



REPUBLIKA NG PILIPINAS
KAGAWARAN NG KATARUNGAN
PANGASIWAAN SA PATALAAN NG LUPAIN
(LAND REGISTRATION AUTHORITY)
East Avenue cor. NIA Road, Diliman, Quezon City

August 21, 2024

REQUEST FOR QUOTATION

The LAND REGISTRATION AUTHORITY (LRA) is inviting all interested Contractors to submit a Quotation for the **Procurement for the Improvement of Floor Finish in Commission on Audit (COA) Extension Office (Rm. 306) at 3rd Floor of LRA Central Office Building** subject to the submission of the following requirements:

1. Certified true copy of current Mayor's permit;
2. Phil GEPS registration certificate;
3. Certified true copy of PCAB License;
4. Income/Business Tax Return;
5. Omnibus Sworn Statement (Form "C");
6. Quotation (Form "A");
7. Affidavit of Site Inspection; and
8. List of completed and on-going Contracts (Form "B")

Completion of the works is required within **twenty (20) working days** from commencement date.

A complete set of Scope of Work, Form B, Form A, Form C and Shop Drawing may be obtained by interested contractors at the BAC Infrastructure Secretariat Office, 3rd floor, Room 307, LRA Building, East Avenue corner NIA Road, Quezon City, or can be downloaded at PhilGEPS and LRA website (<https://lra.gov.ph/bids-opportunities/>). Deadline for the submission of sealed envelope proposals together with the complete documentary requirements is on **August 28, 2024, 4:00 p.m.** The sealed quotation must indicate the title of the project as stated above. Any submission of quotations other than to the LRA-BAC Secretariat Office shall not be entertained/admitted.

The Approved Budget for the Contract (ABC) is **ONE HUNDRED THIRTY-SIX THOUSAND TWO HUNDRED SIXTY-TWO AND 3/100 PESOS ONLY (PHP 136,262.03)**.

IMPORTANT TERMS and CONDITIONS

1. All quotations submitted to this Authority are considered as offer. In the event that quotation is accepted, a Work Order shall be placed with the contractor offering the Single/Lowest complying and responsive bid, therefore, the most advantageous terms to this Authority;
2. Work is subject to inspection and acceptance. Payment shall be in accordance with the usual budgeting, accounting and auditing requirements; and
3. This Authority reserves the right to reject any or all bids or offers and may only accept such offer that it may consider most economical and most advantageous to the Government.

For any clarification and information, you may contact us via email at bacinfra.secretariat@lra.gov.ph.

Ms. Marinelle Fortuno
Secretariat, LRA BAC for Infrastructure
09175983825

Ms. Hazel Tinio
Secretariat, LRA BAC for Infrastructure
09399389250


ENGR. ANTE V. GAMIAO
Chairman

LRA Bids and Awards Committee (LRA BAC) for Infrastructure





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East Avenue cor. NIA Road, Diliman, Quezon City

PROJECT : Procurement for the Improvement of Floor Finish in Commission on Audit (COA) Extension Office (Rm. 306) at 3rd Floor of LRA Central Office Building
 LOCATION : 3rd Floor of LRA Central Office Building, Quezon City
 SUBJECT : SCOPE OF WORKS

SCOPE OF WORKS AND SPECIFICATION

1. General Requirements of the project include Mobilization/De-Mobilization of personnel, materials, equipment, provision of temporary facilities and utilities and upon completion cleaning of work area and disposal of waste materials and debris as to leave premises in perfect condition, accepted by LRA. It also includes creation of temporary facilities for the project.
2. Contractor is required to submit their construction schedule prior to the project implementation. Construction schedule should be based on the availability office.
3. Contractor is responsible for moving/relocation of office chairs, tables, and other object impeding the implementation of works.
4. For floor finish works, installation of laminate floor finish, and application of rubber paint on the indicated area in the given plan are necessary. This includes stripping off of the existing floor finish, clearing & hauling of stripped off materials, and proper disposal. The contractor shall provide swatches/samples of said laminate floor finish and color of rubber paint subject for approval before installation. This also includes all labor, materials and equipment needed to accomplish aforesaid works up until the completion of the project.
5. Site visit/ocular inspection is required before mobilization to inspect actual site condition. Daily site supervision is required.

