



REPUBLIKA NG PILIPINAS
KAGAWARAN NG KATARUNGAN
PANGASIWAAN SA PATALAAN NG LUPAIN
(LAND REGISTRATION AUTHORITY)
East Avenue cor. NIA Road, Diliman, Quezon City

**BIDS AND AWARDS COMMITTEE (BAC)
MINUTES OF THE MEETING**

Pre-Bid Conference
4TH Floor Conference Room
24 November 2023

IN ATTENDANCE

Bids and Awards Committee

1. ~~Atty. Tristan De Guzman (Online)~~
2. Mr. Angelo Chris Luis M. Dellosa (Online)
3. Engr. Glorieta P. Lacambra

Technical Working Group

4. Atty. Rosemarie L. Kholoma
5. Mr. Reymundo R. Guieb
6. Engr. Rachelle Reparado

Secretariat

7. Atty. Roni May L. Samarita
8. Ms. Irish Nicole L. San Francisco
9. Mr. Nestor V. Remitar
10. Ms. Hazel C. Tinio (Online)
11. Ms. Imelda B. Teneza

End-Users

12. Engr. Ronaldo C. Apilado
13. Engr. Crispin O. De Luna

ABSENT/ ON-LEAVE

1. Ms. Marilyn C. Custodio (Member)
2. Engr. Mary Anne M. Mortel (Member)
3. Engr. Zeareen V. Antonio (Assist. Head, TWG)
4. Engr. Ronida J. Tababa (TWG)
5. Ms. Marineille M. Fortuno (Secretariat)

Bidder/s for the Design & Construction of Registry of Deeds Lamut, Ifugao:

Kirskat Venture:

1. Ms. Jheremae Joy Q. Swan
2. Mr. JB Abuy
3. Ms. Jonaina D. Suwalawan - Hadiinook
4. ~~Ms. Precious R. Villanueva~~
5. Mr. Marlon Sayansan

Bidder/s for the Design & Construction of Registry of Deeds Isulan, Sultan Kudarat:

Kirskat Venture:

1. Ms. Jheremae Joy Q. Swan
2. Mr. JB Abuy (*online*)
3. Ms. Jonaina D. Suwalawan-Hadiinook
4. Ms. Precious R. Villanueva
5. Mr. Marlon Sayansan

Bidder/s for the Design & Construction of Registry of Deeds Infanta, Quezon:

Ultragreen Venture Structures Corp.

1. Emmanuel G. Targa

Kirskat Venture

1. Ms. Jheremae Joy Q. Swan
2. Mr. JB Abuy
3. Ms. Jonaina D. Suwalawan - Hadiinook
4. Ms. Precious R. Villanueva
5. Mr. Marlon Sayansan

Bidder/s for the Rehabilitation works for the Registry of Deeds Calbayog City:

MDGR Construction & Supply

1. Marife Salapantan

AGENDA

1. Pre-Bid conference:

Design and Construction of Registries of Deeds Building Nationwide (3 Lots)

- RD Lamut, Ifugao
- RD Isulan, Sultan Kudarat
- RD Infanta, Quezon

2. Pre-bid conference for the Rehabilitation Works for the Registry of Deeds Calbayog City

3. Other related matters.

CALL TO ORDER

The meeting started at exactly 9:00 A.M. All Bids and Awards Committee (BAC) Members and prospective bidders for the said projects were present live and via online during the meeting, thereby constituting a quorum.

The Head Secretariat, Atty. Roni May Samarita acknowledged the presence of each Bids and Awards Committee (BAC) and Bidders that are present at the meeting. It is being confirmed also, that the BAC secretariat sent invitations to the observers, however they opted not to attend. Atty. Samarita firstly discussed the 1st agenda, Design and Construction of Registries of Deeds Building Nationwide (3 Lots).

The schedule of the deadline of submission of the written queries for all prospective bidders was raised and highlighted as well.

DISCUSSION

As to the main schedule of activities:

- Deadline for all written queries of the mentioned projects is on *November 26, 2023 of 12 noon*, then the answers for queries will be included on the supplemental bid bulletin and shall be posted on the *4th day of December 2023* at the PhilGEPS and LRA website.

