



REPUBLIKA NG PILIPINAS
KAGAWARAN NG KATARUNGAN
PANGASIWAAN SA PATALAAN NG LUPAIN
(LAND REGISTRATION AUTHORITY)
East Avenue cor. NIA Road, Diliman, Quezon City

MEMORANDUM

19 December 2024

TO : **ALL PROSPECTIVE BIDDERS**

SUBJECT : **BID BULLETIN NO. 1**

FOR : **PROCUREMENT FOR THE PROVISION OF SECURITY SERVICES IN THE LAND REGISTRATION AUTHORITY CENTRAL OFFICE AND ITS REGISTRIES OF DEEDS NATIONWIDE FOR FY 2025**

This Bid Bulletin is hereby issued for the information and guidance of all prospective bidders, and for inclusion in the Bid Proposal to be submitted to the LRA-BAC for Non-Infrastructure (LRA-BAC Non-Infra) for the **Procurement for the Provision of Security Services in the Land Registration Authority Central Office and its Registries of Deeds Nationwide for FY 2025.**

Any changes, revisions, modifications, or clarifications shall become an integral part of both the Contract and Bidding Documents, and shall be taken into account in the submission of sealed proposals.

I. The inclusion of are as follows:

PROVISION	FROM	TO
Section I. Invitation to Bid no. 7 and 9	7. Bids must be duly received by the BAC Secretariat through manual submission at the address below on or before December 26, 2024, 8:00 AM at the 5th Floor, LRA Conference Room , LRA Building, East Avenue corner NIA Road, Diliman, Quezon City. 9. Bid opening will be on December 26, 2024, 8:30 AM at the 5th Floor, LRA Conference Room	7 and 9. 5th Floor, LRA Multi-Purpose Hall



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F24/2054/201

Section VI. Schedule of Requirements Annex A.	Annex A attached	Annex A: Schedule of Deployment indicating the required number of guards per office, days work per week, number of days per year and the daily wage rate adopted for this procurement. In addition, the basis of computation for the Amount to Government in Favor of Guard is also included
Section VII. Technical Specifications		Additional Requirement: a.) Submission of a valid and current regular License to Operate a Private Security Agency issued by the PNP-Supervisory Office for Security and Investigation Agencies (SOSIA); (Original or Certified True Copy)

II. LRA-BAC Non-Infra Reminders:

This Supplemental Bid Bulletin No. 1 shall form part of the Bidding Documents and must be included in the submission of the Bid Proposal. Any provisions in the Bidding Documents inconsistent herewith are hereby amended, modified and superseded accordingly.

End of Bid Bulletin No. 1 [**Provision of Security Services in the Land Registration Authority Central Office and its Registries of Deeds Nationwide for FY 2025**]

sgd.

MARY JANE G. YSMAEL

Chairperson, LRA-BAC for Non-Infrastructure

ANNEX A

SECURITY SERVICES - FY 2025

Schedule of Deployment

REGION - CO / RD OFFICE	NO. OF GUARDS	Days Work per Week	No. of days per year	New Daily Wage (DW)
(1)	(2)	(3)	(4)	(5)
NCR				
Central Office	17	7 days	395	610.00
Las Piñas City	2	7 days	395	610.00
Marikina City	2	7 days	395	610.00
Taguig City	2	7 days	395	610.00
Subtotal	23			
CAR				
Tabuk, Kalinga	2	7 days	395	400.00
Abra	2	7 days	395	400.00
Apayao	2	7 days	395	400.00
Subtotal	6			
Region I				
San Fernando, La Union	2	7 days	395	435.00
Laoag City/Ilocos Norte	2	7 days	395	435.00
Lingayen, Pangasinan	2	7 days	395	435.00
Batac City, Ilocos Norte	1	7 days	395	435.00
Subtotal	7			
Region II				
Tuguegarao, Cagayan	2	7 days	395	450.00
Bayombong, Nueva Vizcaya	2	7 days	395	450.00
Ilagan, Isabela	4	7 days	395	450.00
Sanchez Mira, Cagayan	2	7 days	395	450.00
Cabaroguis, Quirino	2	7 days	395	450.00
Subtotal	12			
Region III				
Meycauayan, Bulacan	2	7 days	395	500.00
Guiguinto, Bulacan	2	7 days	395	500.00
San Fernando, Pampanga	2	7 days	395	500.00
Balanga, Bataan	2	7 days	395	500.00
Palayan City, N.E.	2	7 days	395	500.00
Tarlac City, Tarlac	2	7 days	395	500.00
Iba, Zambales	2	7 days	395	500.00
Baler, Aurora	2	7 days	395	449.00
Subtotal	16			
Region IV				
Batangas City	2	7 days	395	479.00
Nasugbu, Batangas	2	7 days	395	479.00
Tagaytay City	2	7 days	395	479.00
Calamba, Laguna	2	7 days	395	479.00

