



REPUBLIKA NG PILIPINAS
KAGAWARAN NG KATARUNGAN
PANGASIWAAN SA PATALAAN NG LUPAIN
(LAND REGISTRATION AUTHORITY)
East Avenue cor. NIA Road, Diliman, Quezon City

02 October 2024

MR. DEEJAY A. PASCUAL

Owner

JAYTERKIEL BUILDERS

Block 3A Lot 30 Adelfa Street Milflora Homes
Sabang, Baliuag, Bulucan

WORK ORDER No. GSD-2024-06

**PROJECT: PROPOSED RENOVATION OF REGISTRY OF DEEDS BUILDING
AND CONSTRUCTION OF FLAG POLE AT SANCHEZ MIRA,
CAGAYAN**

Dear **Mr. Pascual**,

Pursuant to LRA BAC Infrastructure Resolution 2024-12 dated 12 September 2024 and Notice of Award (NOA) dated 12 September 2024, the work stated therein may now be undertaken in the amount of **P961,843.00** the following Scope of Works and Specifications, to wit:

1. General requirements of the project include Mobilization/Demobilization of personnel, materials, equipment, provision of temporary facilities and utilities and upon completion cleaning of the work area and disposal of waste materials and debris to leave the premises in perfect condition, accepted by LRA. It also includes creation of temporary facilities for the project and application of permits and clearances.
2. Dismantling of existing windows, walls of RD office comfort room, and chipping/removing of existing tiles at lobby area, pantry, and RD office comfort rooms. This includes all labor, materials, and equipment to accomplish aforesaid works up until the completion of the project. This also entails hauling and proper disposal of the dismantled materials.
3. For carpentry works, replacement of windows, installation of ceiling for porch area and roofing eaves, refurbishment of dilapidated ceiling, and replacement of vault door are necessary. For the interior ceiling, use 1/4" THK Marine plywood in wood framing and for exterior ceiling, use 1/4" THK Fiber Cement board in metal furring system framing. This also includes all labor, materials, and equipment needed to accomplish aforesaid works up until the completion of the project.
4. For masonry works, CHB laying and plastering of walls of RD office comfort room are necessary. This includes all labor, materials, and equipment needed to accomplish aforesaid works up until the completion of the project.
5. For plumbing and sanitary works, provision of plumbing and sanitary lines for comfort rooms in lobby area, pantry, and RD office, and installation of plumbing fixtures are necessary. This includes all labor, materials, and equipment needed to accomplish aforesaid works up until the completion



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of the project. Plumbing fixtures for installation listed below are for approval of the end-user before installation:

LOBBY AREA		
PARTICULAR	QTY	REMARKS
One-piece water closet w/ complete accessories	2 sets	Male & Female CR
Wall-Hung Lavatory w/ complete accessories	2 sets	Male & Female CR
Lavatory Faucet	2 sets	Male & Female CR
Wall-mounted Soap Holder	2 sets	Male & Female CR
Wall mounted Tissue Holder	2 sets	Male & Female CR
Hose bibb	2 sets	Male & Female CR
PANTRY AREA		
One-piece water closet w/ complete accessories	2 sets	Male & Female CR
Wall-Hung Lavatory w/ complete accessories	2 sets	Male & Female CR
Lavatory Faucet	2 sets	Male & Female CR
Wall-mounted Soap Holder	2 sets	Male & Female CR
Wall mounted Tissue Holder	2 sets	Male & Female CR
Hose bibb	2 sets	Male & Female CR
RD OFFICE		
One-piece water closet w/ complete accessories	1 set	RD Office CR
Wall-Hung Lavatory w/ complete accessories	1 set	RD Office CR
Lavatory Faucet	1 set	RD Office CR
Wall-mounted Soap Holder	1 set	RD Office CR
Wall mounted Tissue Holder	1 set	RD Office CR
Hose bibb	1 set	RD Office CR

6. For tile works, installation of unglazed ceramic floor tiles and glazed wall tiles are necessary. The contractor shall provide swatches/ samples of tiles before installation. Sizes of tiles for floor and wall tiles are provided in the Bill of Quantities (BOQ). This also includes all labor, materials, and equipment needed to accomplish aforesaid works up until the completion of the project.
7. For electrical works, provision of electrical lines and roughing-ins/ moldings and installation of various lighting fixtures are necessary. This

includes all labor, materials, and equipment needed to accomplish aforesaid works up until the completion of the project. Electrical lighting fixtures for installation listed below are for approval of the end-user before installation:

PARTICULAR	QTY	REMARKS
Industrial Pendant Light at vault area (Warehouse Dome Style, LED Tube, Double-ended power supply)	10 sets	Or any approved equivalent
LED Recessed Circular Downlight, 15W	8 pcs	Or any approved equivalent
LED Outdoor Post Lamp	3 pcs	Or any approved equivalent

8. For roofing works, replacement of dilapidated roofing sheet (pre-painted), roofing gutter, and roof wall flashing are necessary. This includes all labor, materials, and equipment needed to accomplish aforesaid works up until the completion of the project. The specifications of the materials to be used are as follows:



PARTICULAR	SPECIFICATION
Roofing sheet	0.5mm THK Pre-painted G.I. Corrugated Roofing Long span
Roofing Gutter	0.5mm THK Pre-painted Roof Gutter
Roof Wall Flashing	0.5mm THK Pre-painted Roof Flashing

9. For painting works, painting of ceiling on roof eaves and porch area, ceiling and walls of RD Office CR are included. Before application of paint, ensure that the surface is properly prepared. Cleaning and application of skim coat is required before the actual application of paint. The color of paint is subject for approval of the end-user.
10. For the fence and gate works, repainting of steel surfaces of the gate, refurbishment of the gate, and replacement of 22mm dia. Drop Hinge w/ Ball Bearing are necessary. This includes all labor, materials, and equipment needed to accomplish aforesaid works up until the completion of the project.
11. For the gen-set house works, installation of stainless-steel rolling shutter door, and swing type steel casement window is necessary. This includes all labor, materials, and equipment needed to accomplish aforesaid works up until the completion of the project.
12. For the construction of flagpole, all labor, materials, and equipment necessary for construction the flagpole works are necessary. Groundset flagpole height will depend on the flag size to be provided.

13. Site visit/ ocular inspection is required before mobilization to inspect actual site condition. Daily site supervision is required.

It is understood that the payment therefore shall be subject to the usual accounting and auditing requirements after completion of all the above-mentioned works. Period of delivery is Ninety-five (95) working days from receipt hereof.

Very truly yours,



RONALDO C. APILADO
Engineer III
General Services Division


UNOBLIGATED FUNDS
AVAILABLE: **P961,843.00**


JAIRUS M. CABUSI
Chief, Accounting Division

APPROVED:


GERARDO PANGA SIRIOS
Administrator 

RECEIVED

DEPT. OF PUBLIC WORKS
11/04/2024

