



REPUBLIKA NG PILIPINAS  
KAGAWARAN NG KATARUNGAN  
**PANGASIWAAN SA PATALAAN NG LUPAIN**  
**(LAND REGISTRATION AUTHORITY)**  
East Avenue cor. NIA Road, Diliman, Quezon City

08 November 2024

REQUEST FOR QUOTATION

The LAND REGISTRATION AUTHORITY (LRA) is inviting all interested Contractors to submit a Quotation for the **Procurement of Supply, Delivery and Installation of New Fire Detection and Alarm System (FDAS) at the Registry of Deeds of Davao City Building** subject to the submission of the following requirements:

1. Certified true copy of current Mayor's permit;
2. Phil GEPS registration certificate;
3. Certified true copy of PCAB License;
4. Income/Business Tax Return;
5. Quotation (Form "A");
6. List of completed and on-going Contracts (Form "B")
7. Omnibus Sworn Statement (Form "C");
8. Affidavit of Site Inspection; and
9. Statement of the bidder's Single Largest Completed Contract (SLCC) similar to the contract to be bid. ( Attachment: Certificate of satisfactory completion or certificate of acceptance from the client or official receipt clearly indicating full and final payment)

Completion of the works is required within **thirty (30) working days** from commencement date.

A complete set of Scope of Work, Form B, Form A, Form C and Shop Drawing may be obtained by interested contractors at the BAC Infrastructure Secretariat Office, 3<sup>rd</sup> floor, Room 307, LRA Building, East Avenue corner NIA Road, Quezon City, or can be downloaded at PhilGEPS and LRA website (<https://lra.gov.ph/bids-opportunities/>). Deadline for the submission of sealed envelope proposals together with the complete documentary requirements is on **November 15, 2024, 4:00 p.m.** The sealed quotation must indicate the title of the project as stated above. Any submission of quotations other than to the LRA-BAC Secretariat Office shall not be entertained/admitted.

The Approved Budget for the Contract is **THREE HUNDRED SEVENTY- ONE THOUSAND TWO HUNDRED THIRTY-SEVEN and 80/100 PESOS ONLY (PHP 371,237.80)**.

IMPORTANT TERMS and CONDITIONS

1. All quotations submitted to this Authority are considered as offer. In the event that quotation is accepted, a Work Order shall be placed with the contractor offering the Single/Lowest complying and responsive bid, therefore, the most advantageous terms to this Authority;
2. Work is subject to inspection and acceptance. Payment shall be in accordance with the usual budgeting, accounting and auditing requirements;



3. This Authority reserves the right to request any additional information that it deems necessary in order to make any decision on any quotation;
4. Any quotation not supported by the information requested in this RFQ or requested during evaluation, or is patently non complying with the RFQ requirements may not be considered;
5. This Authority reserves the right to reject any or all bids or offers and may only accept such offer that it may consider most economical and most advantageous to the Government. In case of a failed bidding, a re-bidding maybe conducted without prior notice to any previous bidder/s;
6. Liquidated damages equivalent to one-tenth of one percent (0.1%) of the cost of the unperformed portion for every day of delay shall be imposed. This Authority may rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.

For any clarification and information, you may contact us via email at [bacinfra.secretariat@lra.gov.ph](mailto:bacinfra.secretariat@lra.gov.ph).

Ms. Marinelle Fortuno  
Secretariat, LRA BAC for Infrastructure  
09175983825

Ms. Hazel Tinio  
Secretariat, LRA BAC for Infrastructure  
09399389250



**MR. ANGELO CHRIS LUIS M. DELLOSA**  
Vice Chairperson  
LRA Bids and Awards Committee (LRA BAC)  
for Infrastructure (INFRA)

Quotation Form (Form "A")

PROJECT : Supply, Delivery and Installation of New Fire Detection and Alarm System (FDAS) at the Registry of Deeds of Davao City Building  
 LOCATION : Pichon St., Poblacion District, Davao City  
 SUBJECT : BILL OF QUANTITIES

