



REPUBLIKA NG PILIPINAS
KAGAWARAN NG KATARUNGAN
PANGASIWAAN SA PATALAAN NG LUPAIN
(LAND REGISTRATION AUTHORITY)
East Avenue cor. NIA Road
Quezon City

02 April 2024

MA. DOLORES Q. RELUCIO

Owner

MDQR CONSTRUCTION AND SUPPLY

Lot 25 Block 5 Parkview Village

San Felipe, Naga City

WORK ORDER No. GSD-2024-03

**PROJECT: SUPPLY, DELIVERY, AND INSTALLATION OF TWO (2)
UNITS OF SHIPPING CONTAINER VANS WITH STAIRS AND
PLATFORM LANDING AT LRA CENTRAL OFFICE
COMPOUND**

Dear **Ms. Relucio**,

Pursuant to LRA BAC Infrastructure Resolution 2024-05 dated 27 March 2024 and Notice of Award (NOA) dated 27 March 2024, the work stated therein may now be undertaken in the amount of **P834,000.00** the following Scope of Works and Specifications, to wit:

1. General requirements of the project include Mobilization/Demobilization of personnel, materials, equipment, provision of temporary facilities and utilities and upon completion cleaning of the work area and disposal of waste materials and debris to leave the premises in perfect condition, accepted by LRA. It also includes creation of temporary facilities for the project and application of permits and clearances.
2. For the new 20ft shipping container vans, supply, delivery, and installation of two (2) new units of container vans w/ complete accessories. The placement of the 2 new units on top of the existing 2 units of shipping container vans is required, as shown in the attached visualization. This also includes all labor, material, equipment, and all other items needed to accomplish the said work.
3. For concrete pedestal, construction of concrete pedestal complete with base plate, bolts, nuts, and washer is necessary. Concrete pedestal will serve as the foundation of the stairs to be fabricated and installed. This also includes all labor, material, equipment, and all other items needed to accomplish the said work.
4. For the stairs with platform landing, fabrication and installation of steel stairs and platform landing is necessary. All steel/metal surfaces should be welded fully, clean, and painted finish. This also includes all labor, material, equipment, and all other items needed to accomplish the said work. Materials to be used and its specifications are listed below:

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PARTICULAR	SPECIFICATION/REMARKS
Steel Tubular	<ul style="list-style-type: none"> • 2" x 6" x 2mm THK (rectangular) • 1" x 1" x 1.2mm THK (square) • 2" X 3" x 1.2mm THK (square)
Chekered Plate	• 3mm THK Checkered plate
Welding Rod	For welding and fabrication of steel stairs and platform landing

5. For miscellaneous works, installation of various fans and lights for the two (2) new units shipping container van. Materials to be used/installed, quantity, and its specifications are listed below:

PARTICULAR	QTY.	SPECIFICATION/REMARKS
Lighting Fixtures	6 Sets (3 sets each)	1 x 18Watts T8 or any approved equivalent
Orbit Fan	4 Sets (2 Sets each)	16" Industrial Orbit Fan or any approved equivalent
Exhaust Fan	2 Sets (1 set each)	12" Industrial Exhaust Fan
Electric Wires	1 lot	3.5mm ² THHN wires to be used for electrical wirings for 2 units of shipping container vans
Switches and electrical breakers	2 Sets (1 set each)	Submit samples of switches and electrical breakers for approval

6. Site visit/ ocular inspection is required before mobilization to inspect actual site condition. Daily site supervision is required.

It is understood that the payment therefore shall be subject to the usual accounting and auditing requirements after completion of all the above-mentioned works. Period of delivery is Thirty (30) Working Days from receipt hereof.

Very truly yours,


RONALDO C. APILADO
 Engineer III
 General Services Division

UNOBLIGATED FUNDS
 AVAILABLE: **Php 834,000.00**


JAIRUS M. CABUSI
 Chief, Accounting Division

APPROVED:




GERARDO PANGA SIRIOS
 Administrator