



REPUBLIKA NG PILIPINAS  
KAGAWARAN NG KATARUNGAN  
**PANGASIWAAN SA PATALAAN NG LUPAIN**  
**(LAND REGISTRATION AUTHORITY)**  
East Avenue cor. NIA Road, Quezon City  
Website: [www.lra.gov.ph](http://www.lra.gov.ph)

## INVITATION FOR NEGOTIATED PROCUREMENT

### Supply & Installation of Pressure Reducer Valve and Rewinding of Motor Pump Room Roof Deck of LRA Central Office Building, Quezon City

1. In view of the two (2) failed public bidding, the Land Registration Authority (LRA) through its Bids and Awards Committee (BAC) invites interested bidders to participate in the Negotiated Procurement for the **"Supply & Installation of Pressure Reducer Valve and Rewinding of Motor Pump Room Roof Deck of LRA Central Office Building, Quezon City"** in accordance with Section 53.1 of the revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184, otherwise known as the "Government Procurement Act." The Approved Budget for the contract (ABC) is in **PHILIPPINE PESO: SEVENTY-SIX THOUSAND TWO HUNDRED FIFTY ONLY (PHP 76, 250.00)**
2. The following eligibility and technical documents as well as the Financial Proposal/Quotation Form (Form "A") shall be submitted on or before **6 June 2023, 4:00 P.M.** at the 5<sup>th</sup> Floor, BAC Infrastructure Secretariat (Dormitory Area), LRA Building, East Avenue, cor. NIA Road, Diliman, Quezon City:
  1. Certified true copy of current Mayor's Permit;
  2. PhilGEPS Registration Certificate;
  3. Certified true copy of PCAB License;
  4. Income / Business Tax Return;
  5. Omnibus Sworn Statement (Form "C");
  6. Affidavit of Site Inspection; and
  7. List of Completed and on-going Contracts (Form "B")

Details on this project may refer to Scope of Work and Specifications  
(Annex "A")

Completion of the works is required within **Fifteen (15)** working days from commencement date.

3. A complete set of Scope of Work, Form "A", Form "B" and Form "C" may be purchased by interested contractors at the 5<sup>th</sup> Floor, BAC Infrastructure Secretariat (Dormitory Area), LRA Building, East Avenue, cor. NIA Road, Diliman, Quezon City.
4. Only interested bidders / contractors who paid the fee in a non-refundable amount of **PHILIPPINE PESO: FIVE HUNDRED (PHP 500.00)** shall have their best and final offer opened. Best and final offers received in excess of the ABC shall be automatically rejected.

Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least *sixty percent (60%)* interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA 5183.

5. The LRA-BAC shall conduct the meeting for the opening of the Eligibility Documents, Technical Proposal, and Best and Final Offer on **8 June 2023, 9:30 A.M.** at the LRA Conference Room, 4<sup>th</sup> floor. Late bids shall not be accepted.

6. Interested bidders may obtain further information from the LRA-BAC Infrastructure Secretariat through the contact details and location address indicated below and inspect the Bidding Documents as posted on the website of LRA and the Philippine Government Electronic Procurement System (PhilGEPS).
7. Please refer to:

**LRA BAC SECRETARIAT FOR INFRASTRUCTURE**

Email: [bacinfra.secretariat@lra.gov.ph](mailto:bacinfra.secretariat@lra.gov.ph)

**ATTY. RONI MAY L. SAMARITA**

BAC-Infra, Head Secretariat

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Mobile: + 63 9761503527

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**MR. NESTOR V. REMITAR**

BAC-Infra, Assistant Head Secretariat

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**MS. MARINELLE M. FORTUNO**

BAC-Infra, Secretariat Member

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Email: [marinelle.fortunio@lra.gov.ph](mailto:marinelle.fortunio@lra.gov.ph)

8. The **Land Registration Authority** reserves the right to reject any offer, to annul the negotiation process, and to reject all offers at any time prior to contract award, without thereby incurring any liability to the affected contractors.

24 May 2023

  
**ATTY. TRISTAN E. DE GUZMAN**  
Chairperson, LRA-BAC *RmLS*



Quotation Form (Form "A")

PROJECT : Procurement for the Supply and Installation of Pressure Reducer Valve and Rewinding of Motor Pump Including Rectification of Motor Control Panel at the Pump Room Roof Deck of LRA Central office building,  
LOCATION : LRA Building, Quezon City  
SUBJECT : BILL OF QUANTITIES

ITEM	DESCRIPTION	UNIT	QUANTITY	UNIT COST	AMOUNT
I.	SITE WORKS				
1.00	Mobilization/De-mobilization/Temporary facilities	lot	1.00		
	Sub - Total				
II.	PRESSURE REDUCER VALVE				
	PRV Flange, Type 2" B.I Flange 2" Flange Gasket 2" Bolt & Nut with Washer	lot	1.00		
	Sub - Total				
III.	REWINDING OF MOTOR PUMP				
	Re-winding of 7.5 HP Motor Balder Industrial Motors This is to include all accessories to be replaced	lot	1.00		
	Sub - Total				
IV.	RECTIFICATION OF MOTOR CONTROL PANEL				
	Re-wiring/rectification of motor control for 2 units of motor pump. This is to include all accessories to be replaced	lot	1.00		
	Sub - Total				
V.	All other items not included herein but necessary to complete the project, please specify				
	Sub - Total				
TOTAL BID COST (inclusive of Taxes)					

