



REPUBLIKA NG PILIPINAS
KAGAWARAN NG KATARUNGAN
PANGASIWAAN SA PATALAAN NG LUPAIN
(LAND REGISTRATION AUTHORITY)
East Avenue cor. NIA Road, Diliman, Quezon City

**BIDS AND AWARDS COMMITTEE (BAC)
PRE-BID CONFERENCE
4TH Floor Conference Room
21 February 2024**

IN ATTENDANCE

Bids and Awards Committee

1. Atty. Roman G. Idica, *Vice Chairperson*
2. Mr. Nestor I. Misalucha, *Member*
3. Atty. Christian Emerson German, *Member*
4. Mr. Glenn Valerie A. Antonio, *Member (via Zoom)*

Technical Working Group

1. Atty. Roxane Mae B. Villena, *Head*
2. Ms. Christina V. Pagtulingan, *Asst. Head*
3. Mr. Kristian Malvin B. Salcedo, *Member*
4. Ms. Pauline Joy Bicara, *Member*
5. Mr. Kurt John A. Gabuya, *Member*
6. Mr. Eric Jay Ilano, *Member*

Secretariat

1. Atty. Roni May L. Samarita- *Head*
2. Ms. Maria Rudylyn A. Cebrero, *Asst. Head*
3. Atty. Alyanna Louise B. Mendoza, *Member*
4. Atty. Ronald A. Ricablanca, *Member*
5. Ms. Christine Jane E. Jimenez, *Member*

Prospective Bidders

1. Ms. Nikki Brawner (Beacon Solutions, Inc.) *via Zoom*
2. Ms. Carmela Arambulo (Ebizolution) *via Zoom*

ABSENT/ ON-LEAVE

1. Atty. Teodoro L. Bonifacio, Jr., *Chairperson*

AGENDA

1. Pre-Bid for the Procurement of Consulting Services of the System Development of Personal Property Security Registry (PPSR)
1. Other matters

CALL TO ORDER

1. The Pre-Bid Conference for the Procurement of Consulting Services of the System Development of Personal Property Security Registry (PPSR) was headed by the Vice-Chairperson, Atty. Roman G. Idica. Four out of the five members were present during the meeting, thereby constituting a quorum.

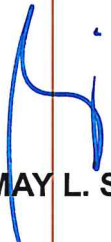
DISCUSSION

- The meeting started at exactly 10:15 in the morning.
- Initially, Atty. Samarita provided the members with an overview of the preliminary steps taken by the SP-BAC Secretariat leading up to the Pre-Bid Conference. These steps encompassed the eligibility check and shortlisting process, the notification of eligibility and shortlisting to previous participants in the Bid Opening of this procurement, and the distribution of invitations to observers via email.
- Following this, Atty. Samarita delved into the upcoming activities for prospective bidders. This involved the submission of queries or clarifications through email regarding the project procurement. These inquiries would be addressed in the Supplemental Bid Bulletin (SBB), with the posting scheduled for February 28, 2024 in PhilGeps. Additionally, the discussion covered the timeline for bid submission and bid opening, both slated for March 5, 2024.
- Atty. Samarita also offered a reminder to prospective bidders regarding the specific procedures for submitting their bids.
- Following the discussion of upcoming activities for this procurement, Atty. Samarita opened the floor for prospective bidders to seek clarifications or pose queries. However, she emphasized the need for bidders to submit written queries via email. It was emphasized that if no written queries were received by February 23, 2024, even if verbal clarifications or queries were raised during the pre-bid conference, they would not be addressed in the SBB.
- The representative from Beacon Solutions sought additional information about the scope of work and deliverables of the project, seeking clarification on whether there were tasks beyond those outlined in the bid documents. In response, Atty. Idica explained that the bid documents provided a general overview of the project's scope of work, and the detailed scope of work would be made available in the SBB.
- They also asked about the criteria for rating as outlined in the Bid Data Sheet on page 68 of the bid documents, particularly a sample computation of the ratings. Atty. Idica replied that the details for the rating would also be provided in the SBB.
- Regarding any further clarification or question, Beacon Solutions mentioned that they would address them in their written queries submitted via email.
- The Meeting adjourned at 11:30.

Prepared by:


Atty. ALYANNA LOUISE B. MENDOZA
LRA Special BAC Secretariat

Noted by:



Atty. RONI MAY L. SAMARITA
Head
Secretariat, LRA Special BAC

Approved by:



Atty. TEODORO L. BONIFACIO, JR.
Chairperson, LRA Special BAC