



REPUBLIKA NG PILIPINAS  
KAGAWARAN NG KATARUNGAN  
**PANGASIWAAN SA PATALAAN NG LUPAIN**  
**(LAND REGISTRATION AUTHORITY)**  
East Avenue cor. NIA Road, Quezon City  
Website: www.lra.gov.ph

December 29, 2022

**Ms. MARIA JESUSITA P. SANTOS**  
Manager, Supplies Department  
**PHILCOPY CORPORATION**  
793 J.P Rizal Ave., Makati City

**NOTICE TO PROCEED**

*Issued Pursuant to BAC-PGSM Resolution No. 2022-52*

Maám:

On December 21, 2022, the Bids and Award Committee – Procurement of Goods, Supplies and Materials (BAC-PGSM) issued BAC Resolution No. 2022-52 declaring **PHILCOPY CORPORATION** as the **Direct Contracting**. Thus on the same date, Notice of Award was issued in its favor.

With reference to the Purchase Order No. S-019-12-2022 for the Supply and Delivery of the following items: **(1) Five Hundred (500) Toner Cartridges of TK-1175**, **(2) One Hundred Seventy-Five (175) Toner Cartridges of TK-6113**, and **(3) Eighty (80) Toner Cartridges of TK-6329**, this Notice to Proceed shall commence upon signing of your conforme on the space provided below, pursuant to Article XI, Section 37 of R.A. 9184.

Thank you.

Very truly yours,

**GERARDO PANGA SIRIOS**  
Administrator

Conforme:

 1/29/23

**Ms. MARIA JESUSITA P. SANTOS**  
Manager, Supplies Department  
**PHILCOPY CORPORATION**