

LAND REGISTRATION ACT  
ADMINISTRATOR'S OFFICE

2:00

RECORDED

APR 16 2024

BY: P-248- No. 704 BAC POU/5U



REPUBLIKA NG PILIPINAS  
KAGAWARAN NG KATARUNGAN  
PANGASIWAAN SA PATALAAN NG LUPAIN  
(LAND REGISTRATION AUTHORITY)  
East Avenue cor. NIA Road, Diliman, Quezon City

**LRA-Bids and Awards Committee  
For Non-Infrastructure  
Minutes of the Meeting  
12 April 2024 - 10:00 AM-11:00 AM  
4<sup>th</sup> Floor LRA- RD DRD Conference Room and via Zoom**

**ATTENDEES:**

<b>Chairperson</b>	:	Atty. Tristan E. De Guzman
<b>Vice-Chairperson</b>	:	Mr. Angelo Chris Luis M. Dellosa (OB)
<b>BAC Members</b>	:	Atty. Jayferson F. Medrano Ms. Christina V. Pagtulingan Ms. Meilina F. Pangdan (online)
<b>TWG Members:</b>		
Head	:	Mr. Nestor I. Misalucha
Assistant Head	:	Atty. John Paul H. Hidalgo
Members	:	Mr. Sherwin N. Sanchez Mr. Marion C. Jay Estacio Ms. Maria Edralyn B. Amor
<b>SECRETARIAT</b>		
Head	:	Atty. May B. Bongalon
Members	:	Ms. Maria Rudylyn A. Cebrero Ms. Nonette Khalil M. Amparo Ms. Eunalize E. Zapanta
<b>END-USERS</b>	:	Engr. Glorietta P. Lacambra (GSD) Engr. Crispin O. De Luna
<b>AGENDA</b>	:	Pre-Bid Conference for the Procurement of Supply and Delivery of Eco Paper and Mylar Film

**Present Prospective Bidders:**

- 1. Deus Enterprise**
- 2. Functional**
- 3. Copier**
- 4. Centerpoint (online via zoom)**
- 5. Copy Data Systems Corp**



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**CALL TO ORDER:**

Upon confirmation of the existence of a quorum and subsequent to the roll call by Ms. Ma. Rudylyn Cebrero (Ms. Cebrero), Secretariat Member, the meeting was called to order at 10:00 A.M. and was presided by the LRA-BAC Chairperson, Atty. Tristan E. De Guzman (Atty De Guzman).

**DISCUSSION OF THE AGENDA:**

Under the 2016 Revised Implementing Rules and Regulations of Republic Act No. 9184, all prospective bidders were allowed to participate in the Pre-Bidding Conference. The Approved Budget for the Contract (ABC) is **Two Million Five Hundred Thirty-Four Thousand and Eighty Pesos Only (Php 2,534,080.00), VAT inclusive.**

The Chairperson acknowledged the presence of the prospective bidders' representatives namely: (1) Messrs. Ronel Bunay and Jhon Ace Miranda for **Deus Enterprise**; (2) Mr. Jose Allan T. Caña for **Functional**; (3) Ms. Gilma S. Angeles for **Copyer ENTS Corp**; (4) Ms. Elizabeth Bulingot for **Centerpoint**; and (5) Larry Marquez for **Copy Data Systems Corp.**

Ms. Cebrero presented and discussed the pertinent provisions of the bidding documents for the **Supply and Delivery of Eco Paper and Mylar Film.** After all the matters pertaining to the said project have been discussed, Atty. De Guzman opened the floor to clarify all the issues and concerns brought up by the prospective bidders and to resolve the same by the body.

**ISSUES AND CONCERNS:**

*(Note: All questions and clarifications raised during the pre-bid conference shall be submitted in writing to the LRA-BAC on or before April 15, 2024).*

Subsequent to the presentation of the Bid Documents by the BAC Secretariat for Non-Infra, several questions were lodged before the Committee by the participating prospective bidders which are as follows:

<b>Provision</b>	<b>Questions/Queries/Clarifications</b>	<b>BAC's Response</b>
Section VII Technical Specifications	Is Eco Paper similar to Plotter paper?  May we clarify the width of the paper? It was stated in your specification that it should be 22" for the width of the paper. Usually, the standard size is 20" or 24".	No, they are different.  22" is a customized size. We would want to keep our desired size of 22" wide.

	<p>For the Mylar Film, is it really 50m? Because the standard size is 20m wide.</p>	<p>Yes, because it is customized. So that when we print, it will be automatically reduced in size.</p>
<p>Section II Instruction to Bidders</p>	<p>For the SLCC, do we need to attach the contract or just the statement?</p> <p>Are plastic products included for similar projects?</p> <p>For the thickness of the mylar film, it is C3 microns?</p> <p>How much is the bid document?</p>	<p>Just the statement.</p> <p>No</p> <p>Yes</p> <p>It is 2,534.00Php</p>



	What are the requirements in buying the bid documents?	Just one (1) valid ID.
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*(Note: Answers provided herein are still subject to further discussion by the Committee. The finality of which will be manifested in a Bid Bulletin to be issued for that purpose. Other amendments to the provisions of the bidding documents will also be included in the same Bid Bulletin .)*


**ADJOURNMENT:**

There being no other matters to be discussed, the pre-bid conference adjourned at 10:30 A.M.

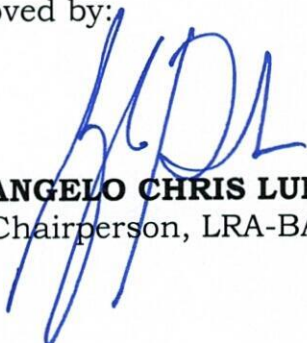
Prepared by:

  
**NONETTE KHALIL M. AMPARO, RN**  
Secretariat, BAC Non-Infra

Reviewed by:

  
**ATTY. MAY B. BONGALON**  
Head, BAC Secretariat

Approved by:

  
**MR. ANGELO CHRIS LUIS M. DELLOSA**  
Vice-Chairperson, LRA-BAC