28 February 2024

REQUEST FOR QUOTATION

(Pursuant to Approved Supplemental Procurement Program SPP-03-GSD)

Please quote your Company's lowest price/offer in a <u>SEALED ENVELOPE</u> for the **Supply and Delivery of 1 Unit of Stainless Steel Logo** with the following specifications:

- Twenty-eight inches (28 in.) Diameter (Outer);
- Twenty-one inches (21 in.) Diameter (Inner);
- Three inches (3 in.) thickness;
- Engraved LRA Logo (Center);
- Engraved Text LAND REGISTRATION AUTHORITY (Timeless); and
- Engraved Text PHILIPPINES AND 1903 (Timeless).

Please see attached LRA Logo for reference.

*Note: Will provide an electronic file of the LRA Logo.

Subject to the submission of the following requirements:

- 1) Photocopy of valid Mayor's/Business Permit FY 2024;
- 2) Photocopy of valid PhilGEPS Registration Number; and
- 3) Price Quotation Form with Compliance to Specification: See attached Annex "A"

IMPORTANT TERMS AND CONDITIONS

- 1. All quotations submitted to this Authority shall be considered as an offer. In the event that the quotation is accepted, a PURCHASE ORDER shall be placed with the Company offering the most advantageous terms to this Authority;
- 2. Delivery period shall be within **Thirty (30) calendar days** from receipt of the Purchase Order;
- 3. Goods supplied and delivered are subject to inspection and acceptance. Return/Exchange of non-conforming product(s) applies;
- 4. Price Validity shall be for a period of ninety (90) calendar days;
- 5. Payment shall be on a "No Down Payment" basis, and in a send Bill Arrangement. Full Payment shall be made after the completion of the event or delivery of the items/service, whichever is applicable;
- 6. The Price Quotations shall be inclusive of all costs and applicable taxes (i.e. bank charges, VAT, other charges, etc.);





- 7. The Full Payment shall be through bank transaction preferably a LandBank account otherwise, bank charges shall be included in the quotation;
- 8. This Authority reserves the right to reject any or all offers, and may only accept such offers as it may deem most economical and advantageous to the Government;
- 9. Deadline for the submission of this Request for Quotation is **on or before 8:00 AM of 04 March 2024,** through:
 - a) Maria Rudylyn A. Cebrero

 Mobile No. 09992262745

 Lower Ground, Property and Supply Section

Lower Ground, Property and Supply Section LRA Building, East Avenue, corner NIA Road, Diliman, Quezon City

10. APPROVED BUDGET for the CONTRACT (ABC): Forty Thousand Pesos Only (Php 40,000.00), VAT Inclusive.

ATTY. TRISTAN E. DE GUZMAN

Chairperson, LRA-BAC

Annex "A"

PRICE QUOTATION FORM AND COMPLIANCE TO THE TECHNICAL SPECIFICATION

Date
Chairnerson I DA BAC

Chairperson, LRA-BAC

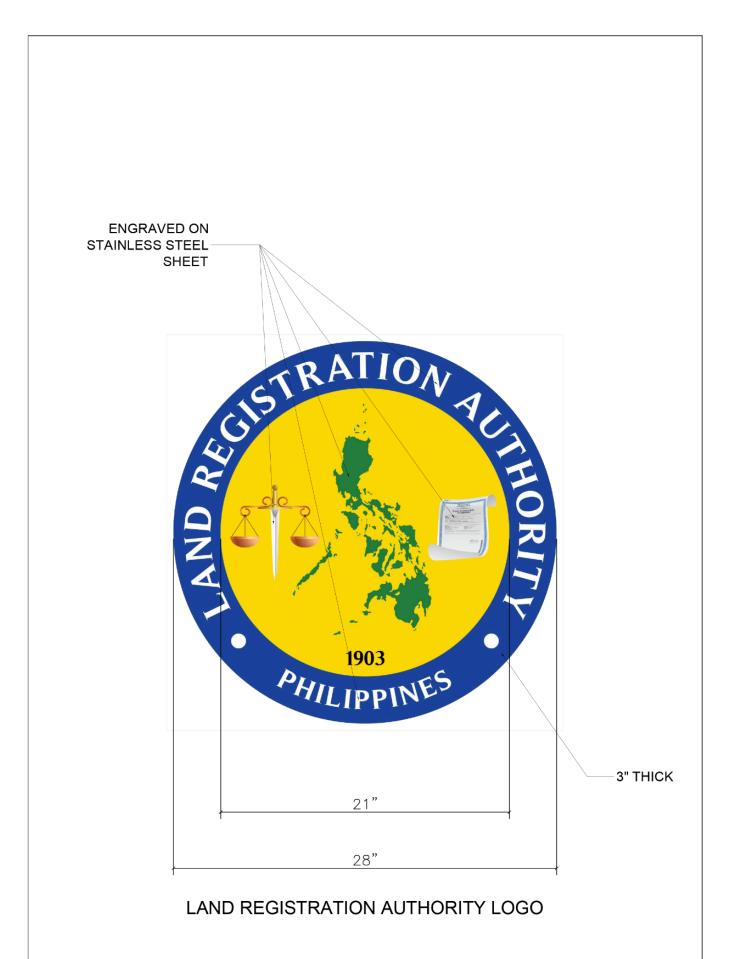
Land Registration Authority LRA Building, East Avenue corner NIA Road Diliman, Quezon City

Dear **Chairperson**:

After having carefully read and accepted the terms and conditions in the Request for Quotation, hereunder is our quotation/s for the item/s as follows:

Name of Project	Specifications	Qty.	Total Price (VAT inclusive)
Supply and Delivery of 1 Unit Stainless Steel Logo	 Twenty-eight inches (28 in.) Diameter - (Outer); Twenty-one inches (21 in.) Diameter - (Inner); Three inches (3 in.) thickness; Engraved LRA Logo (Center); Engraved Text - LAND REGISTRATION AUTHORITY (Timeless); and Engraved Text - PHILIPPINES AND 1903 (Timeless). Please see attached LRA Logo for reference. *Note: Will provide an electronic file of the LRA Logo. 	1 Unit	

(Amount in Words)	
I hereby complied with the above technical specification.	



NOTE: SEE ATTACHED REFERENCE PHOTO



REFERENCE PHOTO