



REPUBLIKA NG PILIPINAS
KAGAWARAN NG KATARUNGAN
PANGASIWAAN SA PATALAAN NG LUPAIN
(LAND REGISTRATION AUTHORITY)
East Avenue cor. NIA Road, Diliman, Quezon City

LRA-Bids and Awards Committee
For Non-Infrastructure
Minutes of the Meeting
August 27, 2024 - 2:00 PM- 3:00 PM
5th Floor LRA Multi Purpose Hall and via Google Meet

ATTENDEES:

Chairperson : Ms. Mary Jane G. Ysmael
Vice-Chairperson : Mr. Angelo Chris Luis M. Dellosa
BAC Members : Ms. Christina V. Pagtulingan
Ms. Meilina F. Pangdan
Atty. Jayferson F. Medrano (*online*)
Atty. Cheran Ricardo S. Cabrito, Jr. (*absent*)

TECHNICAL WORKING GROUP

Head : Mr. Nestor I. Misalucha
Assistant Head : Atty. John Paul H. Hidalgo
Members : Mr. Sherwin N. Sanchez
Mr. Marion C. Jay Estacio
Ms. Grace Ann A. Lico

SECRETARIAT

Head : Atty. May B. Bongalon
Assistant Head : Atty. Roman G. Idica
Members : Ms. Maria Rudylyn A. Cebrero
Ms. Nonette Khalil Amparo
Ms. Eunalize E. Zapanta
Ms. Bernadette D. Uraga
Ms. Princess Mae A. Camiloza
Ms. Marien M. Zafe
Ms. Jamie Lou E. Magboo - Technical Assistant I

END-USER : **Mr. Nestor I. Misalucha (ICTD)**

AGENDA : **Supply and Delivery of 435 Units of Small Multi-function Mono Printer (Up to Long Paper) and 24 Units of Medium size Heavy Duty Multi-function Copier with ADF (Up to A3 size) (2 Lots)**

Prospective Bidder/s Present:

1. Delsan Office Systems Corporation

Observer/s Present:

Mr. Jose Mari G. Santos of COA was present during the opening of bids.

CALL TO ORDER:

The Opening of Bids was presided over by the LRA-BAC Vice Chairperson, Mr. Angelo Chris Luis M. Dellosa, followed by an opening prayer led by Ms. Bernadette U. Uruga. The LRA-BAC Vice Chairperson formally called it to order at 2:14 P.M., upon confirmation of the presence of a quorum. The Chairperson then acknowledged the presence of the lone bidder namely: **(1) Delsan Office Systems Corporation.**

DISCUSSION OF THE AGENDA:

Under the 2016 Revised Implementing Rules and Regulations of Republic Act (R.A.) No. 9184, all prospective bidders are allowed to participate in the Opening of Bid Conference. For this project, the Approved Budget for the Contract (ABC) for LOT 1 is **Twenty-Eight Million Two Hundred Seventy-Five Thousand Pesos Only (Php 28,275,000.00), VAT inclusive, whereas** for LOT 2, **the ABC is Three Million Three Hundred Sixty Thousand Pesos Only (Php 3, 360,000.00), VAT inclusive.**

Mr. Marion Jay C. Estacio (Mr. Estacio), TWG member for Non-Infra, confirmed that the documents from the lone bidder, **Delsan Office Systems Corporation for the Procurement of Supply and Delivery of 435 Units of Small Multi-function Mono Printer (Up to Long Paper) and 24 Units of Medium size Heavy Duty Multi-function Copier with ADF (Up to A3 size) (2 Lots)** was submitted in a sealed envelope and was marked properly. Mr. Estacio then asked the bidder to confirm if the documents on hand were the same documents that the latter submitted. The bidder answered in the positive.

The TWG used the “pass or fail” criterion in the evaluation of the bid documents for LOT 1 and LOT 2. It was pronounced that the lone bidder complied with all the documentary requirements. Delsan Office Systems Corporation submitted a bid price for LOT 1 in the amount of **Twenty-Eight Million Two Hundred Thirty-One Thousand Five Hundred Pesos Only (Php 28, 231, 500.00)**, and for LOT 2 in the amount of **Three Million Three Hundred Sixty Thousand Pesos Only (Php 3, 360,000.00).**

Though it was Delsan Office Systems Corporation. which submitted the lowest bid price for the two LOTS, the same is still subject for further evaluation.

The table hereunder presents the bid price submitted by the lone bidder for the two LOTS, to wit:

Delsan Office Systems Corporation	
LOT 1	LOT 2
Php 28,231,500	Php 3,360,000.00

ADJOURNMENT:

There being no other matters to be discussed, the opening of bids was adjourned at 2:45 P.M.

Prepared by:



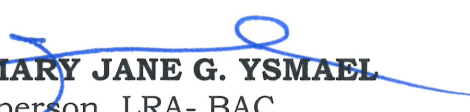
NONETTE KHALIL M. AMPARO, RN
Secretariat, BAC Non-Infra

Reviewed by:



ATTY. MAY B. BONGALON
Head, BAC Secretariat

Approved by:



MS. MARY JANE G. YSMAEL
Chairperson, LRA- BAC