189,280.00	5	5	4	14	203,840.00	!
	Toner Ricoh IM2702	tube	10	10	10	30	108,000.00	10	10	10	30	108,000.00	10	10	10	30	108,000.00	10	10	10	30	108,000.00	!
	Ballpen, Black, Blue, Red	piece	100	100	100	300	5,400.00	100	100	100	300	5,400.00	100	100	100	300	5,400.00	100	100	100	300	5,400.00	!
	Rubber Stamp	piece	50	50	50	150	45,000.00	25	25	25	75	22,500.00	25	25	25	75	22,500.00	25	25	25	75	22,500.00	!
	Technical Pen,	piece	15	15	15	45	72,000.00	15	15	15	45	72,000.00	15	15	15	45	72,000.00	15	15	15	45	72,000.00	!
	Technical Pen Ink	bottle	5	5	5	15	5,400.00	5	5	5	15	5,400.00	5	5	5	15	5,400.00	5	5	5	15	5,400.00	!
	Hi-Polymer Eraser	piece	5	5	5	15	480.00	5	5	5	15	480.00	5	5	5	15	480.00	5	5	5	15	480.00	!
	Dry Seal	piece		2		2	1,800.00		2		2	1,800.00		2		2	1,800.00		2		2	1,800.00	!
	LRA Security Sticker	piece	50	50	50	150	3,600.00	50	50	50	150	3,600.00	50	50	50	150	3,600.00	50	50	50	150	3,600.00	!
	Marica Tech. Color Ribbon	piece		2		2	51,900.00		2		2	51,900.00		1		1	25,950.00		1		1	25,950.00	!
	Marica Tech. XID 8300 PVC Cards	box		2		2	3,000.00		2		2	3,000.00		2		2	3,000.00		2		2	3,000.00	!
	Marica Tech. Retransfer Film For ID Machine	roll		2		2	13,000.00		2		2	13,000.00		2		2	13,000.00		2		2	13,000.00	!
	Wrapping Paper, Kraft	piece	125	125	125	375	4,125.00	125	125	125	375	4,125.00	125	125	125	375	4,125.00	125	125	125	375	4,125.00	!


Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total for t
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT	
		Ink Cartridges for Large Format (36 inches) HP MFP HP T830 Printer 300-ml Matte Black, 30ml-Yellow, Cyan, Magenta	cart.	6	8	6	20	92,000.00	6	8	6	20	92,000.00	6	8	6	20	92,000.00	8	6	6	
Ink Cartridges for Large Format (24 inches) HP MFP HP T1600 Printer 300-ml Matte Black, 30ml-Yellow, Cyan, Magenta	cart.	8	6	6	20	200,000.00	8	6	6	20	200,000.00	8	6	6	20	200,000.00	8	6	6	20	200,000.00	
Structured Cabling Supplies	lot				0	0.00				0	0.00				0	0.00				0	0.00	
Thermal Paper (4" diameter 3.25" width, 1.5" core diameter for Queuing System	roll	42	42	41	125	25,000.00	41	42	41	124	24,800.00	42	42	42	126	25,200.00	42	42	41	125	25,000.00	
Thermal Paper (120mm diameter 80mm width, 1.5" Inner core diameter for Queuing System	roll	20	20	20	60	10,800.00	20	20	20	60	10,800.00	20	20	20	60	10,800.00	20	25	25	70	12,600.00	
Cartridge of Sticker Tape Refill Tze-231V2 for Brother PT-210 Label Marker	units	2	2	2	6	5,475.00	2	1	1	4	3,650.00	1	1	1	3	2,737.50	1	1	1	3	2,737.50	
Yearly Anti-Virus Software (for Desktop Computer & Laptop Computers and Servers)	license	58	58	58	174	348,000.00	58	58	58	174	348,000.00	58	58	58	174	348,000.00	58	58	58	174	348,000.00	

A. TOTAL		P
B. ADDITIONAL PROVISION FOR INFLATION (10% of TOTAL)		P
C. ADDITIONAL PROVISION FOR TRANSPORT AND FREIGHT COST (If Applicable)		P
D. GRAND TOTAL (A + B+ C)		P
E. APPROVED BUDGET BY THE AGENCY HEAD In Figures and Words:		

We hereby warrant that the total amount reflected in this Annual Procurement Plan to procure the listed common-use supplies, materials, and equipment has been included in or is within our approved budget for the year.

Prepared by:

 ROBERT PAUL GREGORIO T. ANCHETA
 Property/Supply Officer

Certified Funds Available / Certified Appropriate Funds Available:

 JARIUS M. CABUSI
 Accountant / Budget Officer

Approved by:

 GERALD P. SIRIOS
 Head of Office/Agency

Date Prepared: September 7, 2022