



**LRA BAC-PGSM RESOLUTION NO. 2023-149**

(Pursuant to Indicative Annual Procurement Plan Non-CSE for FY 2024)

**DECLARING FUNCTIONAL INC. AS THE SINGLE CALCULATED AND RESPONSIVE BID (SCRB) AND RECOMMENDING THE AWARD OF CONTRACT FOR THE EARLY PROCUREMENT ACTIVITY (EPA) OF SUPPLY AND DELIVERY OF 26 UNITS OF BLACK TONER CARTRIDGE (LOT 2)**

**WHEREAS**, the Land Registration Authority, through the Bids and Awards Committee (LRA-BAC), pursuant to the provision of Republic Act No. 9184, as amended, invited bidders through posting in Philippine Government Electronic Procurement System (PhilGEPS) and LRA websites on 11 November 2023, for the **Early Procurement Activity (EPA) of Supply and Delivery of 26 Units of Black Toner Cartridge (Lot 2)**, with an Approved Budget for the Contract (ABC) in the amount of **Two Hundred One Thousand Five Hundred Pesos Only (PhP 201,500.00)**, VAT inclusive;

**WHEREAS**, on 17 November 2023 at 1:30 PM, a pre-bid conference was held to explain and clarify the bidding documents and to accommodate any inquiries that the bidders may have. It was attended by two (2) prospective bidders, to wit: (1) **iSource Asia Business Film Corp.**; and (2) **Functional Inc.**

**WHEREAS**, one (1) prospective bidder purchased the bid documents: **Functional Inc.**

**WHEREAS**, before the 01 December 2023 deadline, only the sealed envelope from **Functional Inc.** was received by the BAC-Secretariat for Non-Infra.

**WHEREAS**, the sealed envelope was opened and presented during the LRA-BAC meeting called for the purpose, on 01 December 2023, 10:00 AM, at the LRA Conference Room;

**WHEREAS**, per evaluation of the BAC-TWG for Non-Infra, the lone bidder was in full compliance with all the eligibility and technical components and financial component;

**WHEREAS**, a lone compliant bidder, **Functional Inc.** submitted a bid price amounting to **Two Hundred Thousand Nine Hundred Twenty-Eight Pesos Only (PhP 200,928.00)**, VAT inclusive, which is within the ABC.

**WHEREAS**, **Functional Inc.** was determined as the Single Calculated Bidder (SCB) and was scheduled for post-qualification evaluation last 12 December 2023;

**WHEREAS**, on 12 December 2023, the BAC TWG for Non-Infra conducted a post-qualification on **Functional Inc.** to determine compliance and responsiveness of its bid. Its post-qualification report dated 13 December 2023

(Annex A), recommended that the bid submitted by **Functional Inc.** be declared as the Single Calculated and Responsive Bid (SCRB);

**NOW, THEREFORE**, for and in consideration of the foregoing. We, the members of the LRA-BAC, hereby RESOLVE to:

- 1) DECLARE the bid of **Functional Inc.** as the **Single Calculated and Responsive Bid (SCRB)**; and
- 2) RECOMMEND to the Honorable Administrator the Award of Contract for the **Early Procurement Activity (EPA) of Supply and Delivery of 26 Units of Black Toner Cartridge (Lot 2)** with a submitted bid price amounting to **Two Hundred Thousand Nine Hundred Twenty-Eight Pesos Only (Php 200,928.00)**, VAT inclusive.

**RESOLVED** this 27th day of December 2023 at the Land Registration Authority, Quezon City.

  
**MA. MARILYN E. BALACUIT**  
Lead End-User

  
**MEILINA F. PANGDAN**  
Member

  
**CHRISTINA V. PAGTULINGAN**  
Member

  
**JAYFERSON F. MEDRANO**  
Member

  
**ANGELO CHRIS LUIS M. DELLOSA**  
Vice-Chairperson

  
**TRISTAN E. DE GUZMAN**  
Chairperson

Approved/Disapproved:

  
**GERARDO PANGA SIRIOS**  
Administrator

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