



04 December 2024

REQUEST FOR QUOTATION

The LAND REGISTRATION AUTHORITY (LRA) is inviting all interested Contractors to submit a Quotation for the **SUPPLY, DELIVERY AND INSTALLATION OF NEW 2000L BLADDER TYPE PRESSURE TANK (INCLUDING DISMANTLING OF EXISTING PRESSURE TANK)**, subject to the submission of the following requirements:

1. Certified true copy of current Mayor's permit;
2. Phil GEPS registration certificate;
3. Certified true copy of PCAB License;
4. Income/Business Tax Return;
5. Quotation (Form "A");
6. List of completed and on-going Contracts (Form "B")
7. Omnibus Sworn Statement (Form "C");
8. Affidavit of Site Inspection; and
9. Statement of the bidder's Single Largest Completed Contract (SLCC) similar to the contract to be bid. (Attachment: Certificate of satisfactory completion or certificate of acceptance from the client or official receipt clearly indicating full and final payment)

Completion of the works is required within **TWENTY FIVE (25) WORKING DAYS** from commencement date.

A complete set of Scope of Work, Form A, Form B, Form C and Design/Plan may be obtained by interested contractors at the BAC Infrastructure Secretariat Office, 3rd floor, Room 307, LRA Building, East Avenue corner NIA Road, Quezon City, or can be downloaded at PhilGEPS and LRA website (<https://lra.gov.ph/bids-opportunities/>). The deadline for the submission of sealed envelope proposals together with the complete documentary requirements is on **December 11, 2024, 12:00 n.n.** The sealed quotation must indicate the title of the project as stated above. Any submission of quotations other than to the LRA-BAC Secretariat Office shall not be entertained/admitted.

The Approved Budget for the Contract (ABC) is **EIGHT HUNDRED EIGHTY-NINE THOUSAND, SIX HUNDRED NINETY AND 21/100 PESOS ONLY (PHP 889,690.21).**

IMPORTANT TERMS and CONDITIONS

1. All quotations submitted to this Authority are considered as offer. In the event that quotation is accepted, a Work Order shall be placed with the contractor offering the Single/Lowest complying and responsive bid, therefore, the most advantageous terms to this Authority;
2. Work is subject to inspection and acceptance. Payment shall be in accordance with the usual budgeting, accounting and auditing requirements;
3. This Authority reserves the right to request any additional information that it deems necessary in order to make any decision on any quotation;



4. Any quotation not supported by the information requested in this RFQ or requested during evaluation, or is patently non complying with the RFQ requirements may not be considered;
5. This Authority reserves the right to reject any or all bids or offers, declare a failure of bidding, without further notice to the bidder, and may only accept such offer that it may consider most economical and most advantageous to the Government. Likewise, this Authority assumes no liability for any costs or losses that may be incurred by the bidder in the preparation of quotations nor does it guarantee that the award shall be made. In case of a failed bidding, a re-bidding may be conducted without prior notice to any previous bidder/s;
6. Liquidated damages equivalent to one-tenth of one percent (0.1%) of the cost of the unperformed portion for every day of delay shall be imposed. This Authority may rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.

For any clarification and information, you may contact us via email at bacinfra.secretariat@lra.gov.ph.

Ms. Marinelle Fortuno
Secretariat, LRA BAC for Infrastructure
09175983825

Ms. Hazel Tinio
Secretariat, LRA BAC for Infrastructure
09399389250



ENGR. ANTE V. GAMIAO
Chairperson
LRA Bids and Awards Committee (LRA BAC)
for Infrastructure (INFRA)

PROJECT : SUPPLY, DELIVERY, AND INSTALLATION OF NEW BLADDER-TYPE PRESSURE TANK INCLUDING DISMANTLING OF EXISTING PRESSURE TANK
LOCATION : 5TH FLOOR, LRA CENTRAL OFFICE BLDG., EAST AVE., COR. NIA RD., DILIMAN, Q.C.
SUBJECT : SCOPE OF WORKS

