



REPUBLIKA NG PILIPINAS
KAGAWARAN NG KATARUNGAN
PANGASIWAAN SA PATALAAN NG LUPAIN
(LAND REGISTRATION AUTHORITY)
East Avenue cor. NIA Road, Diliman, Quezon City

July 16, 2024

REQUEST FOR QUOTATION

The LAND REGISTRATION AUTHORITY (LRA) is inviting all interested Contractors to submit a Quotation for the **Construction of the Proposed Waiting Area for Clients at LRA Central Office Building** subject to the submission of the following requirements:

1. Certified true copy of current Mayor's permit;
2. Phil GEPS registration certificate;
3. Income/Business Tax Return;
4. Omnibus Sworn Statement (Form "C");
5. Quotation (Form "A");
6. Affidavit of Site Inspection; and
7. List of completed and on-going Contracts (Form "B")

Completion of the works is required within One Hundred Twenty (120) working days from commencement date.

A complete set of Scope of Work, Form B, Form A, Form C and Shop Drawing may be purchased by interested contractors at the BAC Infrastructure Secretariat Office, 3rd floor, Room 307, LRA building, East Avenue corner NIA Road, Quezon City, upon payment of a non-refundable fee in the amount of PESOS: ONE THOUSAND (PHP 1,000.00). Deadline for the submission of sealed proposals together with the complete documentary requirements is on **July 23, 2024, 4:00 p.m.** Any submission of bid other than to the LRA-BAC Secretariat Office shall not be entertained/admitted.

The Approved Budget for the project is **PESOS: SEVEN HUNDRED THIRTY-TWO THOUSAND TWO HUNDRED SIXTY-FIVE and 05/100 (P 732,265.05).**

IMPORTANT TERMS and CONDITIONS

1. All quotations submitted to this Authority are considered as offer. In the event that quotation is accepted, a Work Order shall be placed with the contractor offering the Single/Lowest complying and responsive bid, therefore, the most advantageous terms to this Authority;
2. Work is subject to inspection and acceptance. Payment shall be in accordance with the usual budgeting, accounting and auditing requirements; and
3. This Authority reserves the right to reject any or all bids or offers and may only accept such offer that it may consider most economical and most advantageous to the Government.


ENGR. ANTE V. GAMIAO

Chairman

Bids and Awards Committee on Infrastructure





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Quotation Form (Form "A")

PROJECT : Construction of the Proposed Waiting Area for Clients at
LRA Central Office Building
LOCATION : LRA Central Office Building, Quezon City
SUBJECT : BILL OF QUANTITIES

ITEM	DESCRIPTION	UNIT	QUANTITY	UNIT COST	AMOUNT
I	GENERAL REQUIREMENTS				
1.00	Mobilization/Demobilization	lot	1.00		
2.00	Temporary facilities	lot	1.00		
	Sub - Total for Item I				
II	DISMANTLING AND REINSTALLATION WORKS				
3.00	Dismantling AND Reinstalling of existing roofing	lot	1.00		
	Sub - Total for Item II				
III	EARTH WORKS				
4.00	Excavation and backfilling works	lot	1.00		
	Sub - Total for Item III				
IV	FORMWORKS AND FALSEWORKS				
5.00	Installation and stripping off of formworks	lot	1.00		
	Sub - Total for Item IV				
V	CARPENTRY & JOINERY WORKS				
6.00	Drywall Construction	lot	1.00		
7.00	Ceiling Works				
	Interior and Exterior (Gypsum)	sqm.	38.03		
8.00	Doors				
	D-1	sqm.	1.68		
	D-2	sqm.	2.52		
	D-3	sqm.	1.68		
9.00	Windows				
	W-1	sqm.	3.60		
	W-2	sqm.	0.60		
	Sub - Total for Item V				
VI	REBAR AND CONCRETING WORKS				
10.00	Rebar Works	kg	205.01		
	Column Footing				
	Wall Footing				
	Column				
	Lintel Beam				
11.00	Concreting Works (Formworks included)	cu. m.	0.63		
	Column Footing				
	Wall Footing				
	Column				
	Lintel Beam				
	Sub - Total for Item VI				
VII	MASONRY WORKS				
12.00	CHB Non Load Bearing (including Reinforcing Steel), 150mm	sqm.	13.34		
13.00	Plastering Works	sqm.	26.68		
	Sub - Total for Item VII				



