



REPUBLIKA NG PILIPINAS  
KAGAWARAN NG KATARUNGAN  
**PANGASIWAAN SA PATALAAN NG LUPAIN**  
**(LAND REGISTRATION AUTHORITY)**  
East Avenue cor. NIA Road, Quezon City  
Website: [www.lra.gov.ph](http://www.lra.gov.ph)

## **Invitation to Bid**

### **For the Provision of Security Services in the LRA Central Office and its Registries of Deeds Nationwide**

1. The Land Registration Authority (LRA), through the authorized appropriations under the FY 2023 National Expenditure Program (NEP) intends to apply the sum of **Five Million Three Hundred Thirty-Three Thousand Three Hundred Thirty-Three Pesos and Thirty Three Centavos (Php 5, 333, 333. 33) per month or Fifty-Three Million Three Hundred Thirty-Three Thousand Three Hundred Thirty-Three Pesos and Thirty-Three Centavos (Php 53, 333, 333.33) for ten (10) months**, being the Approved Budget for the Contract (ABC), subject to the approval of the General Appropriations Act for FY 2023, to payments for the **Provision of Security Services in the LRA Central Office, East Avenue corner NIA Road, Diliman, Quezon City and its Registries of Deeds Nationwide** with project identification number LRA BAC-PGSM-2023-01. Bids received in excess of the ABC shall be automatically rejected at bid opening.

The Land Registration Authority (LRA), is conducting this procurement through the Early Procurement Activity (EPA) for FY 2023 to ensure the timely delivery of goods, implementation of infrastructure projects and rendition of consultancy services, consistent with the GPPB Resolution No. 14-2019 dated July 17, 2019. EPA shall refer to the conduct of procurement activities, from posting of the procurement opportunity, if required, until recommendation of the Bids and Awards Committee (BAC) to the HoPE as to the award of the contract, for goods to be delivered, infrastructure projects to be implemented and consulting services to be rendered in the following fiscal year (i.e. FY 2023), pending approval of their respective funding sources.

The bidders, therefore, are herewith informed of the following:

- a. Interested bidders are invited/requested to submit their bid proposals based on indicative budget (i.e. subject to final approval) through this Invitation to Bid, together with the bidding documents.
  - b. The Land Registration Authority (LRA) will evaluate the bid proposal and determine the winning bidder. The financial bid proposal of the winning bidder will be contract price/amount which is considered **fixed price**. However, the Notice of Award (NOA) will only be issued upon the approval of the budget.
  - c. Would there be a delay in the award as affected by the possible delay in the budget approval, the bid validity as specified in the bidding documents (which is a maximum of 120 calendars days), the winning bidder may be requested to extend the bid validity accordingly (that is, changing the expiration of the original bid security). In case of the bidder's refusal to extend the bid validity, the bid submitted by said bidder will be rejected.
2. The Land Registration Authority (LRA) now invites bids for the **Provision of Security Services in the LRA Central Office and its Registries of Deeds Nationwide**. The expected contract duration is from **March 01, 2023 to December 31, 2023**, renewable for one (1) year or until a new contract has been entered, subject to availability of funds. Bidders should have completed, within three (3) years from the date of submission and receipt of bids, a contract similar to the Project. The



description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II. (Instruction to Bidders).

3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary “*pass/fail*” criterion as specified in the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act (RA) 9184.

Bidding is restricted to Filipino citizens/sole proprietorships, partnership, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA 5183.

4. Prospective bidders may obtain further information from the LRA-Bids and Awards Committee (BAC) Secretariat through the contact details given below and inspect the Bidding Documents on the websites of the LRA and the Philippine Government Electronic Procurement System (PhilGEPS).
5. A complete set of Bidding Documents may be acquired by interested Bidders on **November 23, 2022 to December 13, 2022, 9:00 a.m.**, (*an hour before bid opening*) from the given address below and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of **Fifty Thousand Pesos (Php 50,000.00)**. The Procuring Entity shall allow the bidder to present its proof of payment for the fees which will be presented in person or through electronic means.
6. The Land Registration Authority will hold a **Pre-Bid Conference** on **December 1, 2022, 10:00 a.m.** which shall be open to prospective bidders. To reduce the risk and hazards of community transmission of COVID-19, the BAC shall conduct meetings and conferences via video conferencing [bit.ly/PreBid\\_SecurityServicesFY2023](https://bit.ly/PreBid_SecurityServicesFY2023) until further notice, or until such time that the state of calamity or implementation of community quarantine or similar government restrictions shall have been lifted by the proper government authorities.
7. Bids must be duly received by the BAC Secretariat through personal submission at the office address indicated below on or before **December 13, 2022, 09:00 a.m.**, an hour before the opening of bids.
8. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB** Clause 14.
9. Bid opening shall be on **December 13, 2022, 10:00 a.m.** via [bit.ly/BidOpening\\_SecurityServicesFY2023](https://bit.ly/BidOpening_SecurityServicesFY2023). Authorized attendees, including representatives of bidders shall join the meeting via videoconferencing. **Late bids shall not be accepted.**
10. The **Land Registration Authority** reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA 9184, without thereby incurring any liability to the affected bidder or bidders.
11. For further information, please refer to:

**JAN LOUIS L. LANZONA**  
BAC-PGSM Secretariat Member  
Room 316, Ordinary Decree Section  
LRA, East Avenue corner NIA Road, Diliman, Quezon City

Cel. No: 09062947499

Email address: [janlouis.lanzona@lra.gov.ph](mailto:janlouis.lanzona@lra.gov.ph)

**LEIF MARK ANDREW G. FONTIVEROS**

*BAC-PGSM Secretariat Member*

*Room 316, Ordinary Decree Section*

*LRA, East Avenue corner NIA Road, Diliman, Quezon City*

Cel. No: 09672987969

Email address: [leifmarkandrew.fontiveros@lra.gov.ph](mailto:leifmarkandrew.fontiveros@lra.gov.ph)

12. You may visit the following websites:

For downloading of Bidding Documents: PhilGEPs website and LRA website.

23 November 2022.

  
**ATTY. KAY KARI ANN J. GEMPIS**

Chairperson

*LRA Bids and Awards Committee on*

*Procurement of Goods, Supplies & Materials*

*East Avenue corner NIA Road, Diliman, Quezon City*