SCOPE OF WORKS

- 1.0. General requirements of the project include Mobilization/Demobilization of personnel, materials, equipment, provision of utilities, and upon completion, cleaning of the work area and disposal of waste materials and debris to leave the premises in perfect condition, accepted by LRA. It also includes creation of temporary facilities for the project and application of permits and clearances.
- 2.0. Contractor/ Supplier shall submit their work schedule prior to the project implementation. Schedule of work should be based on the availability and convenience of LRA.
- 3.0. Removal of existing pressure tank at the 5th floor roof deck of LRA Central Office Building is necessary. This includes the dismantling of the specified tank, the transport of the tank to the maintenance shop, and the clearing of the site. This also entails installation of board-up cover for safety purposes. The contractor is responsible for surrendering all items that have been dismantled or removed from the project to LRA, which will be later determined whether the items will be retained or for disposal. This also includes labor, materials, and equipment to accomplish aforesaid works up until the completion of the project.
- 4.0. For the bladder-type pressure tank works, supply, delivery, and installation of new bladder-type pressure tank including rental of necessary equipment, termination/ tapping on the existing waterline, testing and commissioning of the aforesaid tank is necessary. The bladder-type pressure tank should be at least meet the following specifications: Capacity of 2000L, 110cm in diameter, 252cm in height, has 2" connection, pre-charge pressure of 4 Bars, maximum pressure of 10 Bars, with rugged copolymer base, and top mounted welded on fitting lugs. Contractor/ Supplier shall submit a proposal to LRA for approval regarding all necessary equipment to be utilized in transporting the pressure tank to the 5th floor roof deck of LRA Central Office Building prior to the commencement of the actual work. The Contractor/ Supplier is also responsible for the termination and tapping of the new pressure tank to the existing waterline system, and shall conduct testing and commissioning of the said system.
- 5.0. For the restoration works, restoration of all affected and disturbed structure, surfaces, and other related areas is necessary. The contractor/supplier is responsible for all restoration work related to any damages that may occur in the area during the duration of the project.
- 6.0. The contractor/supplier is responsible for providing a warranty period of:

Warranty Period	Warranty Coverage
1 month from completion date	Replacement of Bladder-type Pressure Tank and all other related parts of

	waterline system related to the said tank.
1 year from completion date	Repair works in the waterline system related to the newly installed pressure tank, replacement of parts related in the pressure tank.

7.0. Site visit/ ocular inspection is required before mobilization to inspect actual site condition. Daily site supervision is required.

WORK DURATION: Twenty-five (25) Working Days

QUOTATION |Form A

PROJECT : Supply, Delivery and Installation of New 2000L Bladder Type Pressure Tank (Including Dismantling of Existing Pressure Tank)
 LOCATION : 5th Floor, LRA Central Office Building, Quezon City

ITEM	DESCRIPTION	UNIT	QUANTITY	UNIT COST	AMOUNT
I	GENERAL REQUIREMENTS				
1.00	Mobilization/Demobilization	lot	1.00		
	Sub – Total for Item I			PHP	
II	DISMANTLING WORKS				
2.00	Removal of Existing Pressure Tank	lot	1.00		
	Sub – Total for Item II			PHP	
III	BLADDER-TYPE PRESSURE TANK WORKS				
3.00	Supply, Delivery and Installation of New 2000L Bladder-type Pressure Tank including the following: <ul style="list-style-type: none"> • Rental of necessary equipment • Termination/ Tapping on the Existing Waterline System • Testing & Commissioning 	lot	1.00		
	Sub – Total for Item III			PHP	
IV	RESTORATION WORKS				
4.00	Restoration of all affected/ disturbed structure, surfaces, etc. in the area	lot	1.00		
	Sub – Total for Item IV			PHP	
	TOTAL PROJECT COST (Inclusive of Tax)			PHP	

_____ **BID AMOUNT IN WORDS**

Submitted by:

_____ **Name of Company**

By:

_____ **Name & Signature of Authorized Representative**

_____ **Date**

LIST OF COMPLETED AND ON-GOING CONTRACTS | Form B

PROJECT : Supply, Delivery and Installation of New 2000L Bladder Type Pressure Tank (Including Dismantling of Existing Pressure Tank)
LOCATION : 5th Floor, LRA Central Office Building, Quezon City

Name of Contract	Date of Contract	Contract Duration	Owner's name and address	Nature of Work	Total Contract Value	Date of Completion of Estimated Completion date	Value of Outstanding Works, If applicable	Remarks

Submitted by:

_____ (Name and Signature of Bidder)

_____ (Company)

_____ (Date)

Omnibus Sworn Statement (Revised)
[shall be submitted with the Bid]

REPUBLIC OF THE PHILIPPINES)
CITY/MUNICIPALITY OF _____) S.S.

