

08 November 2024

REQUEST FOR QUOTATION

The LAND REGISTRATION AUTHORITY (LRA) is inviting all interested Contractors to submit a Quotation for the **Proposed Repair/Renovation of LRA Canteen** subject to the submission of the following requirements:

- Certified true copy of current Mayor's permit;
- 2. Phil GEPS registration certificate;
- 3. Certified true copy of PCAB License;
- 4. Income/Business Tax Return;
- Quotation (Form "A");
- 6. List of completed and on-going Contracts (Form "B")
- 7. Omnibus Sworn Statement (Form "C");
- 8. Affidavit of Site Inspection; and
- Statement of the bidder's Single Largest Completed Contract (SLCC) similar to the contract to be bid. (Attachment: Certificate of satisfactory completion or certificate of acceptance from the client or official receipt clearly indicating full and final payment)

Completion of the works is required within Ninety (90) working days from commencement date.

A complete set of Scope of Work, Form A, Form B, Form C and Shop Drawing may be obtained by interested contractors at the BAC Infrastructure Secretariat Office, 3rd floor, Room 307, LRA Building, East Avenue corner NIA Road, Quezon City, or can be downloaded at PhilGEPS and LRA website (https://lra.gov.ph/bids-opportunities/). Deadline for the submission of sealed envelope proposals together with the complete documentary requirements is on **November 15, 2024, 4:00 p.m.** The sealed quotation must indicate the title of the project as stated above. Any submission of quotations other than to the LRA-BAC Secretariat Office shall not be entertained/admitted.

The Approved Budget for the Contract (ABC) is NINE HUNDRED NINETY-SEVEN THOUSAND, ONE HUNDRED FOURTEEN PESOS AND 68/100 PESOS ONLY (PHP 997,114.68).

IMPORTANT TERMS and CONDITIONS

- All quotations submitted to this Authority are considered as offer. In the event that quotation is accepted, a Work Order shall be placed with the contractor offering the Single/Lowest complying and responsive bid, therefore, the most advantageous terms to this Authority;
- 2. Work is subject to inspection and acceptance. Payment shall be in accordance with the usual budgeting, accounting and auditing requirements;
- This Authority reserves the right to request any additional information that it deems necessary in order to make any decision on any quotation;





- Any quotation not supported by the information requested in this RFQ or requested during evaluation, or is patently non complying with the RFQ requirements may not be considered;
- This Authority reserves the right to reject any or all bids or offers and may only accept such offer that it may consider most economical and most advantageous to the Government. In case of a failed bidding, a re-bidding maybe conducted without prior notice to any previous bidder/s;
- 6. Liquidated damages equivalent to one-tenth of one percent (0.1%) of the cost of the unperformed portion for every day of delay shall be imposed. This Authority may rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.

For any clarification and information, you may contact us via email at bacinfra.secretariat@lra.gov.ph.

Ms. Marinelle Fortuno

Secretariat, LRA BAC for Infrastructure

09175983825

Ms. Hazel Tinio Secretariat, LRA BAC for Infrastructure 09399389250

MR. ANGELO CHRIS LUIS M. DELLOSA

Vice Chairperson

LRA Bids and Awards Committee (LRA BAC)

for Infrastructure (INFRA)



REPUBLIKA NG PILIPINAS KAGAWARAN NG KATARUNGAN

PANGASIWAAN SA PATALAAN NG LUPAIN (LAND REGISTRATION AUTHORITY)

East Avenue cor. NIA Road, Diliman, Quezon City

Quotation Form (Form "A")