REGION - CO / RD OFFICE	NO. OF GUARDS	Days Work per Week	No. of days per year	New Daily Wage (DW)
(1)	(2)	(3)	(4)	(5)
Kidapawan City	2	7 days	395	403.00
Alabel, Sarangani	2	7 days	395	403.00
Isulan, Sultan Kudarat	2	7 days	395	403.00
Koronadal, South Cotabato	2	7 days	395	403.00
Subtotal	10			
CARAGA				
Surigao City/Surigao del Norte	2	7 days	395	370.00
Subtotal	2			
BARMM				
Marawi	2	7 days	395	316.00
Lanao Del Sur	2	7 days	395	316.00
Subtotal	4			
TOTAL - 7 DAYS	146			

5 - DAYS WORK

NCR				
Manila City	1	5 Days	261	610.00
Caloocan City	1	5 Days	261	610.00
Malabon City	1	5 Days	261	610.00
Makati City	1	5 Days	261	610.00
Pasig City	1	5 Days	261	610.00
Parañaque City	1	5 Days	261	610.00
San Juan City	1	5 Days	261	610.00
Mandaluyong City	1	5 Days	261	610.00
Subtotal	8			
CAR				
Ifugao	1	5 Days	261	400.00
Bontoc, Province	2	5 Days	261	400.00
Subtotal	3			
Region I				
Alaminos, Pangasinan	1	5 Days	261	435.00
Dagupan City	1	5 Days	261	435.00
Urdaneta City	1	5 Days	261	435.00
Subtotal	3			
Region IV				
Sta. Rosa, Laguna	1	5 Days	261	479.00
Sta. Cruz, Laguna	1	5 Days	261	479.00
Trece Martirez City	1	5 Days	261	479.00
Subtotal	3			

REGION - CO / RD OFFICE	NO. OF GUARDS	Days Work per Week	No. of days per year	New Daily Wage (DW)
(1)	(2)	(3)	(4)	(5)

BASIS OF COMPUTATION FOR THE AMOUNT TO GOVERNMENT IN FAVOR OF GUARDS:

- 1.) Retirement Benefit = Daily Wage x 22.5 ÷ 12 months (RA 7641)
- 2.) SSS Premium/SSS WISP/State Insurance Fund = based on SSS Contribution Table Effective January 202
- 3.) Philhealth Contribution = Average Pay per Month x 2.5%
- 4.) Pag-ibig Fund = P200.00 per guard

NOTE:

The No. 8 Miscellaneous Provisions of Section VII. Technical Specifications of the Philippine Bidding Documents for the Provision of Security Services in the Land Registration Authority Central Office and Its Registries of Deeds Nationwide for FY 2025 provides that:

"Section VII. Technical Specifications

8. MISCELLANEOUS PROVISIONS

The Security Agency may request for an adjustment of the stipulated price in the event that the minimum wage is increased or fringe benefits are granted in favor of the Security Guards as promulgated by Law, Executive Order and Wage Order subsequent to the execution of the contract. Said adjustment shall be equivalent only to the amount of the increase in the minimum wage or fringe benefits as promulgated by Law, Decree, Order, as the case may be. Said adjustment is subject to availability of funds and shall be awarded upon/after evaluation and approval by the LRA."

ANNEX "A"**SCHEDULE OF DEPLOYMENT****DISTRIBUTION OF SECURITY SERVICES IN THE LRA CENTRAL OFFICE AND IT REGISTRIES OF DEEDS NATIONWIDE FY 2025**

REGION	LOCATION	DAYS WORK PER WEEK	NO. OF GUARDS	
NCR	Central Office	7 DAYS	17	
	Las Piñas City	7 DAYS	2	
	Marikina City	7 DAYS	2	
	Taguig City	7 DAYS	2	
	Manila City	5 DAYS	1	
	Caloocan City	5 DAYS	1	
	Malabon City	5 DAYS	1	
	Makati City	5 DAYS	1	
	Pasig City	5 DAYS	1	
	Parañaque City	5 DAYS	1	
	San Juan City	5 DAYS	1	
	Mandaluyong City	5 DAYS	1	
		SUBTOTAL		31
	CAR	Tabuk, Kalinga	7 DAYS	2
Bangued, Abra		7 DAYS	2	
Luna, Apayao		7 DAYS	2	
Lamut, Ifugao		5 DAYS	1	
Bontoc, Mountain Province		5 DAYS	2	
		SUBTOTAL		9
REGION I	San Fernando, La Union	7 DAYS	2	
	Laoag City/Ilocos Norte	7 DAYS	2	
	Lingayen, Pangasinan	7 DAYS	2	
	Batac City, Ilocos Norte	7 DAYS	1	
	Alaminos, Pangasinan	5 DAYS	1	
	Dagupan City	5 DAYS	1	
	Urdaneta City	5 DAYS	1	
		SUBTOTAL		10
REGION II	Tuguegarao, Cagayan	7 DAYS	2	