For the main discussion, present bidders have given a turn to highlight their outright concerns on the Philippine Bidding Documents (PBD) for their written queries, to wit:

➤ Kirskat Venture:

- Raised the concern that they passed two (2) out of three (3) projects last November 6, 2023, but no advisory or letter was received about the disqualification. The secretariat immediately responded that the bidder's concern will be double checked as to when the notification letter has been sent.
- Clarifies as well the Technical Checklist and;
- Bid Data Sheet, ITB Clause 5.4:

Item #2.

Xxx.

For this purpose, design and construction projects/contracts shall refer to Detailed Architecture and Engineering Designs (DAED) and Building Construction.

- No specific DAED is being provided. As to the end-user it is the bidder who will provide the complete list.
- Checklist of Technical and Financial Documents, Item I on the technical component envelope, class "A" Documents. According to the bidder checklist (b) and (j) are the same with the checklist (m). The Technical Working Group (TWG) clarifies that constructor's personnel for a whole project must be different to the constructors per project.
- The bidder highlighted as well the other documentary requirements such as the checklist (w) of the same, the difference of the detailed engineering cost on checklist (u). The TWG specifies that in written engineering must identify the basis of the summary of the design and construction.
- Drawings, confirmed by TWG that must be conceptual.

➤ Ultragreen Venture Structures Corp.

- Clarifies to the Bids and Awards Committee the category for the Infanta, Quezon project. The TWG confirmed the amended Philippine Bidding Documents (5.4 of the PBD).
- Site inspection will be done again per TWG, since it is a new bidding.

Other related matters for the Design and Construction (3 lots):

- The TWG cleared that for evaluation, details of the structural estimate must be provided.
- Bid form is downloadable or may be provided by the BAC-Secretariat.
- BAC members also cleared that the personnel fees must be included in the design phase and make sure that all costing must be realistic.
- All needed data such as for the topography and soil testing may check at the PBD number 21, item 8.

The Pre-Bid Conference for the Design and Construction of Registries of Deeds Building Nationwide (3 Lots) adjourned at exactly 10:10 AM.

On the other hand, the Rehabilitation of RD Calbayog City Pre-Bid conference is scheduled by 11:00 AM on the same date.

CALL TO ORDER

The meeting for the Rehabilitation works of RD Calbayog City, started at exactly 11:18 AM, and only one bidder joined the Pre-bid conference.

Deadline for all written queries has been mentioned again, which is on *November 26, 2023 of 12 noon*, then the answers for queries will be included on the supplemental bid bulletin and shall be posted on the *4th day of December 2023* at the PhilGEPS and LRA website.

As to the main Discussion:

The bidder/s have given also a turn to highlight their outright concerns on the Philippine Bidding Documents (PBD) for their written queries, to wit:

MDGR Construction & Supply

- Raised question on the Bid Data Sheet, ITB Clause 16 - regarding the illustration, wherein the concern will be included on the Supplemental Bid Bulletin (SBB).
- For the Financial Component Envelope, the bidder clarifies if there will be a format on the lump sum bid prices. As confirmed by the committee, no definite format but the detailed estimate shall be included.
- Site inspection is set to be conducted during office hours, Monday-Friday.

Other related matters for the Rehabilitation Works of the RD Calbayog City:

- The BAC-Secretariat mentioned that all details including the supplemental and the drawings are at the PBD.

No further instructions.

The Pre-Bid Conference for the Rehabilitation Works of the Registry of Deeds of Calbayog City adjourned at exactly 12 Noon.

Prepared by:


HAZEL C. TINIO

Member

BAC Secretariat (Infra)


MARINELLE M. FORTUNO

Member

BAC Secretariat (Infra)

Noted by:


ATTY. RONI MAY L. SAMARITA

Head

BAC Secretariat (Infra)

Approved by:


ATTY. TRISTAN E. DE GUZMAN

Chairperson, LRA- BAC



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