PROJECT

Repair/Renovation of LRA Canteen

LOCATION

: LRA Central Office compound, Quezon City

SUBJECT

BILL OF QUANTITIES

1 1.00 2.00	GENERAL REQUIREMENTS Mobilization/Demobilization Temporary facilities				
2.00					-
	Temporary facilities	lot	1.00	7	
11	Torriborary radiiido	lot	1.00		
II	Sub – Total for Item I	3			
	DISMANTLING/RESTORATION WORKS				
3.00	Removal of Existing Concrete Kitchen Countertop,	lot	1.00		
4596460758	plumbing fixtures excess CHB wall/ Drywall, and Range Hood	1570.5			
4.00	Removal of Existing Floor/Wall Finishes	lot	1.00		
5.00	Removal of Existing Doors and Windows	lot	1.00		
6.00	Rectification of affected Areas after Dismantling Works	lot	1.00		
	Sub – Total for Item II				
III	CARPENTRY & JOINERY WORKS				
7.00	Installation of New Ceiling 4.5mm, Metal Frame, Fiber Cement Board	sqm.	13.22		
8.00	Installation of New Ceiling 12mm THK Gypsum Board (Moisture- resistant) in Metal Frame (for CR)	sqm.	4.45		
9.00	Replacement/Refurbishment of Ceiling @ Existing Kitchen Area (Fiber Cement Board)	sqm.	13.55		
10.00	Installation of new Wall, 4.5mm, Metal Frame, Fiber Cement Board	sqm.	4.38		
	Installation of Doors		6		
11.00	D-1	set/s	1.00		
12.00	D-2	set/s	2.00		
13.00	D-3	set/s	1.00		
14.00	D-4	sqm.	3.36		
15.00	D-5 (Repair and Refurbishment of Door)	set/s	2.00		
VIV-52 (0.000)	Installation of Aluminum Sliding Windows				
16.00	W-1	sqm.	2.12		
17.00	W-2	sqm.	2.23		
18.00	W-3	sqm.	6.53		
19.00	W-4	sqm.	5.65		
20.00	W-5	sqm.	1.46		
	Sub – Total for Item III				
IV	TILE WORKS				
21.00	Unglazed Tiles (Floor Tiles)	sqm.	56.34		
22.00	Glazed Tiles and Trims (Wall Tiles)	sqm.	19.08		
	Sub – Total for Item IV				
V	PAINTING WORKS				
	Repainting Various Surfaces	-			
23.00	Interior Walls	sqm.	378.73		
24.00	Ceiling	sqm.	31.22		
25.00	Steel Surfaces	sqm.	15.72		
	Sub – Total for Item V		2		
VI	ELECTRICAL WORKS				
26.00	Installation of new electrical conduits, wires, and electrical items	lot	1.00		
100	Sub – Total for Item VI	-			



Quotation Form (Form "A")

PROJECT

: Repair/Renovation of LRA Canteen

LOCATION

LRA Central Office compound, Quezon City

SUBJECT

BILL OF QUANTITIES

ITEM	DESCRIPTION	UNIT	QUANTITY	UNIT	AMOUNT
VII	PLUMBING WORKS				
27.00	Construction of one (1) Kitchen Sink for Handwashing in the Dining Area with complete pipes, fittings, and accessories	lot	1.00		
	Sub – Total for Item VII	-			
VIII	MISCELLANEOUS WORKS				
28.00	Supply, delivery and Installation of Panaflex Signage	lot	1.00		
	TOTAL BID COS	ST (inclus	sive of Taxes)		

	BID AMOUNT IN WORDS	
Submitted by:		
	Ų.	
	Name of Company	
ву:		



REPUBLIKA NG PILIPINAS KAGAWARAN NG KATARUNGAN

PANGASIWAAN SA PATALAAN NG LUPAIN (LAND REGISTRATION AUTHORITY)

East Avenue cor. NIA Road, Diliman, Quezon City

PROJECT :

Repair/Renovation of LRA Canteen

LOCATION

LRA Central Office compound, Quezon City

SUBJECT : SCOPE OF WORKS

- 1.0. General Requirements of the project include Mobilization/Demobilization of personnel, materials, equipment, provision of temporary facilities and utilities and upon completion cleaning of work area and disposal of waste materials and debris as to leave premises in perfect condition, accepted by LRA. It also includes creation of temporary facilities for the project and application of permits and clearances.
- **2.0.** Contractor is required to submit their construction schedule prior to the project implementation. Construction schedule be based on the availability of the office and canteen to be renovated.
- 3.0. Contractor is responsible for moving/relocating of office & canteen chairs, tables, and other objects impeding the implementation of works.
- 4.0. Removal of existing concrete kitchen countertop, plumbing fixtures, excess CHB wall/drywall, and rangehood, existing floor/wall finishes, existing doors and windows, and rectification of affected areas after dismantling works are included in the dismantling/ restoration works. This includes all labor, materials, and equipment to accomplish aforesaid works up until the completion of the project. This also entails installing board-up coverings over the openings of doors and windows after dismantling, ensuring that the operation of the LRA Canteen will not be hampered by the ongoing construction, hauling and proper disposal of the dismantled/demolished materials. The contractor is responsible for surrendering all items that have been dismantled or removed from the project to LRA, which determine whether the items will be retained or for disposal.
- **5.0.** For carpentry & joinery works, installation 6mm THK drywall, interior ceiling, and doors indicated in the given key plan are necessary. This also includes all labor, materials, equipment needed to accomplish aforesaid works up until the completion of the project. The specifications of the materials and door schedule to be used are as follows:

