

LAND REGISTRATION ACT
ADMINISTRATOR'S OFFICE

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APR 16 2024

BY: P. 248- NO. 704 BAC PO/BU



REPUBLIKA NG PILIPINAS
KAGAWARAN NG KATARUNGAN
PANGASIWAAN SA PATALAAN NG LUPAIN
(LAND REGISTRATION AUTHORITY)
East Avenue cor. NIA Road, Diliman, Quezon City

LRA-Bids and Awards Committee
For Non-Infrastructure
Minutes of the Meeting
12 April 2024 - 9:00 AM-9:30 AM
4th Floor LRA- RD DRD Conference Room and via Zoom

ATTENDEES:

- Chairperson** : Atty. Tristan E. De Guzman
- Vice-Chairperson** : Mr. Angelo Chris Luis M. Dellosa (OB)
- BAC Members** : Atty. Jayferson F. Medrano
Ms. Christina V. Pagtulingan
Ms. Meilina F. Pangdan (online)
- TWG Members:**
- Head : Mr. Nestor I. Misalucha
- Assistant Head : Atty. John Paul H. Hidalgo
- Members : Mr. Sherwin N. Sanchez
Mr. Marion C. Jay Estacio
Ms. Maria Edralyn B. Amor
- SECRETARIAT**
- Head : Atty. May B. Bongalon
- Members : Ms. Maria Rudylyn A. Cebrero
Ms. Nonette Khalil M. Amparo
Ms. Eunalize E. Zapanta
- END-USER** : Engr. Glorietta P. Lacambra (GSD)
Engr. Crispin O. De Luna
- AGENDA** : Pre-Bid Conference for the Procurement of
Supply, Delivery, and Installation of Eleven (11)
Air-conditioning Units

Present Prospective Bidders:

- 1. Deus Enterprise**
- 2. L Serrano**
- 3. Marco Incorporated (online via zoom)**
- 4. Amigotek Corporation (online via zoom)**
- 5. ACMI Office Systems (online via zoom)**



CALL TO ORDER:

Upon confirmation of the existence of a quorum and subsequent to the roll call by Ms. Ma. Rudylyn Cebrero (Ms. Cebrero), Secretariat Member, the meeting was called to order at 9:00 A.M. and was presided by the LRA-BAC Chairperson, Atty. Tristan E. De Guzman (Atty. De Guzman).

DISCUSSION OF THE AGENDA:

Under the 2016 Revised Implementing Rules and Regulations of Republic Act No. 9184, all prospective bidders are allowed to participate in the Pre-Bidding Conference. The Approved Budget for the Contract (ABC) is **One Million Three Hundred Nineteen Thousand Seven Hundred Seventy-Eight Pesos and Thirty-Six Centavos Only (Php 1,319,778.36), VAT inclusive.**

The Chairperson acknowledged the presence of the prospective bidders' representatives namely: (1) Messrs. Ronel Bunay and Jhon Ace Miranda for **Deus Enterprise**; (2) Mr. Louie Serrano for **L Serrano Consumer Goods Trading**; (3) Ms. Anna Garcia for **Marco Incorporated**; (4) Mr. Glenn Medillen for **Amigotek Corporation**; and (5) Ms. Rose Dela Cruz for **ACMI Office Systems**.

Ms. Cebrero presented and discussed the pertinent provisions of the bidding documents for the **Supply, Delivery, and Installation of Eleven (11) Air-conditioning Units**. After all the matters pertaining to the said project have been discussed, Atty. De Guzman opened the floor to clarify all the issues and concerns brought up by the prospective bidders and to resolve the same by the body.

ISSUES AND CONCERNS:

(Note: All questions and clarifications raised during the pre-bid conference shall be submitted in writing to the LRA-BAC on or before April 15, 2024)

Subsequent to the presentation of the Bid Documents by the BAC Secretariat for Non-Infra, several questions were lodged before the Committee by the participating prospective bidders which are as follows:

Provision	Questions/Queries/Clarifications	BAC's Response
Section VII Technical Specifications	Can we perform an ocular inspection so that we can check the distance of the outer unit of the aircon?	Yes, you may coordinate with the Head of the maintenance unit. You may perform the ocular during office hours. Contact number of the maintenance head will be

	<p>How many units are available at present?</p> <p>Is dismantling of the existing units included?</p>	<p>provided for your reference.</p> <p>We have 11 units as of the moment.</p> <p>4 units have no existing lines for the split type</p> <p>7 units have already existing lines for the split type aircon.</p> <p>Yes. it was stated on our technical specifications.</p>
Section II Instruction to Bidders	For the Single Largest Completed Contract (SLCC), do we need to attach the contract or just the statement?	Just the statement.

(Note: Answers provided herein are still subject to further discussion by the Committee. The finality of which will be manifested in a Bid Bulletin to be issued for that purpose. Other amendments to the provisions of the bidding documents will also be included in the same Bid Bulletin.)


ADJOURNMENT:

There being no other matters to be discussed, the pre-bid conference adjourned at 9:30 A.M.

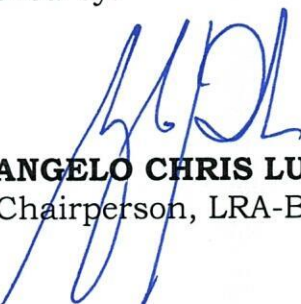
Prepared by:


NONETTE KHALIL M. AMPARO, RN
Secretariat, BAC Non-Infra

Reviewed by:


ATTY. MAY B. BONGALON
Head, BAC Secretariat

Approved by:


MR. ANGELO CHRIS LUIS M. DELLOSA
Vice-Chairperson, LRA-BAC