



Section I

Invitation to Bid

INVITATION TO BID FOR SUPPLY AND DELIVERY OF 136 SETS OF COLORED TONER CARTRIDGES (BLACK, CYAN, YELLOW & MAGENTA) FOR HP LASERJET PRO MFP M280NW COLORED PRINTERS

1. The Land Registration Authority (LRA), through the FY 2022 General Appropriations Act (GAA) R.A. No. 11639 intends to apply the sum of **TWO MILLION FORTY THOUSAND PESOS (PhP2,040,000.00)**, inclusive of VAT being the ABC to payments under the contract for **Supply and Delivery of 136 Sets of Colored Toner Cartridges (Black, Cyan, Yellow and Magenta) for HP LaserJet Pro MFP M280nw Colored Printers** (1 Lot) with Project ID No. LRA BAC-PGSM-2022-04. Bids received in excess of the ABC shall be automatically rejected at bid opening.
2. The *Land Registration Authority (LRA)* now invites bids for the above Procurement Project, Delivery of the Goods shall be within **sixty (60) calendar days** upon receipt of an approved Purchase Order in accordance with the Delivery schedule under Section VI Schedule of requirements. The following are the required specifications:

Item	Specification
1	136 Sets of Toner Cartridges for HP MFP M280nw Colored Printer <ul style="list-style-type: none">● BLACK Toner Cartridge (CF500A)● CYAN Toner Cartridge (CF501A)● YELLOW Toner Cartridge (CF502A)● MAGENTA Toner Cartridge (CF503A)

Bidders should have completed, within the past three (3) *years* from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).

3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary "*pass/fail*" criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.

Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.

4. Prospective bidders may obtain further information from the LRA-Bids and Awards Committee (BAC) Secretariat through the contact details given below and inspect the Bidding Documents as posted on the websites of the LRA and the Philippine Government Electronic Procurement System (PhilGEPS).
5. A complete set of Bidding Documents may be acquired by interested Bidders on **September 9 to October 2, 2022** from the given address below *upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of **Two Thousand Forty Pesos (P2,040.00)***. The Procuring Entity shall allow the bidder to present its proof of payment for the fees *by presenting it in person or sending the scanned copy via email to the assigned BAC Secretariat*.
6. The **Land Registration Authority** will hold a **Pre-Bid Conference on September 19, 2022, 2:00 p.m., at 4th Floor, LRA Conference Room, LRA Building, East Avenue corner NIA Road, Diliman, Quezon City**, which shall be open to prospective bidders. To reduce the risks and hazards of community transmission of COVID-19, the BAC shall conduct meetings and conferences via videoconferencing at **Zoom Link <https://zoom.us/j/94174363282?pwd=T2ZQeGNHQWhYQzcrb2NpVHBIVURiZz09>** with Meeting ID: 941 7436 3282 and Passcode: 224769.
7. Bids must be duly received by the BAC Secretariat at the address below on or before **October 3, 2022, 1:30 p.m. at 4th Floor, LRA Conference Room, LRA Building, East Avenue corner NIA Road, Diliman, Quezon City**. Late bids shall not be accepted. Please properly inform the BAC Secretariat ahead of time,
8. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB Clause 14**.
9. Bid opening shall be on **October 3, 2022, 2:00 p.m** at 4th Floor, LRA Conference Room, LRA Building, East Avenue corner NIA Road, Diliman, Quezon City **via videoconferencing at Zoom Link <https://zoom.us/j/98680011057?pwd=dStlcURBaTAraE1mS2kvd2hpd0w4UT09>** with Meeting ID: 986 8001 1057 and Passcode: 667178. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity. Authorized attendees, including representatives of bidders, shall likewise join the meeting via videoconferencing.
10. The Land Registration Authority reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.
11. For further information, please refer to:

RAE VINCENT H. GUINO-O

BAC-PGSM Secretariat Member

Room 411, Office of the Human Resource Development Division

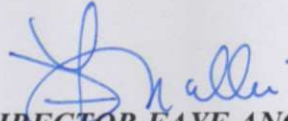
Mobile No. 0916-600-4520

raevincent.guino-o@lra.gov.ph

JAN LOUIS L. LANZONA
BAC-PGSM Secretariat Member
Room 316, Office of the ODS
Mobile No. 0961-883-7646
janlouis.lanzona@lra.gov.ph

12. You may visit the following websites:

For downloading of Bidding Documents: www.lra.gov.ph



ACTING DIRECTOR FAYE ANGELA M. PASCUA
Chairperson, LRA Bids and Awards Committee on
Procurement of Goods, Supplies & Materials (BAC-PGSM)
East Avenue corner NIA Road, Diliman, Quezon City

