



REPUBLIKA NG PILIPINAS
 KAGAWARAN NG KATARUNGAN
PANGASIWAAN SA PATALAAN NG LUPAIN
(LAND REGISTRATION AUTHORITY)
 East Avenue cor. NIA Road
 Quezon City

**INVITATION TO BID FOR SUPPLY AND DELIVERY OF
 400 UNITS OF TONER CARTRIDGE TN-3478 FOR
 200 BROTHER HL-L5100DN MONOCHROME PRINTERS**

1. The **Land Registration Authority (LRA)**, through the FY 2023 General Appropriations Act (GAA) R.A. No. 11936, intends to apply the sum of **TWO MILLION THREE HUNDRED THOUSAND PESOS ONLY (PHP 2,300,000.00)**, inclusive of VAT, being the ABC to payments under the contract for **Supply and Delivery of 400 Units of Toner Cartridge TN-3478 for 200 Brother HL-L5100DN Monochrome Printers** with **Project ID No. LRA BAC-PGSM-2023-15**. Bids received in excess of the ABC shall be automatically rejected at bid opening.
2. The LRA now invites bids for the above Procurement Project. Delivery of the Goods shall be within **Ninety (90) calendar days** upon receipt of an approved Purchase Order in accordance with the Delivery schedule under Section VI Schedule of Requirements. The following are the required specifications:

Item No.	Specification
1	Supply and Delivery of 400 Units of Toner Cartridge TN-3478 for 200 Brother HL-L5100DN Monochrome Printers Model: TN-3478 Consumable Type: Toner Cartridge Print technology: Laser Color: Black Pages Yield: up to 12,000 pages Additional Requirement Specifications: 1) Submit a Certification from the Manufacturer, addressed to the Land Registration Authority (LRA), that the company is an authorized reseller of Brother products. 2) Submit a Certification from the manufacturer that the Toner Cartridges offered are genuine Brother Products.

Bidders should have completed, within the past three (3) years from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).

3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary “*pass/fail*” criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.

Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.

4. Prospective bidders may obtain further information from the **LRA-Bids and Awards Committee (BAC) Secretariat for Non-Infrastructure** through the contact details given below and inspect the Bidding Documents as posted on the websites of the LRA and the Philippine Government Electronic Procurement System (PhilGEPS).
5. A complete set of Bidding Documents may be acquired by interested Bidders on **September 26, 2023 to October 18, 2023** from the given address below upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of **Two Thousand Three Hundred Pesos (P2,300.00)** at the LRA Cashier located at the One Stop Shop (OSS). The **LRA** shall allow the bidder to present its proof of payment for the fees by presenting it in person.
6. The **Land Registration Authority** will hold a **Pre-Bid Conference on October 04, 2023, 1:00 P.M., at 4th Floor, LRA Conference Room, LRA Building, East Avenue corner NIA Road, Diliman, Quezon City**, which shall be open to prospective bidders and/or through videoconferencing/webcasting via *Zoom application* using the following:

Meeting ID : 885 8790 3055
Passcode : 261906

7. **Bids must be duly received** by the BAC Secretariat through manual submission at the address below on or before **October 18, 2023, 12:30 P.M. at 4th Floor, LRA Conference Room, LRA Building, East Avenue corner NIA Road, Diliman, Quezon City**.
- Late bids shall not be accepted.**
8. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in ITB Clause 14.
 9. Bid opening shall be on **October 18, 2023, 1:00 P.M. at 4th Floor, LRA Conference Room, LRA Building, East Avenue corner NIA Road, Diliman, Quezon City**. Bids will be opened in the presence of the bidders’ representatives who choose to attend the activity.

For the purpose of constituting a quorum, either the physical and virtual presence of the BAC members shall be considered pursuant to GPPB Resolution No. 09-2020.

10. The Land Registration Authority reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.
11. For further information, please refer to:

EUNALIZE E. ZAPANTA
BAC-PGSM Secretariat Member

Room 102, Office of the General Services Division
Mobile No. 0930-116-0454

ATTY. ROMAN G. IDICA
BAC-PGSM Secretariat Assistant Head
Room 407, Office of the Deputy Administrator
Mobile No. 0916-513-0734

12. For viewing and downloading of Bidding Documents you may visit:

<http://notices.philgeps.gov.ph/>

<https://lra.gov.ph/bids-opportunities/>

Date Issuance of Bidding Documents:

26 September 2023 at Quezon City



ATTY. TRISTAN E. DE GUZMAN
Chairperson, LRA Bids and Awards Committee
East Avenue corner NIA Road, Diliman, Quezon City