WORK DURATION: Twenty (20) Working days





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Quotation Form (Form "A")

PROJECT : Procurement for the Improvement of Floor Finish in Commission on Audit (COA) Extension Office (Rm. 306) at 3rd Floor of LRA Central Office Building
LOCATION : 3rd Floor of LRA Central Office Building, Quezon City
SUBJECT : BILL OF QUANTITIES

ITEM	DESCRIPTION	UNIT	QUANTIT Y	UNIT COST	AMOUNT
I.	GENERAL REQUIREMENTS				
1.00	Mobilization/Demobilization	lot	1.00		
2.00	Temporary facilities	lot	1.00		
	Sub - Total				
II.	FLOOR FINISH WORKS				
	Laminate Floor Finish				
3.00	COA Ext. Office (RM. 306)	sqm.	53.42		
	Rubber Paint for Vault Area				
4.00	Rubber Paint	sqm.	13.55		
	Sub - Total				
TOTAL BID COST (inclusive of Taxes)					

BID AMOUNT IN WORDS

Submitted by:

Name of Company

By:

Name & Signature of Authorized
Representative

Date



@lraphilippines.official



@lraphilippines.official



lra.gov.ph

(Form "B")

PROJECT : Procurement for the Improvement of Floor Finish in Commission on Audit (COA) Extension Office (Rm. 306) at
 3rd Floor of LRA Central Office Building
 LOCATION : 3rd Floor of LRA Central office, Quezon City
 SUBJECT : LIST OF COMPLETED AND ON-GOING CONTRACTS

Name of Contract	Date of Contract	Contract Duration	Owner's name and address	Nature of Work	Total Contract Value	Date of Completion of Estimated Completion date	Value of Outstanding Works, If applicable	Remarks

Submitted by:

_____ (Name and Signature of Bidder)

_____ (Company)

_____ (Date)

Omnibus Sworn Statement (Revised)

[shall be submitted with the Bid]

REPUBLIC OF THE PHILIPPINES)
CITY/MUNICIPALITY OF _____) S.S.

AFFIDAVIT

I, [Name of Affiant], of legal age, [Civil Status], [Nationality], and residing at [Address of Affiant], after having been duly sworn in accordance with law, do hereby depose and state that:

1. *[Select one, delete the other:]*

[If a sole proprietorship:] I am the sole proprietor or authorized representative of [Name of Bidder] with office address at [address of Bidder];

[If a partnership, corporation, cooperative, or joint venture:] I am the duly authorized and designated representative of [Name of Bidder] with office address at [address of Bidder];

2. *[Select one, delete the other:]*

[If a sole proprietorship:] As the owner and sole proprietor, or authorized representative of [Name of Bidder], I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached duly notarized Special Power of Attorney;

[If a partnership, corporation, cooperative, or joint venture:] I am granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached [state title of attached document showing proof of authorization (e.g., duly notarized Secretary's Certificate, Board/Partnership Resolution, or Special Power of Attorney, whichever is applicable)];

3. [Name of Bidder] is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board, **by itself or by relation, membership, association, affiliation, or controlling interest with another blacklisted person or entity as defined and provided for in the Uniform Guidelines on Blacklisting;**

4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;

5. [Name of Bidder] is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;

6. *[Select one, delete the rest:]*

[If a sole proprietorship:] The owner or sole proprietor is not related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

