



REPUBLIKA NG PILIPINAS
KAGAWARAN NG KATARUNGAN
PANGASIWAAN SA PATALAAN NG LUPAIN
(LAND REGISTRATION AUTHORITY)
East Avenue cor. NIA Road, Diliman, Quezon City

LRA-Bids and Awards Committee
for Non-Infrastructure (BAC for Non-Infra)
Minutes of the Meeting
12 August 2024 - 09:00 AM-9:30 AM
5th Floor LRA Multipurpose Hall and via Zoom

ATTENDEES:

BAC MEMBERS

Chairperson : Ms. Mary Jane G. Ysmael
Vice-Chairperson : Mr. Angelo Chris Luis M. Dellosa
Members : Ms. Christina V. Pagtulingan (*online*)
Ms. Meilina F. Pangdan
Atty. Jayferson F. Medrano (*online*)
Atty. Cheran Ricardo S. Cabrito, Jr. (*absent*)

TECHNICAL WORKING GROUP

Head : Mr. Nestor I. Misalucha
Assistant Head : Atty. John Paul H. Hidalgo
Members : Mr. Sherwin N. Sanchez
Mr. Marion C. Jay Estacio
Ms. Grace Ann A. Lico

SECRETARIAT

Head : Atty. May B. Bongalon
Assistant Head : Atty. Roman G. Idica
Members : Ms. Maria Rudylyn A. Cebrero
Ms. Nonette Khalil Amparo
Ms. Eunalize E. Zapanta
Ms. Bernadette D. Uruga
Ms. Princess Mae A. Camiloza
Ms. Marien M. Zafe
Ms. Jamie Lou E. Magboo - Technical Assistant I

End – User : Engr. Mary Anne M. Mortel (LPS)



AGENDA NO. 1 : One (1) Year Subscription of Nine (9) AutoCAD (Civil 3D) Software Licenses-Single User ELD

Prospective Bidder/s:

1. CIM Technologies Inc.

Observers Present:

While letters to Observers were sent via email, nobody has attended.

CALL TO ORDER:

Upon confirmation of the existence of a quorum and subsequent to the roll call of Ms. Mary Jane G. Ysmael (Ms. Ysmael), LRA-BAC Chairperson, the meeting was called to order at 9:15 A.M.

DISCUSSION OF THE AGENDA:

The Chairperson then acknowledged the presence of the lone prospective bidder namely, **CIM Technologies Inc.**

Under the 2016 Revised Implementing Rules and Regulations of Republic Act No. 9184, all prospective bidders are allowed to participate in the Pre-Bidding Conference. For this project, the Approved Budget for the Contract (ABC) is **One Million Two Hundred Fifteen Thousand Pesos Only (Php 1,215,000.00), VAT inclusive.**

Atty. Roman G. Idica presented and discussed the pertinent provisions of the bidding documents for the **Procurement of One (1) Year Subscription of Nine (9) AutoCAD (Civil 3D) Software Licenses-Single User ELD.**

After all important matters have been discussed, Ms. Ysmael opened the floor to address the prospective bidders' issues/concerns regarding the project, and for the body's clarification/resolution thereto.

ISSUES AND CONCERNS:

(Note: All questions and clarifications raised during the pre-bid conference shall be in writing and must be submitted to the LRA-BAC three days after the conclusion of the Pre-Bid Conference.)

For your guidance and information:

As to the deadline of submission of bids: The deadline for submission of Bids is on August 27, 2024 on or before 08:30 AM and the opening of bids shall

be at 09:00 AM. Please use the LRA website clock as your reference for synchronicity of time.

As to the delivery period: The delivery period is within sixty (60) calendar days upon receipt of an Approved Notice of Award.

As to the use of tabbings/markings: Please put tabbings on your bidding documents so we can easily identify and locate the documents that we need to verify.

Subsequent to the presentation of the Bid Documents by the BAC Secretariat for Non-Infra, several questions were lodged before the Committee by the lone prospective bidder.

The prospective bidder then asked the following:

Provision	Questions/Queries/Clarifications	BAC's Response
<p><i>Section II Instruction to Bidders</i></p>	<p>For the ongoing projects, what is the coverage period/cut off of the said ongoing projects since the deadline for the submission of bids is on August 27, 2024.</p> <p>Do we need to attach proof of purchase, NTP, NOA, etc. for those ongoing projects?</p>	<p>The cut-off for the on-going project is on 27 August 2024, which must be completed within the 3-year period.</p> <p>Please submit a list of documents as proof that there are indeed ongoing projects.</p> <p>For the SLCC, you should submit the Official Receipt or End User's Acceptance.</p>
	<p>For the format of NFCC, SLCC, ongoing projects, should we follow the GPPB format because others have their own format?</p>	<p>We should use the standard format and such</p>

		must be duly signed
	<p>The BAC asked if the prospective bidder has previously participated in the procurement of AUTOCAD with the other government agencies?</p> <p><u>Prospective Bidder:</u> Yes, our company has participated in the bidding of AutoCAD with different government agencies such as the Bangko Sentral, DPWH, CDA, etc.</p> <p><u>Prospective Bidder:</u> AUTOCAD is not a brand but it is one of the products of AUTODESK. Aside from Civil 3D, AutoCAD has other types such as Architectural Engineering, Construction Collection, and more.</p> <p><u>BAC Head Sec.:</u> What is the counterpart of AUTOCAD in other companies? The Generic.</p> <p><u>Prospective Bidder:</u> There are other brands but for Civil 3D, it is one of the products of AUTODESK.</p>	
	<p><u>END USER:</u> We would like to emphasize that what we need is AUTOCAD Civil 3D since the training we had was for the use of AutoCAD and this is the software that our engineers use.</p> <p><u>Prospective Bidder:</u> The product CIVIL 3D is technically designed for Infrastructure and Land Development. It is the correct product. When you say Autocad it is generic, but when you say Civil, it is the one being used for Land relocation and infrastructure. This is the right tool for the end-user.</p>	

(Note: The answers provided herein are still subject for deliberation by the Committee and will be reflected in the Bid Bulletin to be issued after seven days from the conclusion of the Pre-Bid Conference. Other amendments, if any, to the provisions of the bidding documents will also be included in the said Bid Bulletin)

ADJOURNMENT:

There being no other matters to be discussed, the pre-bid conference adjourned at 9:30 A.M.

Prepared by:



NONETTE KHALIL M. AMPARO, RN
Secretariat, BAC Non-Infra

Reviewed by:



ATTY. MAY B. BONGALON
Head, BAC Secretariat

Approved by:



MS. MARY JANE G. YSMAEL
Chairperson, LRA-BAC