



SPECIAL BIDS AND AWARDS COMMITTEE (SP BAC)
PRE BID CONFERENCE
Supply and Delivery of 1 Unit Data Storage Solution
4TH Floor Conference Room
29 September 2023

IN ATTENDANCE

Bids and Awards Committee

1. Atty. Teodoro L. Bonifacio, Jr., *Chairperson (via Zoom)*
2. Atty. Roman G. Idica, *Vice Chairperson*
3. Atty. Joseph S. Dimaiyacan, *Member*
4. Mr. Glenn Valerie A. Antonio, *Member*
5. Mr. Nestore I. Misalucha, *Member*

Technical Working Group

6. Atty. Roxane Mae B. Villena, *Head*
7. Mr. Kristian Malvin B. Salcedo, *Member*
8. Mr. Kurt John A. Gabuya, *Member*

Secretariat

9. Atty. Roni May L. Samarita, *Head*
10. Ms. Maria Rudylyn A. Cebrero, *Asst. Head*
11. Atty. Alyanna Louise B. Mendoza, *Member*
12. Atty. Ronald A. Ricablanca, *Member*
13. Ms. Christine Jane E. Jimenez, *Member*

Prospective Bidders

1. Digi-Specs I.T Corp.
2. Apsys Solution
3. Integrated Computer Systems, Inc. *(online via Zoom)*
4. Infobahn Communications, Inc. *(online via Zoom)*
5. Questech Co., Inc. *(online via Zoom)*
6. Pronet Integrated Network Solutions Inc. *(online via Zoom)*

Visitor:

1. Atty. Ronaldo A. Robenta, *DOJ Representative*

ABSENT

1. Ms. Christina V. Pagtulingan
2. Mr. Jairus M. Cabusi

CALL TO ORDER

The meeting for the Pre-Bid Conference for the Supply and Delivery of 1 Unit Data Storage Solution was convened by Atty. Roman G. Idica, BAC Vice-Chairperson. Four (4) out of five (5) BAC Members were present during the meeting, thereby constituting a quorum.

Observers from Commission on Audit (COA), Philippine Chamber of Commerce and Industry., and Makati Business Club were invited through email but failed to send their representatives.

The meeting started at 9:15 AM. Atty. Idica acknowledged the presence of the prospective bidders namely: Digi-Specs I.T Corp., Apsys Solution, Integrated Computer Systems, Inc., Infobahn Communications, Inc., Questech Co, Inc., Pronet Integrated Network Solutions Inc. and gave a brief introduction as to the scope of the project to be bid.

DISCUSSION

- Atty. Idica called the BAC Secretariat to facilitate the discussion on the details for this specific procurement.
- Atty. Samarita discussed that questions and inquiries will be submitted through written queries and are to be submitted by email. The answers to the queries will be answered through the supplemental bulletin. The deadline for the written queries is from September 29, 2023 until October 3, 2023. Only submitted queries sent through the email will be entertained. The submission for submission of bids is on October 13, 2023, 9:00 AM and Bid Opening shall be on the same day, October 13, 2023, 9:30 AM.
- Atty. Samarita presented the details contained in the Bidding Documents. These will be divided into two envelopes, the technical component and the financial component. Both envelopes will be placed in one envelope and this will be submitted to the bid. Two copies are to be submitted.
- Mr. Kristian Malvin Salcedo, TWG Member, proceeded with the pre-bid conference for the Supply and Delivery of 1 Unit Data Storage Solution. The Approved Budget for the Contract (ABC) 1 Unit Data Storage is Three Million Seven Hundred Thousand Pesos (PHP 3,700,000.00) including the Bid Data Sheet, Scope of Works and the Eligibility Requirements and the delivery date of Thirty (30) working days.
- Atty. Idica asked the prospective bidders for their queries and clarifications regarding the matters discussed.
- Four (4) prospective bidders raised questions as to the content of the Bidding Document:

- Integrated Computer Systems Inc.(ICS)

Section VII Technical Specifications	Typographical Error: “WMWare”	Correction “VM Ware”
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(A)(1) Storage Device		
RAID	The representative asked about the needed RAID Configuration as this is not stated in the document provided. He also added if the Solution must support any type of configuration and which RAID level is needed.	Duly noted and response to query subject for discussion internally.
Existing Switch	The representative asked about the specific model of the existing switch and its available ports	Duly noted and response to query subject for discussion internally.
Scope of Work	The representative asked if LRA will provide for the Installation of the Backup Software as there is no specified backup software and it is not stated in the technical requirements. He added if there will be a migration process included with the Backup installation.	Duly noted and response to query subject for review and clarification.
Training	The representative asked about the type of comprehensive training required and will it be a virtual training or a scheduled training center.	Duly noted and response to query subject for review.
Schedule of delivery	The representative also asked for an extension on the delivery of the Data Storage from thirty (30) days to sixty (60) days.	Duly noted and response to query subject for review.

- o Questech Co. Inc.

Server and Storage	The representative asked whether they can use the delivery of the server and storage as the Single Largest Completed Contract.	Duly noted and response to query subject for review.
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Schedule of delivery	The representative asked whether there can be an extension on the delivery of the Data Storage from thirty (30) days to sixty (60) days.	Duly noted and responded to the query subject for review.
Backup Storage	The representative asked whether there is an existing backup storage or will it be a new software installation	Mr. Salcedo that this will be a new software installation which is separate from the existing backup software. This will be for further clarification.

o Apsys Solution

Section II: Introduction to Bidders (5.3)	Error: “For the procurement of Expendable Supplies: The Bidder must have completed a single contract that is similar to this Project, equivalent to at least twenty-five percent (25%) of the ABC.”	Correction: “For the procurement of Non-expendable Supplies and Services: The Bidder must have completed a single contract that is similar to this Project, equivalent to at least fifty percent (50%) of the ABC.”
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o Digi-Specs Solution

SLCC	The representative asked whether they can have the Server, Storage and Desktop as one project/set and will this be considered as 50% total cost of the project.	Mr. Misalucha asked to identify the price of the server or storage only excluding the desktop.
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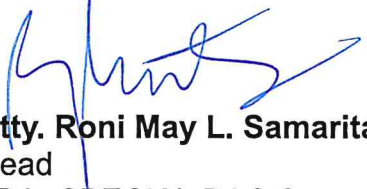
- Considering that there were no more questions and clarifications, Atty. Idica informed the prospective bidders that response to the above mentioned queries, which is to be submitted in writing and shall be responded through a Supplemental Bid Bulletin which shall be posted at the LRA website (<https://lra.gov.ph/bids-opportunities/>) on October 5, 2023. The pre-bid conference adjourned at 10:00 AM.

Prepared by:



Ms. Christine Jane E. Jjimenez
Member
LRA- SPECIAL BAC Secretariat

Noted by:



Atty. Roni May L. Samarita
Head
LRA- SPECIAL BAC Secretariat

Approved by:



Atty. Teodoro L. Bonifacio, Jr.
Chairperson, LRA- SPECIAL BAC