GENERAL SERVICES DIVISION
PROPERTY MAINTENANCE SECTION

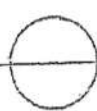
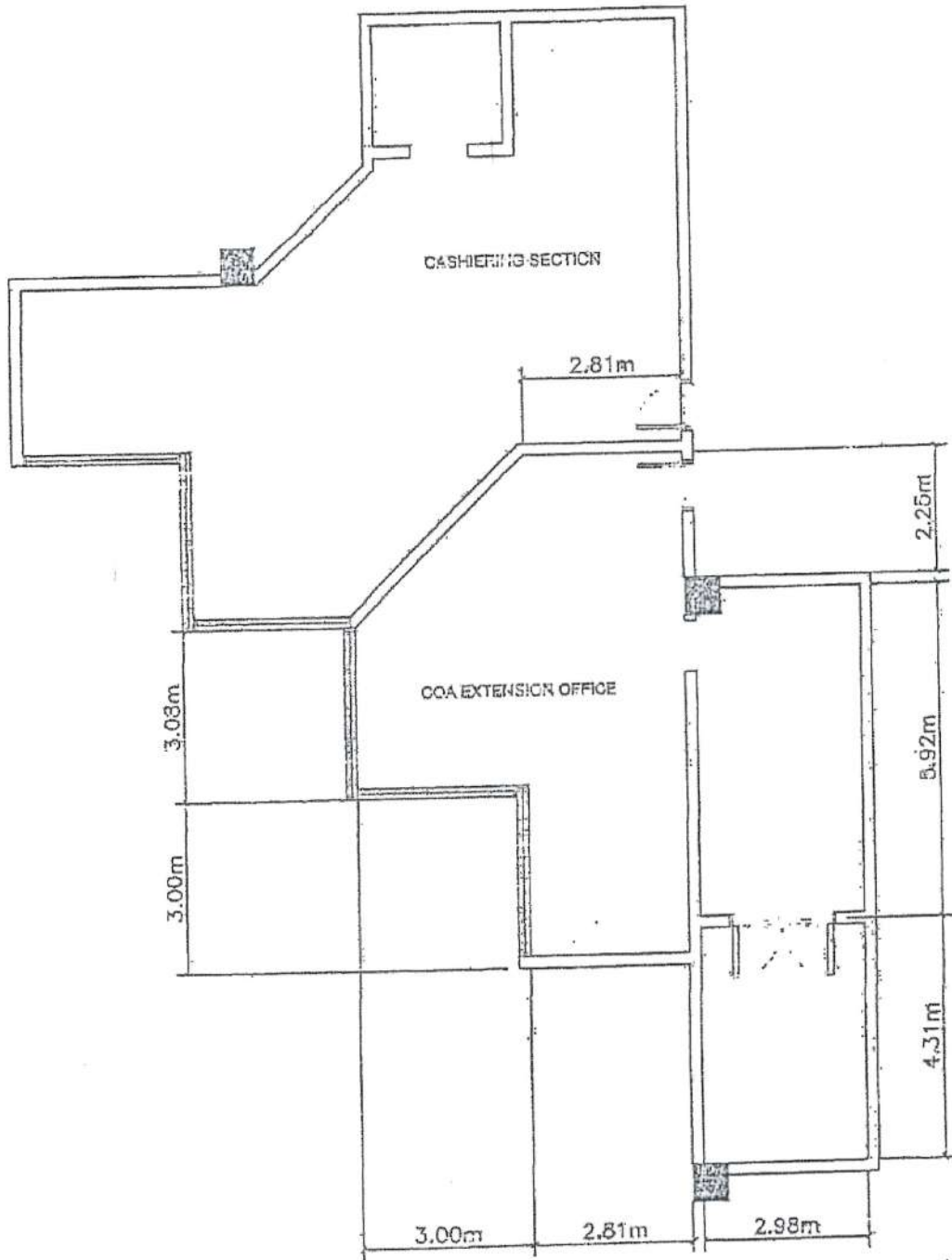
IMPROVEMENT OF FLOOR FINISH IN COA EXTENSION OFFICE

SHEET NO.