ITEM	DESCRIPTION	UNIT	QUANTITY	UNIT COST	AMOUNT
<b>I</b>	<b>GENERAL REQUIREMENTS</b>				
1.00	Mobilization/Demobilization	lot	1.00		
2.00	Temporary facilities	lot	1.00		
	<b>Sub - Total for Item I</b>				
<b>II</b>	<b>DISMANTLING WORKS</b>				
3.00	Demolition of existing Fire Detection and Alarm System (FDAS) and other impediments to the installation of new FDAS	lot	1.00		
	<b>Sub - Total for Item II</b>				
<b>III</b>	<b>FIRE DETECTION AND ALARM SYSTEM (FDAS) WORKS</b>				
4.00	Installation of New Fire Detection and Alarm System (FDAS) of the building	lot	1.00		
	<b>Sub - Total for Item III</b>				
<b>IV</b>	<b>TESTING AND COMMISSIONING</b>				
5.00	Testing and Commissioning of FDAS	lot	1.00		
	<b>Sub - Total for Item IV</b>				
<b>V</b>	<b>ALL OTHER ITEMS NOT INCLUDED HEREIN BUT NECESSARY TO COMPLETE THE PROJECT, PLEASE SPECIFY</b>				
6.00					
	<b>Sub - Total for Item V</b>				
	<b>TOTAL BID COST (inclusive of Taxes)</b>				

\_\_\_\_\_

BID AMOUNT IN WORDS

Submitted by:

\_\_\_\_\_

Name of Company

By:

\_\_\_\_\_

Name & Signature of Authorized Representative

\_\_\_\_\_

Date

PROJECT : Supply, Delivery and Installation of New Fire Detection and Alarm System (FDAS) at the Registry of Deeds of Davao City Building

LOCATION : Pichon St., Poblacion District, Davao City

SUBJECT : SCOPE OF WORKS

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- 1.0. General Requirements of the project include Mobilization/De-Mobilization of personnel, materials, equipment, provision of temporary facilities and utilities and upon completion cleaning of work area and disposal of waste materials and debris as to leave premises in perfect condition, accepted by LRA. It also includes creation of temporary facilities for the project.
- 2.0. Dismantling of existing Fire Detection and Alarm System (FDAS) and other impediments to the installation of new FDAS. This includes all labor, materials, and equipment to accomplish aforesaid works until the completion of the project. This also entails hauling and proper disposal of the dismantled materials.
- 3.0. For the Fire Detection and Alarm System (FDAS) works, installation of Fire Detection and Alarm System (FDAS) of the building is necessary. Listed below are the materials and quantity with its specifications needed for the work:

PARTICULAR	QTY	SPECIFICATION
Fire Alarm Control Panel	1 unit	Convention Type, 24 V, 5 Zone, with 30 mins battery back-up, Surfaced mounted. Internal pre-wired and ready for installation, or any approved equal.
Smoke/Heat Detector, 24 Volts	30 sets	Convention Type, complete with base and necessary EOL resistor, or any approved equal.
Fire Alarm Bell	3 sets	6" dia., 24 Volts, coil type, surface mounted, or any approved equal.
Manual Pull Station	3 sets	With reset function upon activation, surface mounted, or any approved equal.
1.25mm 2 TF Wire	1 lot	Electrical wire to be used for the FDAS, surface mounted, or any approved equal.
20 (1/2")mm dia. PVC pipe, Locknut and bushing	1 lot	Electrical rough-ins to be used for the FDAS, surface mounted, or any approved equal.

All pipes and fittings installed should be properly fixed and supported with G.I. C-Clamp, brackets, etc. Areas that were affected by the FDAS installation should be restored.

- 4.0. Conduction of Testing and commissioning of the functionality of the newly installed Fire Detection and Alarm System (FDAS) is necessary. In the event of identified malfunctions or required adjustments. It is imperative for the contractor to promptly address and rectify such issues.
- 5.0. Site visit/ocular inspection is required before mobilization to inspect actual site condition. Daily site supervision is required.

**WORK DURATION: Thirty (30) Working days**



(Form "B")

PROJECT : Supply, Delivery and Installation of New Fire Detection and Alarm System (FDAS) at the Registry of Deeds of Davao City Building  
 LOCATION : Pichon St., Poblacion District, Davao City  
 SUBJECT : LIST OF COMPLETED AND ON-GOING CONTRACTS

Name of Contract	Date of Contract	Contract Duration	Owner's name and address	Nature of Work	Total Contract Value	Date of Completion of Estimated Completion date	Value of Outstanding Works, If applicable	Remarks

Submitted by:

\_\_\_\_\_ (Name and Signature of Bidder)

\_\_\_\_\_ (Company)

\_\_\_\_\_ (Date)

**Omnibus Sworn Statement (Revised)**  
*[shall be submitted with the Bid]*

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REPUBLIC OF THE PHILIPPINES )  
CITY/MUNICIPALITY OF \_\_\_\_\_ ) S.S.

