



REPUBLIKA NG PILIPINAS
KAGAWARAN NG KATARUNGAN
PANGASIWAAN SA PATALAAN NG LUPAIN
(LAND REGISTRATION AUTHORITY)
East Avenue cor. NIA Road, Diliman, Quezon City

MEMORANDUM
11 October 2023

FOR : **ALL PROSPECTIVE BIDDERS**

SUBJECT : **BID BULLETIN 1**

FOR : **SUPPLY AND DELIVERY OF 60 UNITS OF PAPER SHREDDER MACHINE**

This Bid Bulletin is hereby issued to all prospective bidders, for their information and guidance, on the submission of their respective proposals for the Supply and Delivery of 60 Units of Paper Shredder Machine.

These changes, revisions, modifications or clarifications shall become an integral part of the Contract and Bidding Documents and shall be taken into account in the submission of the prospective bidders' sealed proposals.

I. Issues and Concerns

Ms. Mylene Palalay of Business Machine Corp., submitted written queries concerning the following:

1. "May we please request for the SLCC completed within three (3) years prior to the deadline for the submission and receipt of bids? The three years of pandemic made a bid impact in our delivery schedule."

ANSWER: The committee resolved to extend the SLCC within five (5) years prior the deadline for bid submission.

2. "May we please request for a delivery schedule of within 90 calendar days upon receipt of NTP and make a partial delivery for the available units? Our paper shredder that we will offered is made and manufactured in Italy"

ANSWER: The Committee grants the extension of the delivery period to a maximum of sixty (60) calendar days.

3. "May we please request the warranty of the Paper Shredder and Delivery Site"

ANSWER: The Committee will include a 1 year standard manufacturer's warranty and the place of delivery is clearly stated in the Bid Documents.

4. "May we please request to relax the specifications to be more complete and open to many prospective bidders"

ANSWER: The Committee hereby revised the technical specifications:



PARTICULARS	AMENDMENTS/ CLARIFICATIONS
Supply and Delivery of 60 Units of Paper Shredder Machine Technical Specification: <ul style="list-style-type: none"> • Shreds 16 sheets (minimum) per pass into 4mm x 38mm cross-cut particles (Security Level P-4); 	<ul style="list-style-type: none"> • <u>Shreds 10-12 sheets (minimum) per pass into 3mm - 4mm x 38mm - 40mm cross-cut particles</u>
<ul style="list-style-type: none"> • 100% Jam Proof System eliminate paper jams and powers through tough jobs; 	<ul style="list-style-type: none"> • <u>Automatic reverse in case of jamming</u>
<ul style="list-style-type: none"> • SilentShred Technology minimizes disruption in shared work spaces; 	<ul style="list-style-type: none"> • <u>Noise level: 52-55 db</u>
<ul style="list-style-type: none"> • Patented SafeSense Technology stops shredding when hands touch the paper opening; and 	<ul style="list-style-type: none"> • <u>deleted</u>
<ul style="list-style-type: none"> • Sleek, modern design with easy-empty 23 litre pull-out bin 	<ul style="list-style-type: none"> • <u>30 liters (minimum) waste bin</u>
<ul style="list-style-type: none"> • Additional Features: not indicated 	<ul style="list-style-type: none"> • <u>Additional Features:</u> <u>Able to shred paper with staple wire, and pvc card or credit card; and</u> <u>1 Year standard manufacturer's warranty.</u>

Please be reminded that all queries after the release of this Bid Bulletin will not be entertained. All provisions, conditions and statements in the bidding documents inconsistent with this Bid Bulletin are either modified or rendered ineffective, as the case may be.

End of Bid Bulletin No. 1 [Supply and Delivery of 60 Units of Paper Shredder Machine.]

Issued on 11 October 2023

BIDS AND AWARDS COMMITTEE FOR NON-INFRASTRUCTURE


ATTY. TRISTAN E. DE GUZMAN
 Chairperson, LRA-BAC