1

DRAWING DESCRIPTION: AS-BUILT PLAN

APPROVED BY: [Signature] SR. ELECTRICAL ASSISTANT I
DATE: MAY 04, 2001



COA EXTENSION - ROOM 305

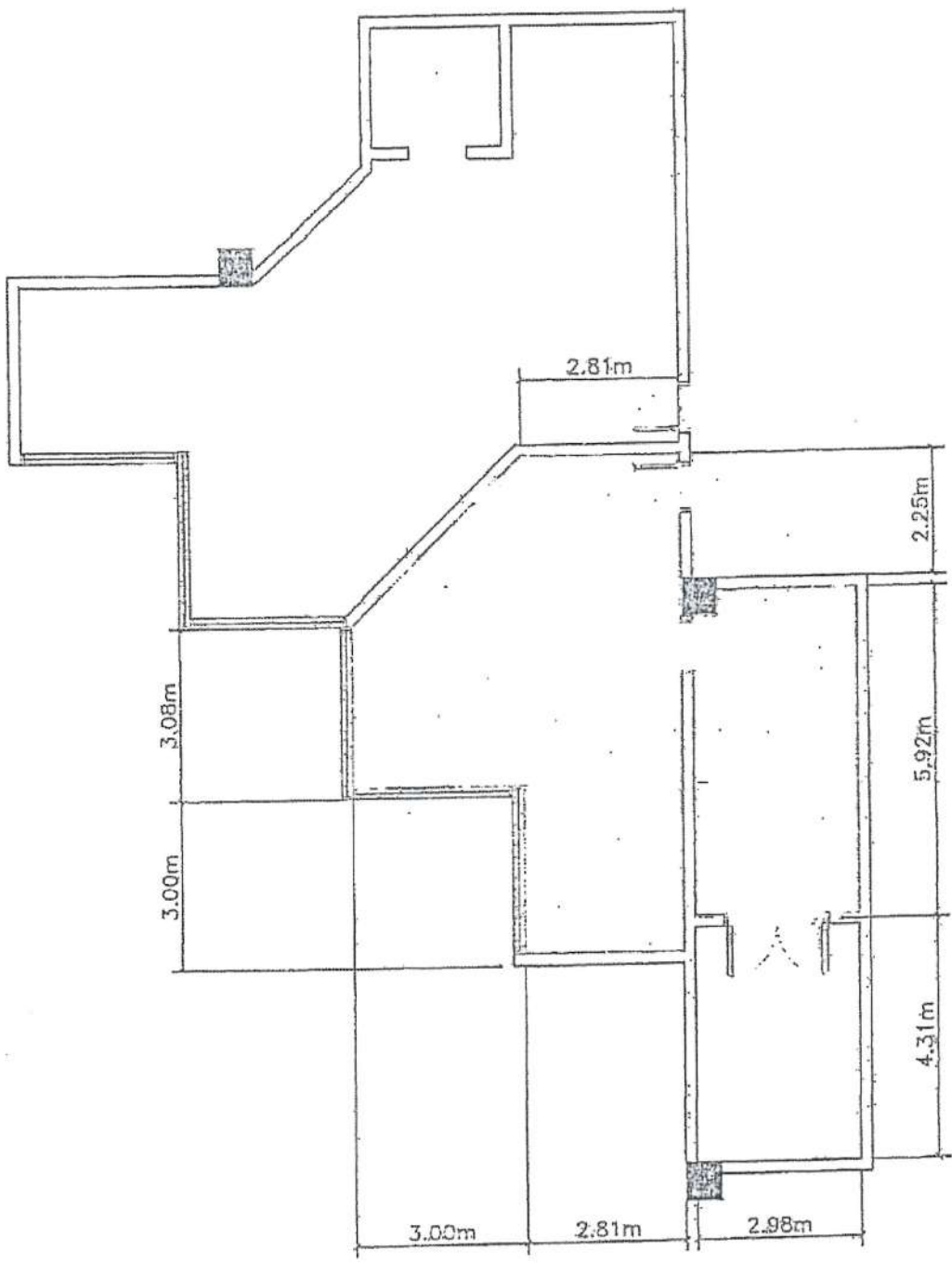
EXISTING FLOOR PLAN

SCALE

NTS

[Handwritten initials]

GENERAL SERVICES DIVISION PROPERTY MAINTENANCE SECTION		IMPROVEMENT OF FLOOR FINISH IN COA EXTENSION OFFICE		SET NO.
		ADDRESS	LYND FOSTER HIGH SCHOOL, EAST AVE. COR. 100 ROAD, OAKVILLE, ONTARIO	2
DRAWING DESCRIPTION	DISMANTLING WORKS AREA PLAN	PROJECTED BY	ALAN G. BAYLOR - SR. TECHNICAL ACCOUNTANT	DATE: MAY 09 2003



