



REPUBLIKA NG PILIPINAS
KAGAWARAN NG KATARUNGAN
PANGASIWAAN SA PATALAAN NG LUPAIN
(LAND REGISTRATION AUTHORITY)
East Avenue cor. NIA Road, Diliman, Quezon City

SPECIAL BIDS AND AWARDS COMMITTEE (LRA SP-BAC)
PRE-BID CONFERENCE
Supply and Delivery of 10 Units of Geographical Information System (GIS)
4TH Floor Conference Room
26 October 2023

IN ATTENDANCE

Bids and Awards Committee

1. Atty. Teodoro L. Bonifacio, Jr., *Chairperson (on leave)*
2. Atty. Roman G. Idica, *Vice Chairperson*
3. Atty. Joseph S. Dimaiyacan, *Member*
4. Mr. Glenn Valerie A. Antonio, *Member*
5. Mr. Nestore I. Misalucha, *Member*

Technical Working Group

6. Atty. Roxane Mae B. Villena, *Head (on leave)*
7. Ms. Christina V. Pagtulingan
8. Mr. Jairus M. Cabusi (*on zoom*)
9. Mr. Kristian Malvin B. Salcedo, *Member*
10. Mr. Kurt John A. Gabuya, *Member*

Secretariat

11. Atty. Roni May L. Samarita, *Head*
12. Ms. Maria Rudylyn A. Cebrero, *Asst. Head*
13. Atty. Alyanna Louise B. Mendoza, *Member*
14. Atty. Ronald A. Ricablanca, *Member*
15. Ms. Christine Jane E. Jimenez, *Member*

Prospective Bidders

1. Pronet Integrated Network Solutions Inc.
2. World Solutions Technology

CALL TO ORDER

The meeting for the Pre-Bid Conference for the Supply and Delivery of 10 Units of Geographical Information System (GIS) was convened by Atty. Roman G. Idica, BAC Vice-Chairperson. Four (4) out of five (5) BAC Members were present during the meeting, thereby constituting a quorum.

The meeting started at 10:15 AM. Atty. Idica acknowledged the presence of the prospective bidders namely: Pronet Integrated System Network Solutions, Inc. and World Solution Technology and gave a brief introduction as to the scope of the project to be bid.



DISCUSSION

- Atty. Idica asked if the committee has invited observers for the said procurement to which Atty. Samarita confirmed.
- Atty. Idica called the BAC Secretariat to facilitate the discussion on the details for this specific procurement.
- Atty. Samarita discussed that questions and inquiries will be submitted through written queries and are to be submitted by email. The answers to the queries will be answered through the supplemental bulletin. The deadline for the written queries is from October 26, 2023, until October 27, 2023, 12:00 PM. Only submitted queries sent through the email will be entertained. The submission for submission of bids is on November 8, 2023, 9:00 AM and Bid Opening shall be on the same day, November 8, 2023, 9:30 AM.
- Atty. Samarita presented the details contained in the Bidding Documents. These will be divided into two envelopes, the technical component, and the financial component. Both envelopes will be placed in one envelope, and this will be signed, sealed and marked accordingly. Two copies are to be submitted.
- Atty. Idica wanted to confirm if the prospective suppliers have read the bid document and if the prospective bidders for their queries and clarifications regarding the matters discussed.
- Atty. Idica and Atty. Samarita reiterated that all queries and clarification should be written and sent to the given email address of the committee.
- Atty. Samarita proceeded with the discussion of the Bid Documents.
- Atty. Idica instructed to proceed with the changes of the Bid Documents as this is the second posting for this procurement.
- Mr. Salcedo explained that the changes are the addition of the Anti-virus, Microsoft Office Standard and the desktop manufacturer should be in the Top 6 International Data Corporation (IDC) for the last two (2) years.
- Only two (2) prospective bidders raised questions as to the content of the Bidding Document:

o Pronet Integrated System Network Solutions, Inc

Anti-Virus	The representative asked whether the anti-virus should be installed on the desktop upon delivery.	Mr. Misalucha answered that the anti-virus can be installed, or the product key can be given to LRA and LRA will install the anti-virus
Budget	<ol style="list-style-type: none"> 1. The representative asked if the budget could be increased. 2. The representative explained that the configuration that made the costing high would be the video card. 3. The representative confirmed that the 8GB graphic card is one of the factors that made the budget exceed. 	<ol style="list-style-type: none"> 1. Mr. Misalucha asked which part of the specification made the costing high. 2. Mr. Misalucha asked if the Microsoft Office also cost the budget to exceed. 3. Mr. Misalucha explained that such specification is needed as this is for GIS workstation.


Delivery Date	The representative asked if the delivery date could be extended.	Atty. Samarita explained that in the first posting, the delivery date was extended from 30 days to 50 days. Atty. Idica added that this will be discussed internally and the decision will be added to the bid bulletin.
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o **World Technology Solution**

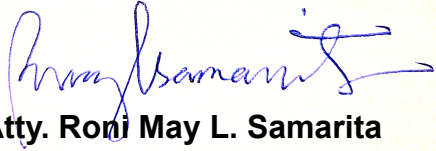
Budget	<ol style="list-style-type: none"> 1. The representative explained that they agree with Pronet Solutions with regards to the budget. The representative suggested to relax the specification by changing the i7 to i5, 1TB to 512GB and the Microsoft Office Standard to Home and Business. 2. The representative also suggested that if the specification cannot be changed, the number of units should decrease from 10 units to 7 or 8 units to be within the budget. 	<ol style="list-style-type: none"> 1. Mr. Misalucha explained that such specification is needed and cannot be changed. He did ask that if the MS Office is removed will it be within the budget to which the representative did confirm that this is possible. 2. Mr. Misalucha stated that this will be discussed.
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- Considering that there were no more questions and clarifications, Atty. Idica informed the prospective bidders that response to the above mentioned queries, which is to be submitted in writing and shall be posted through a Supplemental/ Bid Bulletin which shall be posted at the LRA website (<https://lra.gov.ph/bids-opportunities/>) on October 31, 2023. The pre-bid conference adjourned at 11:00 AM.

Prepared by:


Ms. Christine Jane E. Jiimenez
 LRA- SPECIAL BAC Secretariat

Noted by:



Atty. Roni May L. Samarita
Head Secretariat, LRA- SPECIAL BAC

Approved by:



Atty. Teodoro L. Bonifacio, Jr.
Chairperson, LRA- SPECIAL BAC