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PROJECT : Construction of the Proposed Waiting Area for Clients at LRA Central Office Building
LOCATION : LRA Central Office Building, Quezon City
SUBJECT : SCOPE OF WORKS

- 1.0. General Requirements of the project include Mobilization/De-Mobilization of personnel, materials, equipment, provision of temporary facilities and utilities and upon completion cleaning of work area and disposal of waste materials and debris as to leave premises in perfect condition, accepted by LRA.
- 2.0. Existing Roofing and Roof Framing are to be carefully dismantled. G.I. Corrugated Sheet and Steel Framing shall be properly handled and neatly stored, these materials are to be re-used as Roofing for the project. This work includes all manpower, materials, and equipment necessary to accomplish above-mentioned activities.
- 3.0. Existing Concrete Flooring are to be chipped off and area is to be excavated in preparation for Rebar Works of Wall Footing and Column. This work includes all manpower, materials, and equipment necessary to accomplish above-mentioned activities.
- 4.0. Fabrication and Laying out of Steel Reinforcement Bars for Wall Footing, Concrete Column and Dowels in preparation for CHB Laying. This work includes all manpower, materials, and equipment necessary to accomplish above-mentioned activities.
- 5.0. formworks are to be installed for the proper Layout of the Project and for the Safety and Ease of Work. Formworks are to be Stripped off after its purpose have been served. These materials shall be
- 6.0. Concrete pouring of Wall Footing and Column. This work includes all manpower, materials, and equipment necessary to accomplish above-mentioned activities.
- 7.0. Laying out of Concrete Hollow Blocks complete with proper reinforcement and Plastering Works for the Interior and Exterior Side. This work includes all manpower, materials, and equipment necessary to accomplish above-mentioned activities.
- 8.0. Construction of Drywall Enclosure with Metal Stud Framing System and Fiber Cement Board ready with Door and Window Opening. This work includes all manpower, materials, and equipment necessary to accomplish above-mentioned activities.
- 9.0. Installation of Ceiling with Metal Furring Framing System and Gypsum Board. This work includes all manpower, materials, and equipment necessary to accomplish above-mentioned activities.

For Scope of Work Item no. 8 and no. 9:

PARTICULAR	SPECIFICATIONS
12MM THK. Gypsum Board Ceiling in Metal Framing System	Provide 12mm x 38mm x 8mm THK Metal Carrying Channel (Ceiling Joist) at 1.20m on center with 19mm x 50mm x 0.50mm THK Metal Double Furring Channel (Ceiling Nailer) at 40mm on center and width 12mm x 38mm x 8mm THK Metal Channel (Ceiling Hangers) at 1.20mm
6mm thk. Fiber Cement Board in Metal Framing System	Wall, 6mm, Metal Frame, Fiber Cement Board. Contractor shall submit proposed layout, detail and methodology of work subject for approval prior to installation.





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- 10.0. Installation of Roof Framing and Roofing Dismantled Previously on site. Roofing accessories such as Flashing and Gutter shall be installed afterwards. This work includes all manpower, materials, and equipment necessary to accomplish above-mentioned activities.
- 11.0. Installation of Doors Door Jambs, and Windows complete with Accessories and Necessary Hardware. Listed below are specification of Doors and Windows subject for approval of the end-user before installation:

PARTICULAR	QTY	UNITS	LOCATION
D-1 0.80mW X 2.10mH Aluminum Glass Doors and Door Jambs	1	set/s	• Entrance of the Waiting Area from RD-QC
D-2 1.80mW X 2.10mH Double Swing Wood Panel Door	1	set/s	• Access to LRA Stage
D-3 0.80mW X 2.10mH Wood Panel Door	1	set/s	• Access to LRA Parking Lot
W-1 1.20mW X 0.60mH Aluminum Awning Window	5	set/s	• Waiting Area Façade; Transom Windows
W-2 1.20mW X 0.50mH Aluminum Sliding Window	1	set/s	• Access from Control Booth to LRA Stage

- 12.0. Provision of Electrical Wiring System for Power and Lighting. Listed below are the Wiring Devices and Electrical Accessories for the Project subject for approval of the end-user before installation:

PARTICULAR	QTY	UNITS	LOCATION
Recessed 2 x 40W Troffer Type Aluminum Louver	16	set/s	• Interior General Ceiling Lights
Duplex Convenience Outlet	7	unit/s	• General Power Supply
Aircon Outlet	2	unit/s	• Aircon Power Supply
2-Gang Switch	1	unit/s	• Main Switch

- 13.0. Interior and Exterior Wall and Ceiling Finishing in Flat Wall Paint Finish. Painting of 0.80mW x 2.1Mh Wood Panel Door with the Finish of Exterior Wall to portray Hidden Door Effect. Color of Painting Finish is Subject for approval of the end-user before Finishing. This work includes all manpower, materials, and equipment necessary to accomplish above-mentioned activities.

