



REPUBLIKA NG PILIPINAS
KAGAWARAN NG KATARUNGAN
PANGASIWAAN SA PATALAAN NG LUPAIN
(LAND REGISTRATION AUTHORITY)
East Avenue cor. NIA Road, Diliman, Quezon City

MEMORANDUM

24 November 2023

FOR : **ALL PROSPECTIVE BIDDERS**

SUBJECT : **BID BULLETIN 1**

FOR : **SUPPLY AND DELIVERY OF 28 UNITS OF LAPTOP COMPUTER FOR EXECUTIVES (LOT 4)**

This Bid Bulletin is hereby issued to all prospective bidders, for their information and guidance, on the submission of their respective proposals for the Supply and Delivery of 28 Units of Laptop Computer for Executives (Lot 4).

These changes, revisions, modifications or clarifications shall become an integral part of the Contract and Bidding Documents and shall be taken into account in the submission of the prospective bidders' sealed proposals.

I. Issues and Concerns

Mr. Exxon C. Combes of NSPIRE Inc. submitted written query concerning the following:

1. "May we respectfully request to downgrade the M2 specification into M1 as the M1 technical specification of this product is already capable and sufficient in catering the LMS Software requirement. Also, based on our assessment, the ABC for this project is insufficient considering that prospective bidders have to settle tax liabilities such as value added tax and income tax in the event of bid acceptance. We believe that the project ABC stated may not be enough to at least break even as it only has 10% margin from the SRP. We wholesalers and resellers only get an average of 5% discount from legitimate brand distributor of this product and we are requesting your good office to allow us with the said specification amendment so that we can participate with the bid."

ANSWER: The Committee resolved to relax the specification from M2 or equivalent to **M1 or equivalent**, this is due to the budget constraints.

Ms. Hazel Joy D.T. Lacdo-o of Pronet Systems Integrated Network Solution Inc. submitted written query concerning the following:



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1. “We would like to request to remove the Learning Management System (LMS) or put it in separate lot for us to join in the bidding because our company only provides hardware/equipment.”

ANSWER: The Committee resolved not to procure on a separate basis the Learning Management System (LMS) but to include this as a free software in the equipment, with this it is more beneficial to the Government. Please see the features and functionalities of LMS.

Learning Management System (LMS)

FEATURES

- **Centralized Learning Materials** – Capable of housing training contents, learning materials, and various development content in a user-friendly environment.
- **Flexible Reporting and Analytics** – Properly gauge effectiveness of training programs and flexible reporting and analytics.
- **Visual Lessons or Trainings** – More enticing for users to learn more since representations of lessons/trainings are more interactive through the use of power point presentations, videos, animations, etc.

FUNCTIONS

- **Training Management** – this feature involves the planning, scheduling, and tracking of training programs within the learning management system. It includes functionalities such as creating training sessions, assigning participants, monitoring progress, and managing resources associated with each training.
- **Grading Management** – responsible for assessing and evaluating the performance of learners. It includes features like grading assessments and setting grading criteria. This feature ensures fair and accurate evaluation of learners' progress.
- **Course Management** – It includes creating and structuring courses, managing course materials, setting prerequisites, and organizing content in a way that facilitates effective learning experiences for the participants.
- **User Management** – involves the administration of user accounts within the LMS. This includes functionalities such as user registration, authentication, authorization, and user profile management. It ensures that the right individuals have access to the appropriate courses and resources.
- **Learning Module** – This feature allows for the creation, organization, and delivery of specific learning materials. It may include multimedia content, documents, and assessments designed to enhance the learning experience.
- **Reporting and Analytics** – provide insights into the performance and effectiveness of the training initiatives. This feature includes generating reports on user progress, assessment results, and other relevant metrics.
- **System** – It includes system parameters related to overall system maintenance. This feature ensures the smooth functioning and security of the entire LMS.
- **Master data** - This includes information such as training title, employee names, and their profiles. Managing master data ensures the accuracy and consistency of essential information used throughout the LMS.

OTHER REQUIREMENTS

- The supplier must conduct user training for LMS.
- Provide help desk assistance and technical support for all types of issues affecting end users, such as software problems, network breakdowns, and system failures.

Please be reminded that all queries after the release of this Bid Bulletin will not be entertained. All provisions, conditions and statements in the bidding documents inconsistent with this Bid Bulletin are either modified or rendered ineffective, as the case may be.

End of Bid Bulletin No. 1 [Supply and Delivery of 28 Units of Laptop Computer for Executives (Lot 4)]

Issued on 24 November 2023

BIDS AND AWARDS COMMITTEE FOR NON-INFRASTRUCTURE



ATTY. TRISTAN E. DE GUZMAN

Chairperson, LRA-BAC