



BIDS AND AWARDS COMMITTEE (BAC)
PRE BID CONFERENCE
Repainting of LRA Central Office Building
4TH Floor Conference Room
13 June 2023

IN ATTENDANCE

Bids and Awards Committee

1. Atty. Tristan De Guzman- Chairperson
2. Mr. Angelo Chris Luis M. Dellosa- Vice Chairperson
3. Ms. Marilyn C. Custodio- Member (via Google Meet)
4. Engr. Glorietta P. Lacambra- Member (via Google Meet)

Technical Working Group

5. Atty. Rosemarie L. Kholoma- Head
6. Engr. Rachelle Reparado- Member
7. Engr. Ronida J. Tababa- Member
8. Mr. Reymund Guieb- Member

Secretariat

9. Atty. Roni May L. Samarita- Head
10. Mr. Nestor V. Remitar- Member
11. Ms. Hazel C. Tinio- Member
12. Ms. Marinelle M. Fortuno- Member

End user

13. Engr. Crispin O. De Luna

Observers

None

Prospective Bidders

1. 0906 Construction- Joseph Fajardo
2. Orientech Construction- Mechille C. Vergara
3. MZR Builders -Rogelio Espinola
4. MZR Builders- Robert Obed Quiroz
5. First R+J Builders- Grace Tapon
6. JEMM Builders- Ferdinand Fernando
7. ES Builders- Ramiel Porgosa

ABSENT

1. Ms. Imelda B. Teneza
2. Engr. Zeareen A. Vergara- Antonio

3. Engr. Mary Anne M. Mortel
4. Engr. Ronaldo C. Apilado

CALL TO ORDER

The meeting for the Pre-Bid Conference for the Repainting of the LRA Central Office Building was convened by Atty. Tristan De Guzman, BAC Chairperson. Four (4) out of five (5) BAC Members were present during the meeting, thereby constituting a quorum.

The meeting started at 10:20 AM. Atty. De Guzman acknowledged the presence of the prospective bidders namely: 0906 Construction, Orientech Construction, MZR Builders, First R+J Builders Phils. Corp., JEMM Builders, ES Builders Inc. and gave brief introduction as to the scope of the project to be bid.

DISCUSSION

- Atty. De Guzman called the BAC Secretariat to facilitate the discussion on the details for this specific procurement.
- Atty. Samarita presented the details contained in the Bidding Documents, stating that the Approved Budget for the Contract (ABC) is Three Million Five Hundred Thousand Pesos (PHP 3,500,000.00) including the Bid Data Sheet, Scope of Works and the Eligibility Requirements and that the contract duration is Ninety (90) working days.
- Atty. De Guzman asked the prospective bidders for their queries and clarifications regarding the matters discussed.
- Only two (2) prospective bidders raised questions as to the content of the Bidding Document:

- MZR Builders

BDS, ITB 5.2	As to the SLCC, the representative asked regarding the number of years required within which the prospective bidder should have a single contract similar to the project.	Duly noted and response to query subject for review.
Section VII. Drawings	The representative requested for "Drawings" to be attached in the Bidding Document, which shall be made as reference in estimating the cost of the materials to be used in accordance with the ABC.	Duly noted and response to query subject for review.
Section VI. Scope of Works and Specifications, Part II (2)	The representative commented that the preferred paints specified thereunder does not conform with the Bill of Quantities (BOQ)	Duly noted and response to query subject for review.

Painting Schedule		
BDS, ITB 10.4	As to Key Personnel, the representative asked which prevails, the one provided in the BDS or that which provided in the Checklist for Technical Documents (j) (b).	Duly noted and response to query subject for review.
Section VI. Scope of Works and Specifications, Part III (4) Workmanship in General, 5 th paragraph	<p>“Test Concrete and plaster surfaces for moisture, using <i>moisture meter</i>, prior to painting. <u>Surfaces having meter reading above 15 shall not be painted</u>”.</p> <p>The representative commented on whether the aforesaid required value should be strictly met considering that the project is scheduled during rainy season.</p>	Atty. De Guzman responded that there is warranty and it shall be upon the Contractor’s approach in the manner of execution
SCC GCC Clause 7.2	As to Warranty, “shall cover a period of one (1) year and shall be reckoned from the date if completion of work. The representative clarified if LRA issues Certificate of Completion, which shall be the reckoning point from where the warranty of one (1) year would run.	Atty. De Guzman answered in the affirmative.

o 0906 Construction

BDS, ITB 5.2	The representative asked whether, for this project, only those contractors with SLCC are qualified to join.	Atty. De Guzman answered in the affirmative.
BDS, ITB 20 <i>During post qualification, document</i>	<i>During post qualification, document</i> , upon demand by the BAC or its representative(s) a bidder with the lowest calculated bid shall be able to present: items (a), (b), (c). The representative asked whether the original	Atty. De Guzman responded that what is required is only presentment of the “original” of the documents required during post qualification.

	copies of these documents shall be submitted.	
Section VI. Scope of Works and Specifications, Part II (2) Painting Schedule	The representative asked whether there is any other government permit needed.	Atty. De Guzman answered in the negative
BDS, ITB 10.4	The representative asked whether the workers are allowed to stay in the LRA premises after working hours.	Atty. De Guzman answered in the negative. However, storage of materials and equipment is allowed.
BDS, ITB 16	The representative clarified whether only the original bid and one copy of the documents for each of the Technical and Financial component shall be submitted during the bid opening	Atty. Samarita answered in the affirmative.
	The representative asked whether they are allowed to use their own forms in the submission of their ongoing projects.	Atty. De Guzman answered that a form for this purpose shall be attached in the Bidding Document
BDS ITB 20	(a) Documents to verify support its Statement of Ongoing and/or statement identifying its Completed Contracts which may consist of the following: appropriate and clear duly signed contracts, purchase orders, agreements, notices of award, job orders, or notices to proceed, with the corresponding duly signed certificate of completion, delivery receipts, inspection, and acceptance reports, certificates of final acceptance or official receipts.	Atty. De Guzman answered that <i>any of the following</i> documents may be submitted.

	The representative asked whether all the documents enumerated thereunder is required to be submitted	
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- Considering that there were no more questions and clarifications, Atty. De Guzman informed the prospective bidders that response to the abovementioned queries, which is to be submitted in writing and shall be sent through email at bacinfra.secretariat@lra.gov.ph, a Supplemental/ Bid Bulletin shall be issued accordingly. The pre-bid conference adjourned at 11:00 AM.

Prepared by:


Atty. Roni May L. Samarita
Head
BAC Secretariat (Infra)

Approved by:


Atty. Tristan De Guzman
Chairperson, LRA- BAC