WORK DURATION: One Hundred Twenty (120) Working days

(Form "B")

PROJECT : Construction of the Proposed Waiting Area for Clients at LRA Central Office Building
 LOCATION : LRA Central office, Quezon City
 SUBJECT : LIST OF COMPLETED AND ON-GOING CONTRACTS

Name of Contract	Date of Contract	Contract Duration	Owner's name and address	Nature of Work	Total Contract Value	Date of Completion of Estimated Completion date	Value of Outstanding Works, If applicable	Remarks

Submitted by:

 (Name and Signature of Bidder)

 (Company)

 (Date)

Omnibus Sworn Statement (Revised)
[shall be submitted with the Bid]

REPUBLIC OF THE PHILIPPINES)
CITY/MUNICIPALITY OF _____) S.S.

AFFIDAVIT

I, [Name of Affiant], of legal age, [Civil Status], [Nationality], and residing at [Address of Affiant], after having been duly sworn in accordance with law, do hereby depose and state that:

1. [Select one, delete the other:]

[If a sole proprietorship:] I am the sole proprietor or authorized representative of [Name of Bidder] with office address at [address of Bidder];

[If a partnership, corporation, cooperative, or joint venture:] I am the duly authorized and designated representative of [Name of Bidder] with office address at [address of Bidder];

2. [Select one, delete the other:]

[If a sole proprietorship:] As the owner and sole proprietor, or authorized representative of [Name of Bidder], I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached duly notarized Special Power of Attorney;

[If a partnership, corporation, cooperative, or joint venture:] I am granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached [state title of attached document showing proof of authorization (e.g., duly notarized Secretary's Certificate, Board/Partnership Resolution, or Special Power of Attorney, whichever is applicable)];

3. [Name of Bidder] is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board, by itself or by relation, membership, association, affiliation, or controlling interest with another blacklisted person or entity as defined and provided for in the Uniform Guidelines on Blacklisting;

4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;

5. [Name of Bidder] is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;

6. [Select one, delete the rest:]

[If a sole proprietorship:] The owner or sole proprietor is not related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC); the Technical

Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

[If a partnership or cooperative:] None of the officers and members of *[Name of Bidder]* is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

[If a corporation or joint venture:] None of the officers, directors, and controlling stockholders of *[Name of Bidder]* is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

7. *[Name of Bidder]* complies with existing labor laws and standards; and
8. *[Name of Bidder]* is aware of and has undertaken the responsibilities as a Bidder in compliance with the Philippine Bidding Documents, which includes:
 - a. Carefully examining all of the Bidding Documents;
 - b. Acknowledging all conditions, local or otherwise, affecting the implementation of the Contract;
 - c. Making an estimate of the facilities available and needed for the contract to be bid, if any; and
 - d. Inquiring or securing Supplemental/Bid Bulletin(s) issued for the *[Name of the Project]*.
9. *[Name of Bidder]* did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.
10. In case advance payment was made or given, failure to perform or deliver any of the obligations and undertakings in the contract shall be sufficient grounds to constitute criminal liability for Swindling (Estafa) or the commission of fraud with unfaithfulness or abuse of confidence through misappropriating or converting any payment received by a person or entity under an obligation involving the duty to deliver certain goods or services, to the prejudice of the public and the government of the Philippines pursuant to Article 315 of Act No. 3815 s. 1930, as amended, or the Revised Penal Code.

IN WITNESS WHEREOF, I have hereunto set my hand this ___ day of ___, 20___ at _____, Philippines.

[Insert NAME OF BIDDER OR ITS AUTHORIZED REPRESENTATIVE]

[Insert signatory's legal capacity]
Affiant

[Jurati]

[Format shall be based on the latest Rules on Notarial Practice].