



REPUBLIKA NG PILIPINAS
 KAGAWARAN NG KATARUNGAN
 PANGASIWAAN SA PATALAAN NG LUPAIN
 (LAND REGISTRATION AUTHORITY)
 East Avenue cor. NIA Road
 Quezon City

INVITATION TO BID FOR SUPPLY AND DELIVERY OF 150 SETS OF COLORED TONER CARTRIDGES (BLACK, CYAN, YELLOW & MAGENTA) FOR HP LASERJET PRO MFP M280NW COLORED PRINTERS

1. The **Land Registration Authority (LRA)**, through the FY 2023 General Appropriations Act (GAA) R.A. No. 11936 intends to apply the sum of **ONE MILLION SIX HUNDRED TWENTY THOUSAND PESOS (PhP1,620,000.00)**, inclusive of VAT being the ABC to payments under the contract for **Supply and Delivery of 150 Sets of Colored Toner Cartridges (Black, Cyan, Yellow and Magenta) for HP LaserJet Pro MFP M280nw Colored Printers (1 Lot) with Project ID No. LRA BAC-PGSM-2023-01.**

Bids received in excess of the ABC shall be automatically rejected at bid opening.

2. The **LRA** now invites bids for the above Procurement Project, Delivery of the Goods shall be within **Sixty (60) calendar days** upon receipt of an approved Purchase Order in accordance with the Delivery schedule under Section VI Schedule of requirements. The following are the required specifications:

| Item | Specification |
|------|---|
| 1 | <p>150 Sets of Toner Cartridges for HP MFP M280nw Colored Printer</p> <ul style="list-style-type: none"> ● BLACK Toner Cartridge (CF500A) ● CYAN Toner Cartridge (CF501A) ● YELLOW Toner Cartridge (CF502A) ● MAGENTA Toner Cartridge (CF503A) <p>Additional Requirement Specifications:</p> <p>1) Submit a Certification from the Manufacturer that your company is an authorized reseller of Hewlett Packard (HP) products.</p> <p>2) Submit a Certification from the manufacturer that the Toner Cartridges your company is offering are genuine HP Products.</p> |

Bidders should have completed, within the past three (3) *years* from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).

3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary “*pass/fail*” criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.

Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.

4. Prospective bidders may obtain further information from the **LRA-Bids and Awards Committee (BAC) Secretariat for Non-Infrastructure** through the contact details given below and inspect the Bidding Documents as posted on the websites of the LRA and the Philippine Government Electronic Procurement System (PhilGEPS).
5. A complete set of Bidding Documents may be acquired by interested Bidders on **June 14, 2023 to July 4, 2023** from the given address below upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of **One Thousand Six Hundred Twenty Pesos (P1,620.00)** at the LRA Cashier located at the One Stop Shop (OSS). The LRA shall allow the bidder to present its proof of payment for the fees by presenting it in person.
6. The **Land Registration Authority** will hold a **Pre-Bid Conference on June 21, 2023, 10:00 a.m., at 4th Floor, LRA Conference Room, LRA Building, East Avenue corner NIA Road, Diliman, Quezon City**, which shall be open to prospective bidders.
7. **Bids must be duly received** by the BAC Secretariat through manual submission at the address below on or before **July 4, 2023, 9:30 a.m. at 4th Floor, LRA Conference Room, LRA Building, East Avenue corner NIA Road, Diliman, Quezon City. Late bids shall not be accepted.**
8. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB** Clause 14.
9. Bid opening shall be on **July 4, 2023, 10:00 a.m** at 4th Floor, LRA Conference Room, LRA Building, East Avenue corner NIA Road, Diliman, Quezon City. Bids will be opened in the presence of the bidders’ representatives who choose to attend the activity.

For the purpose of constituting a quorum, either the physical and virtual presence of the BAC members shall be considered pursuant to GPPB Resolution No. 09-2020.

10. The Land Registration Authority reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.
11. For further information, please refer to:

EUNALIZE E. ZAPANTA
BAC-PGSM Secretariat Member
Room 102, Office of the General Services Division
Mobile No. 0930-1160454


ATTY. RONALD A. RICABLANCA
BAC-PGSM Secretariat Member
Room 407, Office of the Deputy Administrator
Mobile No. 0918-3767390

12. For viewing and downloading of Bidding Documents you may visit:

<http://notices.philgeps.gov.ph/>
<https://lra.gov.ph/bids-opportunities/>

Date Issuance of Bidding Documents:

14 June 2023 at Quezon City


ATTY. TRISTAN E. DE GUZMAN
Chairperson, LRA Bids and Awards Committee
East Avenue corner NIA Road, Diliman, Quezon City