PARTICULAR	SPECIFICATION
Drywall	Wall, 4.5mm Fiber Cement Board in metal framing. Contractor shall submit proposed layout, detail, and methodology of work subject for approval prior to installation.
Interior Ceiling at CR	Gypsum Board (Moisture –resistant) Ceiling in Metal Frame; Provide 12mm x 38mm x0.8mm THK Metal Carrying Channel (Ceiling Joist) at 1.2m on center with 19mm x 50mm x 0.5mm THK metal Double Furring Channel (Ceiling Nailer) at 400mm on center and width 12mm x 38mm x 0.8mm THK Metal Channel (Ceiling Hangers) at 1.2m on center (typical on all rooms). Verify measurements in actual site condition.
Interior Ceiling for Grocery, and Dining Area (Portion only)	Fiber Cement Board 4.5mm THK Ceiling in Metal Frame; Provide 12mm x 38mm x0.8mm THK Metal Carrying Channel (Ceiling Joist) at 1.2m on center with 19mm x 50mm x 0.5mm THK metal Double Furring Channel (Ceiling Nailer) at 400mm on center and width 12mm x 38mm x 0.8mm THK Metal Channel (Ceiling Hangers) at 1.2m on center (typical on all rooms). Verify measurements in actual site condition.
Various Doors	Check Door schedule in the key plans provided.
Various Windows	Check Window schedule in the key plans provided.

Note: Specifications given are subject to changes based on actual site condition





- **6.0.** For tile works, installation of unglazed tiles for floor tiles and glazed tiles for wall tiles in the area indicated in the given key plan. The contractor shall provide swatches/samples of tiles subject for approval prior to installation. This also includes all labor, materials, and equipment needed to accomplish aforesaid works up until the completion of the project.
- **7.0.** For painting works, repainting of all interior walls, ceiling and steel surfaces are necessary. Before application of the paint, ensure that the surface is properly prepared. Cleaning and application of concrete neutralizer and skim coat is required before the actual application of paint. The color of paint is subject for approval of the end-user. This also includes all labor, materials, and equipment needed to accomplish aforesaid works up until the completion of the project.
- **8.0.** For electrical works, installation of new electrical conduits, wires, and electrical fixtures are necessary. This also includes all labor, materials, and equipment needed to accomplish aforesaid works up until the completion of the project. Contractor should rectify all affected areas while performing the said work. Lighting fixtures and conduits quantities and specifications are listed below:

ITEM NO.	PARTICULAR	QTY	REMARKS
Ligi	nting Fixtures		
1.	Panel Light (Recessed Type) 18W	2 sets	18 Watts LED Panel Light or any approved equal. Contractor shall submit samples before installation.
2.	Pin Light (Recessed Type) 9W	4 Sets	9 Watts LED Pin Light or any approved equal. Contractor shall submit samples before installation.
Ele	ctrical Conduit		
1.	Electrical Wires	1 lot	Use minimum 3.5mm^2 THHN stranded electrical wire unless indicated in the given key plan or instructed by LRA.
2.	Roughing-ins	1 lot	Electrical Metallic Tubing (EMT) galvanized steel or any approved equal. Sizes will depend on actual site condition.
3.	Utility Box	15pcs.	Metal Utility Box GA16 or any approved equal.
4.	Junction Box	15 pcs	Metal Octagonal Junction Box GA16 or any approved equal.
5.	Support and Brackets	1 lot	Provide supports and brackets for the electrical system to be installed. Items to be used are for approval of LRA.
Ele	ctrical Devices		
1.	Convenience Outlet	4 pcs	Duplex Convenient outlet with grounding or any approved equal.
2.	Switches	4 pcs	2 Gang switch or any approved equal.

Note: Quantity and Specifications given are subject to changes (increase/decrease, change of items, additional items, etc.) based on actual site condition.

- **9.0.** For plumbing works, construction of one (1) kitchen sink for handwashing in the dining area with complete PPR pipes & fittings, tapping in the existing water supply, and all accessories are necessary. Detailed drawings of the aforesaid sink together with the specification are indicated in the given key plan. This also includes all labor, materials, and equipment needed to accomplish aforesaid works up until the completion of the project.
- 10.0. For miscellaneous works, supply, delivery and installation of Panaflex signage is necessary. Detailed drawings of the aforesaid signage together with the specifications will be given by GSD. This also includes all labor, materials, and equipment needed to accomplish aforesaid works up until the completion of the project.
- 11.0. Site visit/ocular inspection is required before mobilization to inspect actual site condition. Daily site supervision is required.