**AFFIDAVIT**

I, [Name of Affiant], of legal age, [Civil Status], [Nationality], and residing at [Address of Affiant], after having been duly sworn in accordance with law, do hereby depose and state that:

1. *[Select one, delete the other:]*

*[If a sole proprietorship:]* I am the sole proprietor or authorized representative of [Name of Bidder] with office address at [address of Bidder];

*[If a partnership, corporation, cooperative, or joint venture:]* I am the duly authorized and designated representative of [Name of Bidder] with office address at [address of Bidder];

2. *[Select one, delete the other:]*

*[If a sole proprietorship:]* As the owner and sole proprietor, or authorized representative of [Name of Bidder], I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached duly notarized Special Power of Attorney;

*[If a partnership, corporation, cooperative, or joint venture:]* I am granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached [state title of attached document showing proof of authorization (e.g., duly notarized Secretary's Certificate, Board/Partnership Resolution, or Special Power of Attorney, whichever is applicable)];

3. [Name of Bidder] is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board, **by itself or by relation, membership, association, affiliation, or controlling interest with another blacklisted person or entity as defined and provided for in the Uniform Guidelines on Blacklisting:**

4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;

5. [Name of Bidder] is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;

6. *[Select one, delete the rest:]*

*[If a sole proprietorship:]* The owner or sole proprietor is not related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

*[If a partnership or cooperative:]* None of the officers and members of [Name of Bidder] is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project

Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

*[If a corporation or joint venture:]* None of the officers, directors, and controlling stockholders of *[Name of Bidder]* is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

7. *[Name of Bidder]* complies with existing labor laws and standards; and
8. *[Name of Bidder]* is aware of and has undertaken the responsibilities as a Bidder in compliance with the Philippine Bidding Documents, which includes:
  - a. Carefully examining all of the Bidding Documents;
  - b. Acknowledging all conditions, local or otherwise, affecting the implementation of the Contract;
  - c. Making an estimate of the facilities available and needed for the contract to be bid, if any; and
  - d. Inquiring or securing Supplemental/Bid Bulletin(s) issued for the *[Name of the Project]*.
9. *[Name of Bidder]* did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.
10. **In case advance payment was made or given, failure to perform or deliver any of the obligations and undertakings in the contract shall be sufficient grounds to constitute criminal liability for Swindling (Estafa) or the commission of fraud with unfaithfulness or abuse of confidence through misappropriating or converting any payment received by a person or entity under an obligation involving the duty to deliver certain goods or services, to the prejudice of the public and the government of the Philippines pursuant to Article 315 of Act No. 3815 s. 1930, as amended, or the Revised Penal Code.**

IN WITNESS WHEREOF, I have hereunto set my hand this \_\_\_ day of \_\_\_, 20\_\_ at \_\_\_\_\_, Philippines.

*[Insert NAME OF BIDDER OR ITS AUTHORIZED REPRESENTATIVE]*  
*[Insert signatory's legal capacity]*  
Affiant

**[Jurat]**  
*[Format shall be based on the latest Rules on Notarial Practice]*

**STATEMENT OF BIDDER'S SINGLE LARGEST COMPLETED CONTRACTS (SLCC)  
SIMILAR TO THE CONTRACT TO BE BID**

Name of Contractor:										
Date of Contract	Name of Contract	Procuring Entity	Location of the Contract	Date of Award of Contract	Nature of Work	Contractor is: a) Main consultant b) Subcontractor c) Partner in JV	a) Amount of award b) Amount of completion c) Duration	a) Date awarded b) Contract effectivity c) Date completed		

\_\_\_\_\_  
Name and Signature of Authorized Representative

\_\_\_\_\_  
Date

**Attachments:**

1. The bidder must state the Single Largest Completed Contract (SLCC) similar to the contract to be bid.
2. Certificate of satisfactory completion or certificate of acceptance from the client or official receipt clearly indicating full and final payment.