COA EXTENSION - ROOM 305
DISMANTLING WORKS
 SCALE _____ NTS

Handwritten initials/signature

GENERAL SERVICES DIVISION
PROPERTY MAINTENANCE SECTION

IMPROVEMENT OF FLOOR FINISH IN COA EXTENSION OFFICE

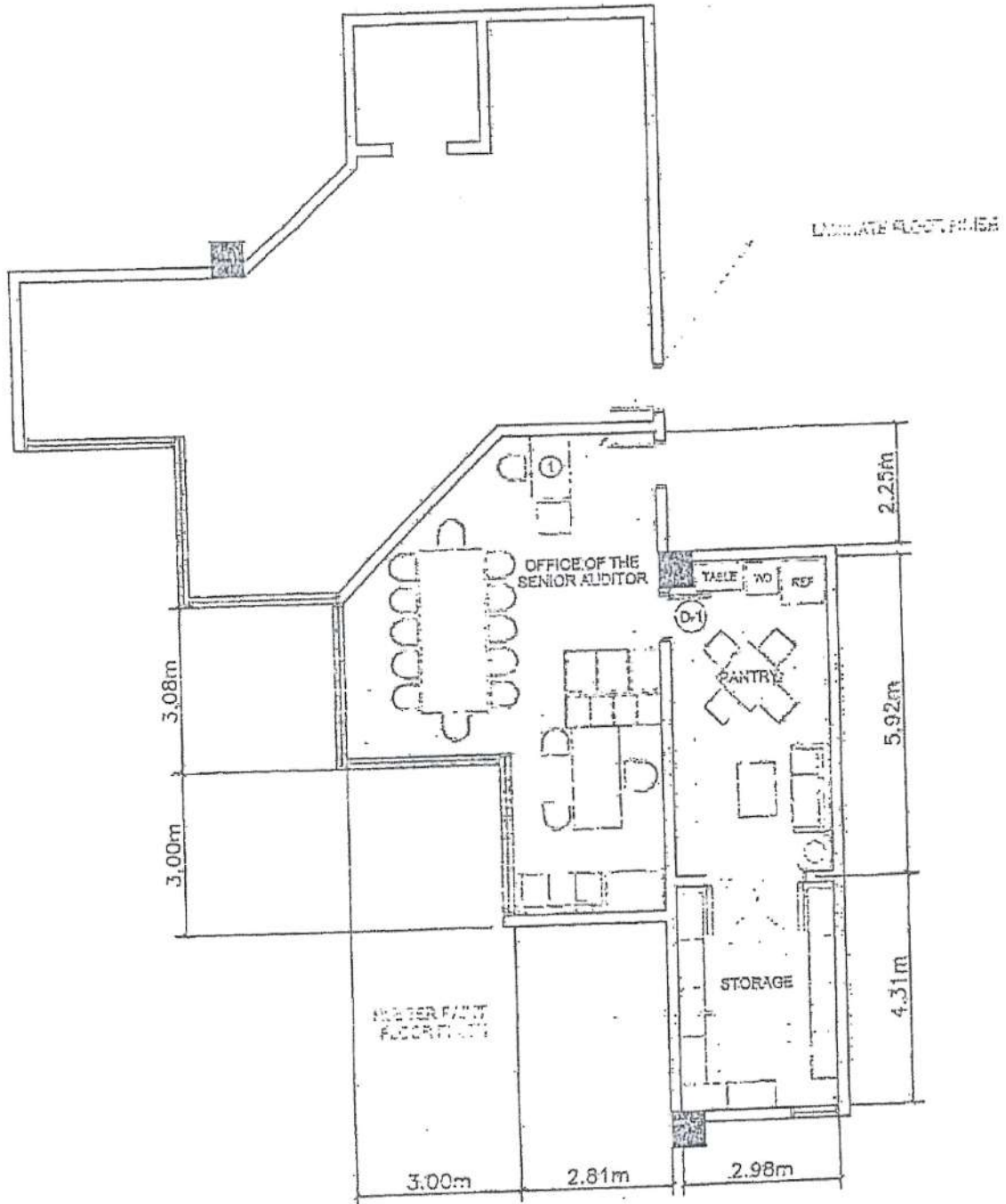
SHEET NO.

3

APPROVED: [Signature] DIST. REC'D. BY: [Signature] DATE: MAY 29, 2024

PREPARED BY: [Signature] SR. TECHNICAL ASSISTANT DATE: MAY 29, 2024

WORKING RELEASED FLOOR PLAN



COA-EXTENSION - ROOM 306
FLOOR PLAN
SCALE NTS

[Handwritten initials]