



REPUBLIKA NG PILIPINAS
KAGAWARAN NG KATARUNGAN
PANGASIWAAN SA PATALAAN NG LUPAIN
(LAND REGISTRATION AUTHORITY)
East Avenue cor. NIA Road, Diliman, Quezon City

19 August 2023

REQUEST FOR QUOTATION

(Pursuant to Approved Supplemental Procurement Program (SPP) HRDD-2023-02)

Please quote your Company's lowest price/offer in a **SEALED ENVELOPE** for the **Small Value Procurement for Supply and Delivery of 1,000 Pieces of ID Lace** with the following specifications:

- **Button pin:**
 - Size of 1 peso coin
 - Material: Metal button pin
 - Full color LRA logo
- **Lanyard**
 - Color: Gradient blue with black lining
 - Size: Width, 2.5 cm; Length, 80 cm
 - Material: Metal Buckle Release with Lobster Claw Hook
- **Color Specs:**
 - Blue (Red: 22; Green: 159; Blue: 228)
 - Dark Blue (Red: 0; Green: 0; Blue: 102)
 - Dark blue (Red: 0; Green: 51; Blue: 153)
 - Dark blue (Red: 36; Green: 56; Blue: 140)
- **Print**
 - Digital print: PANGASIWAAN SA PATALAAN NG LUPAIN (right side); LAND REGISTRATION AUTHORITY (left side); (LRA logo) www.lra.gov.ph (top back)
 - Material: Polypropylene lace
 - Font style: Bernard MT Condensed
 - Font color: Yellow (shade based on LRA Logo)

Subject to the submission/compliance with the following requirements:


- 1) Photocopy of Mayor's/Business Permit – FY 2023
- 2) Photocopy of Valid PhilGEPS Registration Number
- 3) Price Quotation Form with Compliance to Specification: See attached Annex "B"
- 4) Sample work for approval by the end-user before delivery.

IMPORTANT TERMS AND CONDITIONS

1. All quotations submitted to this Authority are considered an offer. In the event that the quotation is accepted, a PURCHASE ORDER shall be placed with the Company offering the most advantageous terms to this Authority;



2. Delivery period shall be **forty-five (45) calendar days** upon receipt of the Purchase Order;
3. Goods supplied and delivered are subject to inspection and acceptance. Return/Exchange of non-conforming product(s) applies;
4. Price Validity shall be for a period of ninety (90) calendar days;
5. Payment will be on a No Down Payment and in a send Bill Arrangement. Full payment will be made after the completion of the event or delivery of the items/service;
6. Price quotations shall be inclusive of all costs and applicable taxes (i.e. bank charges, VAT, other charges, etc.);
7. Full Payment shall be through bank transaction preferably with landbank account, otherwise the bank charges shall be included in the quotation;
8. This Authority reserves the right to reject any or all offers and may only accept such offers it may consider most economical and most advantageous to the Government; and,
9. Deadline for the submission of this Request for Quotation is **on or before 4:00 p.m. of 23 August 2023**, through:
 - **Ms. Eunalize E. Zapanta**
Mobile No.: 09922498901
Room 102 General Services Division
LRA Building, East Ave., corner NIA Road, Diliman, Quezon City.
 - **Atty. Ronald A. Ricablanca**
Mobile Number: 09183767390
Room 402, Legal Division
LRA Building East Avenue corner NIA Road, Diliman Quezon City
10. APPROVED BUDGET for the CONTRACT (ABC): **Fifty Thousand Pesos (Php 50,000.00)** inclusive of VAT.


ATTY. TRISTAN E. DE GUZMAN
Chairperson, LRA-BAC

**PRICE QUOTATION FORM AND COMPLIANCE
TO THE TECHNICAL SPECIFICATION**

Date

Chairperson, LRA-BAC

Land Registration Authority
LRA Building, East Avenue corner NIA Road
Diliman, Quezon City

Dear **Chairperson**:

After having carefully read and accepted the terms and conditions in the Request for Quotation, hereunder is our quotation/s for the item/s as follows:

Name of Project	Specifications	Qty.	Total Price (VAT inclusive)
Supply and Delivery of 1,000 Pieces of ID Lace	<ul style="list-style-type: none"> ● Button pin: <ul style="list-style-type: none"> ○ Size of 1 peso coin ○ Material: Metal button pin ○ Full color LRA logo ● Lanyard <ul style="list-style-type: none"> ○ Color: Gradient blue with black lining ○ Size: Width, 2.5 cm; Length, 80 cm ○ Material: Metal Buckle Release with Lobster Claw Hook ● Color Specs: <ul style="list-style-type: none"> ○ Blue (Red: 22; Green: 159; Blue: 228) ○ Dark Blue (Red: 0; Green: 0; Blue: 102) ○ Dark blue (Red: 0; Green: 51; Blue: 153) 	1,000 pieces	

	<ul style="list-style-type: none"> ○ Dark blue (Red: 36; Green: 56; Blue: 140) ● Print <ul style="list-style-type: none"> ○ Digital print: PANGASIWAAN SA PATALAAN NG LUPAIN (right side); LAND REGISTRATION AUTHORITY (left side); (LRA logo) www.lra.gov.ph (top back) ○ Material: Polypropylene lace ○ Font style: Bernard MT Condensed ○ Font color: Yellow (shade based on LRA Logo) 		
TOTAL PRICE QUOTATION:			

(Amount in Words)

I hereby complied with the above technical specification.

Name/Signature of Representative

Name of Company

Contact No.