



REPUBLIKA NG PILIPINAS
KAGAWARAN NG KATARUNGAN
PANGASIWAAN SA PATALAAN NG LUPAIN
(LAND REGISTRATION AUTHORITY)
East Avenue cor. NIA Road, Diliman, Quezon City

MEMORANDUM

11 December 2024

TO : **ALL PROSPECTIVE BIDDERS**

SUBJECT : **BID BULLETIN NO. 1**

FOR : **EARLY PROCUREMENT ACTIVITY (EPA) FOR THE SUPPLY AND DELIVERY OF 100 SETS OF COLORED TONER CARTRIDGES (BLACK, CYAN, YELLOW AND MAGENTA) FOR HP LASER JET PRO MFP M280NW COLORED PRINTERS**

This Bid Bulletin is hereby issued for the information and guidance of all prospective bidders, and for inclusion in the Bid Proposal to be submitted to the LRA-BAC for Non-Infrastructure (LRA-BAC Non-Infra) for the **Early Procurement Activity (EPA) for the Supply and Delivery of 100 Sets of Colored Toner Cartridges (Black, Cyan, Yellow and Magenta) for HP Laser Jet Pro MFP M280nw Colored Printers.**

These changes, revisions, modifications, or clarifications shall become an integral part of both the Contract and Bidding Documents, and shall be taken into account in the submission of sealed proposals.

I. The issues and concerns raised by the prospective bidder are as follows:

Integrated Computer Systems, Inc.

- 1. Statement of Ongoing, Awarded yet to be started government and private contracts-** "Do we need to attach any copy of NOA/PO/NTP/Contract as supporting documents or just a statement only?"

ANSWER: The Committee resolved that supporting documents such as NOA/PO/NTP/Contract of the similar project should be submitted. These will be checked during the Post-Qualification.

- 2. Statement of Ongoing, Awarded yet to be started government and private contracts-** Since ALL ongoing is required. Are those completely delivered but not yet paid will still be included on the list or it's just those contracts that are not 100% delivered?

ANSWER: The Committee resolved that any ongoing or completed similar projects shall be included.

- 3. How many copy/sets of the Technical & Financial documents are required to be submitted during the opening?**

ANSWER: The Committee resolved that only one original copy should be submitted.



4. Will you be requiring a submission of sample for each items for the winning bidder? If yes, are those samples submitted will be part of the orderable?

ANSWER: The Committee resolved that no sample items are required to be submitted. We will just rely on the two (2) required certifications being asked from you which you will get from the manufacturer. See below:

Additional Requirement Specifications:

- 1) **Submit a Certification from the Manufacturer that the company is an authorized reseller of Hewlett Packard (HP) products.**
- 2) **Submit a Certification from the manufacturer that the Toner Cartridges they are offering are genuine HP Products.**

II. LRA-BAC Non-Infra Reminders:

This Supplemental Bid Bulletin No. 1 shall form part of the Bidding Documents and must be included in the submission of the Bid Proposal. Any provisions in the Bidding Documents inconsistent herewith are hereby amended, modified and superseded accordingly.

End of Bid Bulletin No. 1 [Early Procurement Activity (EPA) For The Supply And Delivery Of 100 Sets Of Colored Toner Cartridges (Black, Cyan, Yellow And Magenta) For Hp Laser Jet Pro Mfp M280nw Colored Printers].


MARY JANE G. YSMAEL
Chairperson, LRA-BAC for Non-Infrastructure