



REPUBLIKA NG PILIPINAS
KAGAWARAN NG KATARUNGAN
PANGASIWAAN SA PATALAAN NG LUPAIN
(LAND REGISTRATION AUTHORITY)

East Avenue cor. NIA Road, Quezon City

Website: www.lra.gov.ph

MEMORANDUM

TO : ALL PROSPECTIVE BIDDERS

SUBJECT : BID BULLETIN NO. 1

FOR : Procurement for the Supply and Delivery of Document Boxes, Data Folders 14", Data Folders 19", Data Folders Spanish 22", Plastic Envelopes and Vertical Folders (1 Lot)

DATE : October 7, 2022

This Bid Bulletin is hereby issued to all eligible bidders for information and inclusion in the Bid Proposal to be submitted to the LRA BAC-PGSM on the Procurement for the Supply and Delivery of Document Boxes, Data Boxes 14", Data Folders 19", Data Folders Spanish 22", Plastic Envelopes and Vertical Folders (1 Lot).

These changes, revisions, modifications or clarifications shall become an integral part of the Contract and Bidding Documents and shall be taken into account in the submission of the sealed proposal.

ISSUES AND CONCERNS:

1. **Ms. Elaine Comendador of ATR Trade Concept**, asked the body if it is allowed for the prospective bidders to submit two (2) completed contracts in order to comply with the Single Largest Completed Contract (SLCC).

ANSWER.

The Committee shall adhere to the requirement of Section II. Instructions to Bidders, Item No.5.3

"Pursuant to Section 23.4.1.3 of the 2016 revised IRR of RA No.9184, the Bidder shall have an SLCC that is at least one (1) contract similar to the Project the value of which, adjusted to current prices using the PSA's CPI, must be at least equivalent to:

For the procurement of Expendable Supplies: The Bidder must have completed a single contract that is similar to this Project, equivalent to at least twenty-five percent (25%) of the ABC."

2. **Mr. Noel Natividad of Files Systems Manufacturing & Supply Corp.**, raised the question of finality of the subject Approved Budget for the Contract (ABC), as the said amount is perceived to be the same as that of last year.

ANSWER.

The body answered in the affirmative, clarifying to the prospective bidders that the Approved Budget for the Contract (ABC) in the bidding documents is final.

3. **Ms. Ghel Bañares of Biosofttechnology Co.**, requested the body if they [the prospective bidders] are allowed to visit the office to see the sample supplies to be procured.

ANSWER.

The body adhered to the prospective bidder's request and informed them that they can visit the Property and Supply Section of this Authority and have a closer look at the supplies to be procured.

4. **Mr. Christian Cabusas of Center Point Sales & Trading, Inc.**, inquired if they [the prospective bidders] are allowed to use the format provided by the Government Procurement Policy Board (GPPB) with regard to the Statement of All Ongoing Contracts, since the body did not provide any specific format regarding the said document.

ANSWER.

The body did not oppose the idea of Mr. Cabusas but the former elucidated to the prospective bidders that they need to provide for the specific details required in the Committee's bidding documents.

5. Ms. Elaine Commendador of ATR Trade Concept, also clarified if the body will allow other office supplies as contract similar to the project of document boxes, data folders, plastic envelopes and vertical folders.

ANSWER.

The committee will stick to the definition of contracts similar in Section III. Bid Data Sheet, ITB Clause 5.3

“For this purpose, contracts similar to the Project shall:

a. refer to Supply and Delivery of Document Boxes, Data Folders, Data Folders Spanish, Plastic Envelopes and Vertical Folders”

The time and date of the Submission and Opening of Bids shall be at 10:00 am on October 14, 2022 at LRA Conference Room, 4th floor, LRA Building, East Avenue cor. NIA Road, Diliman, Quezon City.

[End of Bid Bulletin No. 1 [Procurement for the Supply and Delivery of Document Boxes, Data Folders 14”, Data Folders 19”, Data Folders Spanish 22”, Plastic Envelopes and Vertical Folders (1 Lot)]


SER JOHN C. PASTRANA

Vice Chairperson, BAC-PGSM
 