BID AMOUNT IN WORDS

Submitted by:

Name of Company

By:

Name & Signature of Authorized Representative

Date

PROJECT : Procurement for the Supply and Installation of Pressure Reducer Valve and Rewinding of Motor Pump including Rectification of Motor Control Panel at the Pump Room Roof Deck of LRA Central office building,  
LOCATION : LRA Building, Quezon City  
SUBJECT : SCOPE OF WORKS

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SCOPE OF WORKS AND SPECIFICATION

1. Mobilization/De-Mobilization of personnel, materials, equipments, provision of temporary facilities and utilities and upon completion cleaning of the work area and disposal of waste materials and debris as to leave the premises in perfect condition, accepted by LRA.
2. Dismantling of existing motor pump at the roof deck pump room area.
3. Rewinding of one (1) unit 7.5HP Baldor motor pump.
4. Installation of newly repaired motor pump.
5. Supply and Installation of new pressure reducer valve (PRV). This to include cutting of pipe and installation of flanges and other accessories to complete the project.
6. Dismantling and re-wiring/rectification of motor control panel for two (2) units motor pump.
7. Installation, testing and commissioning of motor control panel including proper sequence/switching of motor pumps.
8. Site visit is required.

WORK DURATION: Fifteen (15) Working days.

(Form "B")

PROJECT : Procurement for the Supply and Installation of Pressure Reducer Valve and Rewinding of Motor Pump including Rectification of Motor Control Panel at the Pump Room Roof Deck of LRA Central office building, Quezon City

LOCATION : Pump Room Roof Deck of LRA Central office building, Quezon City

SUBJECT : LIST OF COMPLETED AND ON-GOING CONTRACTS

Name of Contract	Date of Contract	Contract Duration	Owner's name and address	Nature of Work	Total Contract Value	Date of Completion of Estimated Completion date	Value of Outstanding Works, If applicable	Remarks

Submitted by:

\_\_\_\_\_  
(Name and Signature of Bidder)

\_\_\_\_\_  
(Company)

\_\_\_\_\_  
(Date)

REPUBLIC OF THE PHILIPPINES,  
CITY/MUNICIPALITY OF \_\_\_\_\_ S.S.

### AFFIDAVIT

I, [Name of affiant], of legal age, [Civil Status], [Nationality], and residing at [Address of Affiant], after having been duly sworn in accordance with law, do hereby depose and state that:

1. Select one, delete the other:

If a sole proprietorship: I am the sole proprietor of [Name of Bidder] with office address at [address of Bidder];

If a partnership, corporation, cooperative, or joint venture: I am the duly notarized and designated representative of [Name of Bidder] with office address at [address of Bidder];

2. Select one, delete the other:

If a sole proprietorship: As the owner and sole proprietor of [Name of Bidder], I have full power and authority to do, execute and perform any and all acts necessary to represent it in the bidding for [Name of the Project] of the [Name of the Procuring Entity];

If a partnership, corporation, cooperative, or joint venture: I am granted full power and authority to do, execute and perform any and all acts necessary to and/or to represent the [Name of Bidder] in the bidding as shown in the attached [state title of attached document showing proof of authorization (e.g., duly notarized Secretary's Certificate issued by the corporation or the member of the joint venture)];

3. [Name of Bidder] is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government /foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board;

4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;

5. [Name of Bidder] is authorizing the Head of the Procuring Entity or its duly authorized representative (s) to verify all the documents submitted;

6. Select one, delete the rest:

If a sole proprietorship: I am not related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;



If a partnership or cooperative: None of the officers and members of [Name of Bidder] is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

If a corporation or joint venture: None of the officers, directors and controlling stockholders of [Name of Bidder] is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit and the project consultants by consanguinity or affinity up to the third civil degree;

7. [Name of Bidder] complies with existing labor laws and standards, and
8. [Name of Bidder] is aware of and has undertaken the following responsibilities as a Bidder:
- a) Carefully examine all of the Bidding Documents;
  - b) Acknowledge all conditions, local or otherwise, affecting the implementation of the contract;
  - c) Made an estimate of the facilities available and needed for the contract to be bid. If any, and
  - d) Inquire or secure Supplemental /Bid Bulletin(s) issued for the [Name of the Project]

IN WITNESS WHEREOF, I have hereunto set my hand this \_\_\_\_ day of \_\_\_\_, 2020 at \_\_\_\_\_, Philippines.

\_\_\_\_\_  
Bidder's Representative / Authorized Signatory

SUBSCRIBED AND SWORN to before me this \_\_\_\_ day of \_\_\_\_, 2021, \_\_\_\_\_ exhibiting to me his CTC No. \_\_\_\_\_, issued on \_\_\_\_\_, issued at \_\_\_\_\_.

Notary Public

Doc. No. \_\_\_\_\_;  
Page No. \_\_\_\_\_;  
Book No. \_\_\_\_\_;  
Series of 2023