AFFIDAVIT

I, [Name of Affiant], of legal age, [Civil Status], [Nationality], and residing at [Address of Affiant], after having been duly sworn in accordance with law, do hereby depose and state that:

1. *[Select one, delete the other:]*

[If a sole proprietorship:] I am the sole proprietor or authorized representative of [Name of Bidder] with office address at [address of Bidder];

[If a partnership, corporation, cooperative, or joint venture:] I am the duly authorized and designated representative of [Name of Bidder] with office address at [address of Bidder];

2. *[Select one, delete the other:]*

[If a sole proprietorship:] As the owner and sole proprietor, or authorized representative of [Name of Bidder], I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached duly notarized Special Power of Attorney;

[If a partnership, corporation, cooperative, or joint venture:] I am granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached [state title of attached document showing proof of authorization (e.g., duly notarized Secretary's Certificate, Board/Partnership Resolution, or Special Power of Attorney, whichever is applicable)];

3. [Name of Bidder] is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board, **by itself or by relation, membership, association, affiliation, or controlling interest with another blacklisted person or entity as defined and provided for in the Uniform Guidelines on Blacklisting;**

4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;

5. [Name of Bidder] is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;

6. *[Select one, delete the rest:]*

[If a sole proprietorship:] The owner or sole proprietor is not related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

[If a partnership or cooperative:] None of the officers and members of [Name of Bidder] is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project

Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

[If a corporation or joint venture:] None of the officers, directors, and controlling stockholders of *[Name of Bidder]* is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

7. *[Name of Bidder]* complies with existing labor laws and standards; and
8. *[Name of Bidder]* is aware of and has undertaken the responsibilities as a Bidder in compliance with the Philippine Bidding Documents, which includes:
 - a. Carefully examining all of the Bidding Documents;
 - b. Acknowledging all conditions, local or otherwise, affecting the implementation of the Contract;
 - c. Making an estimate of the facilities available and needed for the contract to be bid, if any; and
 - d. Inquiring or securing Supplemental/Bid Bulletin(s) issued for the *[Name of the Project]*.
9. *[Name of Bidder]* did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.
10. **In case advance payment was made or given, failure to perform or deliver any of the obligations and undertakings in the contract shall be sufficient grounds to constitute criminal liability for Swindling (Estafa) or the commission of fraud with unfaithfulness or abuse of confidence through misappropriating or converting any payment received by a person or entity under an obligation involving the duty to deliver certain goods or services, to the prejudice of the public and the government of the Philippines pursuant to Article 315 of Act No. 3815 s. 1930, as amended, or the Revised Penal Code.**

IN WITNESS WHEREOF, I have hereunto set my hand this ___ day of ___, 20__ at _____, Philippines.

[Insert NAME OF BIDDER OR ITS AUTHORIZED REPRESENTATIVE]

[Insert signatory's legal capacity]

Affiant

[Jurat]

[Format shall be based on the latest Rules on Notarial Practice]

**STATEMENT OF BIDDER'S SINGLE LARGEST COMPLETED CONTRACTS (SLCC)
SIMILAR TO THE CONTRACT TO BE BID**

Name of Contractor:

Date of Contract	Name of Contract	Procuring Entity	Location of the Contract	Date of Award of Contract	Nature of Work	Contractor is: a) Main consultant b) Subcontractor c) Partner in JV	Amount of award			Date awarded		
							a)	b)	c)	a)	b)	c)

Name and Signature of Authorized Representative _____

_____ Date

Attachments:

1. The bidder must state the Single Largest Completed Contract (SLCC) similar to the contract to be bid.
2. Certificate of satisfactory completion or certificate of acceptance from the client or official receipt clearly indicating full and final payment.