WORK DURATION: Ninety (90) Working days

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Proposed Repair/Renovation of LRA Canteen LRA Central Office compound, Quezon City LIST OF COMPLETED AND ON-GOING CONTRACTS PROJECT LOCATION

SUBJECT

Remarks		
Value of Outstanding Works, If applicable		
Date of Completion of Estimated Completion date		
Total Contract Value		
Nature of Work		
Owner's name and address		
Contract Duration		
Date of Contract		
Name of Contract		

Submitted by:

(Name and Signature of Bidder)

(Company)

(Date)

Omnibus Sworn Statement (Revised)

[shall be submitted with the Bid]

H	
REPUBLIC OF THE PHILIPPINES) CITY/MUNICIPALITY OF) S.S.	

AFFIDAVIT

- I, [Name of Affiant], of legal age, [Civil Status], [Nationality], and residing at [Address of Affiant], after having been duly sworn in accordance with law, do hereby depose and state that:
- 1. [Select one, delete the other:]

[If a sole proprietorship:] I am the sole proprietor or authorized representative of [Name of Bidder] with office address at [address of Bidder];

[If a partnership, corporation, cooperative, or joint venture:] I am the duly authorized and designated representative of [Name of Bidder] with office address at [address of Bidder];

2. [Select one, delete the other:]

[If a sole proprietorship:] As the owner and sole proprietor, or authorized representative of [Name of Bidder], I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached duly notarized Special Power of Attorney;

[If a partnership, corporation, cooperative, or joint venture:] I am granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached [state title of attached document showing proof of authorization (e.g., duly notarized Secretary's Certificate, Board/Partnership Resolution, or Special Power of Attorney, whichever is applicable;)];

- 3. [Name of Bidder] is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board, by itself or by relation, membership, association, affiliation, or controlling interest with another blacklisted person or entity as defined and provided for in the Uniform Guidelines on Blacklisting;
- Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;
- [Name of Bidder] is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;
- 6. [Select one, delete the rest:]

[If a sole proprietorship:] The owner or sole proprietor is not related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

[If a partnership or cooperative:] None of the officers and members of [Name of Bidder] is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project

Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

[If a corporation or joint venture:] None of the officers, directors, and controlling stockholders of [Name of Bidder] is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

- 7. [Name of Bidder] complies with existing labor laws and standards; and
- 8. [Name of Bidder] is aware of and has undertaken the responsibilities as a Bidder in compliance with the Philippine Bidding Documents, which includes:
 - Carefully examining all of the Bidding Documents;
 - Acknowledging all conditions, local or otherwise, affecting the implementation of the Contract;
 - Making an estimate of the facilities available and needed for the contract to be bid, if any; and
 - Inquiring or securing Supplemental/Bid Bulletin(s) issued for the [Name of the Project].
- [Name of Bidder] did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.
- 10. In case advance payment was made or given, failure to perform or deliver any of the obligations and undertakings in the contract shall be sufficient grounds to constitute criminal liability for Swindling (Estafa) or the commission of fraud with unfaithfulness or abuse of confidence through misappropriating or converting any payment received by a person or entity under an obligation involving the duty to deliver certain goods or services, to the prejudice of the public and the government of the Philippines pursuant to Article 315 of Act No. 3815 s. 1930, as amended, or the Revised Penal Code.