	Bayombong, Nueva Vizcaya	7 DAYS	2
	Iligan, Isabela	7 DAYS	4
	Sanchez Mira, Cagayan	7 DAYS	2
	Cabarroguis, Quirino	7 DAYS	2
		SUBTOTAL	12
REGION III	Meycauayan, Bulacan	7 DAYS	2
	Guiguinto, Bulacan	7 DAYS	2
	San Fernando, Pampanga	7 DAYS	2
	Balanga, Bataan	7 DAYS	2
	Palayan City, Nueva Ecija	7 DAYS	2
	Tarlac City, Tarlac	7 DAYS	2
	Iba, Zambales	7 DAYS	2
	Baler, Aurora	7 DAYS	2
		SUBTOTAL	16
REGION IV	Batangas City	7 DAYS	2
	Nasugbu, Batangas	7 DAYS	2
	Tagaytay City	7 DAYS	2
	Calamba, Laguna	7 DAYS	2
	Binangonan, Rizal	7 DAYS	2
	Morong, Rizal	7 DAYS	2
	San Pablo City	7 DAYS	2
	Romblon, Romblon	7 DAYS	2
	Boac, Marinduque	7 DAYS	2
	Biñan, Laguna	7 DAYS	2
	Sta. Cruz, Laguna	5 DAYS	1
	Trece Martirez City	5 DAYS	1
	Sta. Rosa, Laguna	5 DAYS	1
		SUBTOTAL	23
REGION V	Daet, Camarines Norte	7 DAYS	2
	Albay Province/Legaspi City	7 DAYS	2
	Albay Province/Legaspi City	5 DAYS	1
	Naga, Camarines Sur	7 DAYS	2
	Naga City	7 DAYS	2

		SUBTOTAL	9
REGION VI	Kalibo, Aklan	7 DAYS	2
	Roxas City	7 DAYS	2
	Iloilo City/Iloilo Province	7 DAYS	2
	Iloilo City/Iloilo Province	5 DAYS	1
	Antique	5 DAYS	1
		SUBTOTAL	8
REGION VII	Tagbilaran City/Bohol Province	7 DAYS	2
	Tagbilaran City/Bohol Province	5 DAYS	1
	Bais City	7 DAYS	2
	Dumaguete City	5 DAYS	1
	Toledo	5 DAYS	1
	Mandaue City	7 DAYS	2
		SUBTOTAL	9
REGION VIII	Tacloban City	7 DAYS	2
	Maasin, Southern Leyte	7 DAYS	2
	Borongan, Eastern Samar	7 DAYS	2
	Calbayog City	7 DAYS	2
	Palo, Leyte	7 DAYS	2
	Catarman, Northern Samar	5 DAYS	1
	Catbalogan	5 DAYS	1
		SUBTOTAL	12
REGION IX	Dipolog	5 DAYS	1
	Zamboanga City	5 DAYS	1
		SUBTOTAL	2
REGION X	Ozamis City	7 DAYS	2
	Tangub City	7 DAYS	2
	Mambajao, Camiguin	7 DAYS	2
	Oroquieta City/Misamis Occidental	7 DAYS	2
	Oroquieta City/Misamis Occidental	5 DAYS	1
	Cagayan De Oro City/Misamis Oriental	7 DAYS	2

	Tubod, Lanao del Norte	7 DAYS	2
	Iligan City	5 DAYS	1
		SUBTOTAL	14
REGION XI	Davao City	7 DAYS	2
	Davao City	5 DAYS	1
	Tagum City, Davao del Norte	7 DAYS	2
		SUBTOTAL	5
REGION XII	General Santos City	7 DAYS	2
	Kidapawan City	7 DAYS	2
	Alabel, Sarangani	7 DAYS	2
	Isulan, Sultan Kudarat	7 DAYS	2
	Koronadal, South Cotabato	7 DAYS	2
	Cotabato City/Maguindanao Province	5 DAYS	1
		SUBTOTAL	11
CARAGA	Surigao City/Surigao Del Norte	7 DAYS	2
		SUBTOTAL	2
BARMM	Marawi City	7 DAYS	2
	Marawi, Lanao del Sur	7 DAYS	2
		SUBTOTAL	4
		GRAND TOTAL	177