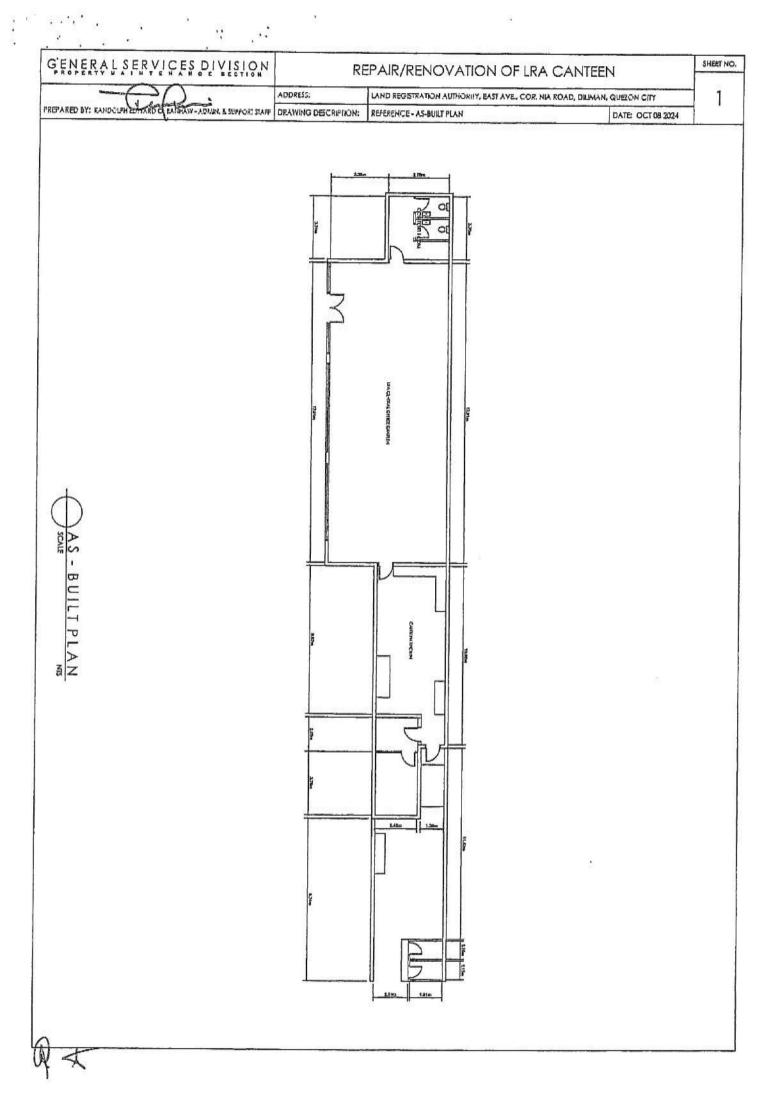
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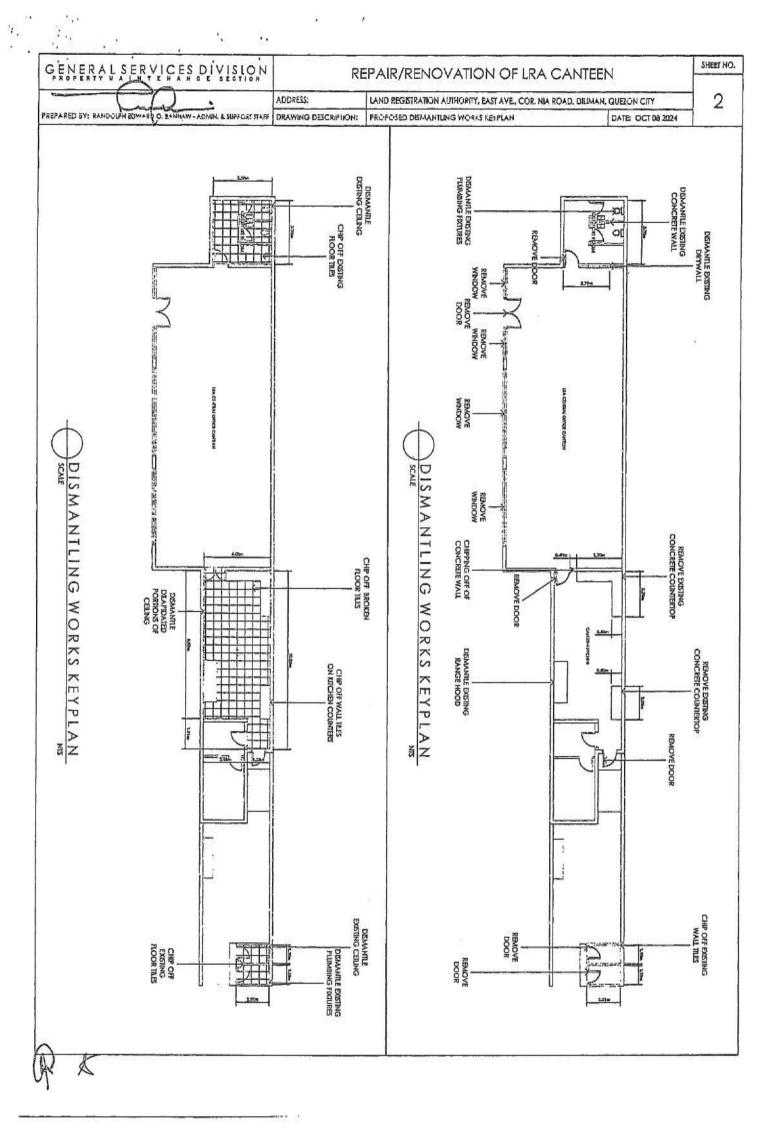
[Insert NAME OF BIDDER OR ITS AUTHORIZED REPRESENTATIVE]
[Insert signatory's legal capacity]
Affiant

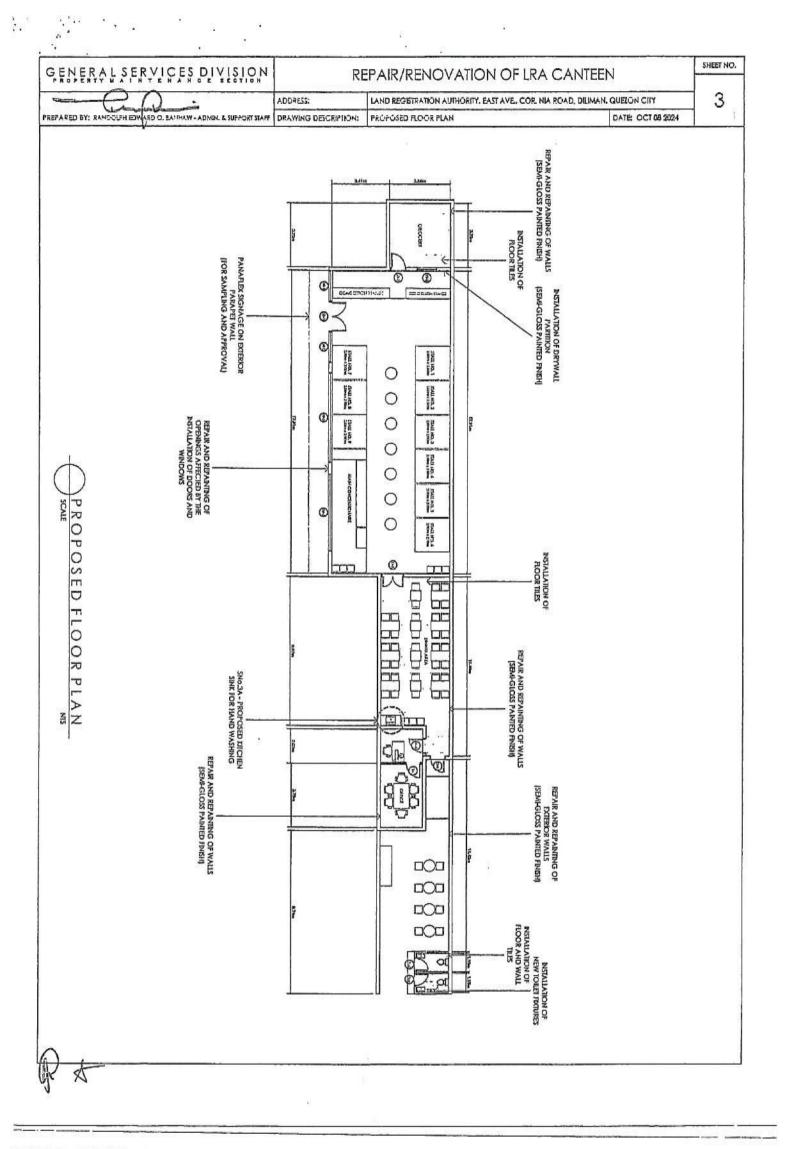
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[Format shall be based on the latest Rules on Notarial Practice]

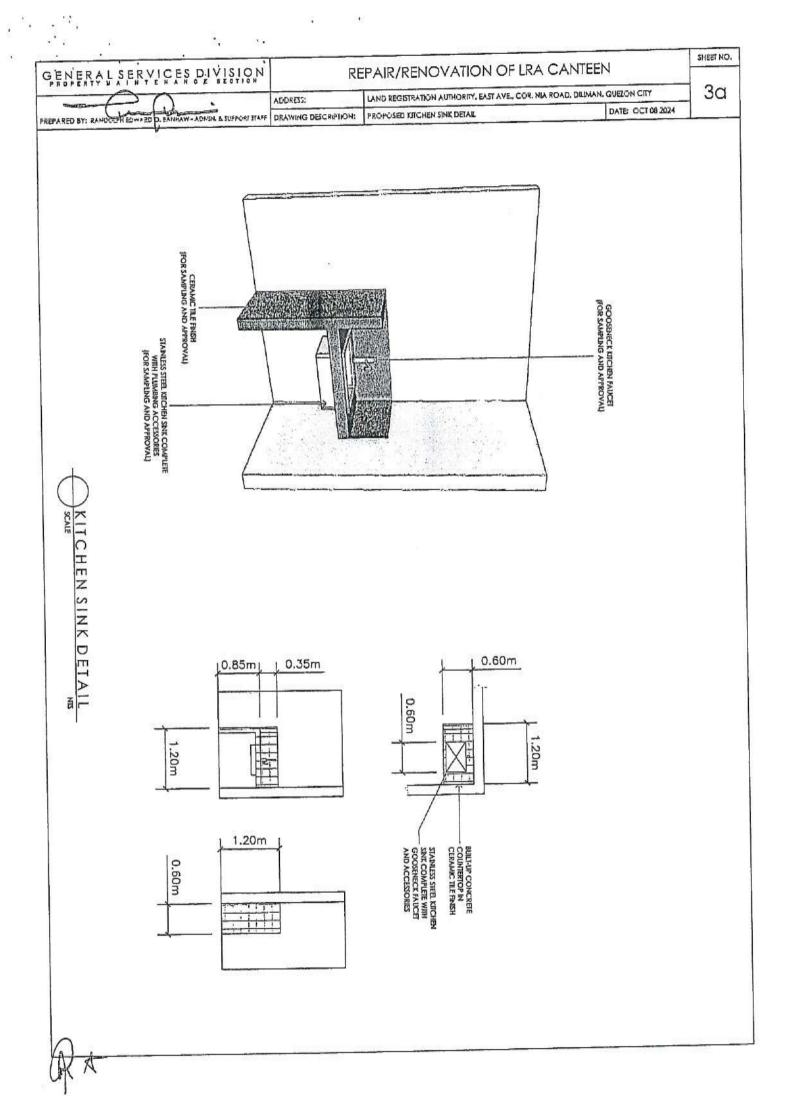
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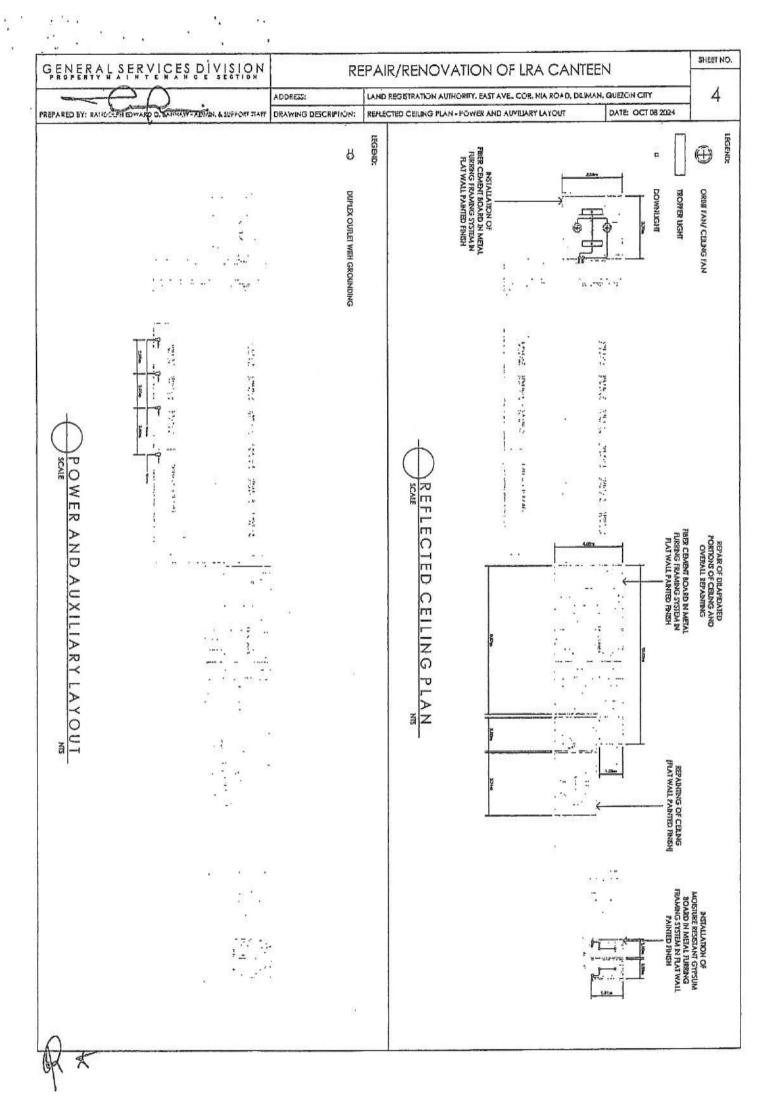
- 1. The bidder must state the Single Largest Completed Contract (SLCC) similar to the contract to be bid.
 2. Certificate of satisfactory completion or certificate of acceptance from the client or official receipt clearly indicating full and final payment.



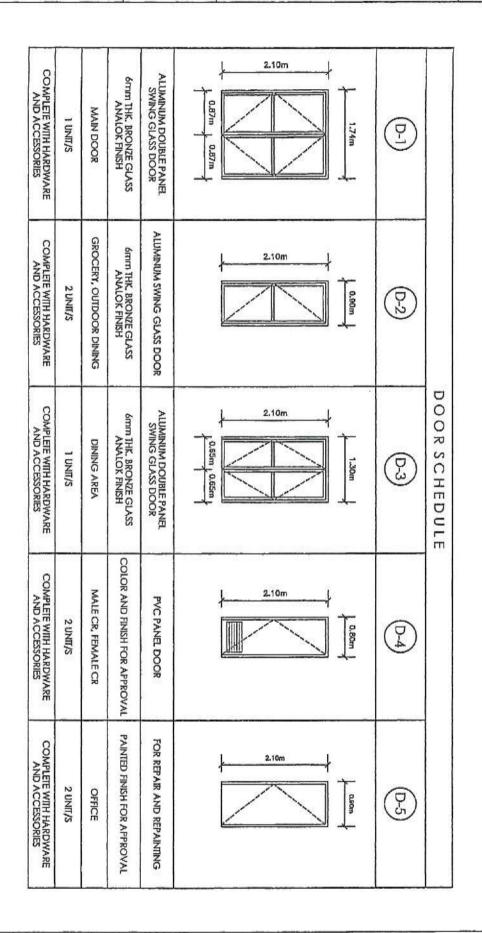






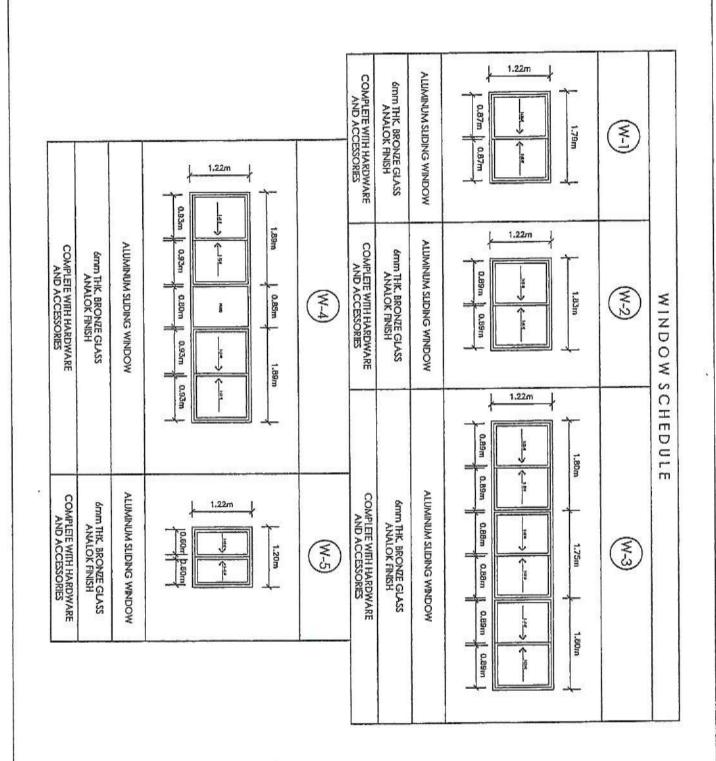


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PREFARED BY: RATEOLTH EDWARD O. BATHAW - ADMIN & SUPFORT STAFF	DRAWING DESCRIPTION:	DOORS AND WINDOWS SCHEDULE	DATE: OCT 08 2024	1





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	PREPARED BY: NANDOUTH EDWARD & BATMAN - APINEL & SU	PORT STAFF DRAWING DESCRIPTION:	DOORS AND WINDOWS SCHEDULE	DATE: OCT 08 2024	





SHEET NO. REPAIR/RENOVATION OF LRA CANTEEN LAND REGISTRATION AUTHORITY, EAST AVE., COR. NIA ROAD, DILUMAN, QUEZON CITY ADDRESS: PREPARED BY: RANDOZPH EDWARD OF ZAHRAW - ADURL & SUPPORT STAFF DRAWING DESCRIPTION: REFERENCE PHOTOS

