



REPUBLIKA NG PILIPINAS
KAGAWARAN NG KATARUNGAN
PANGASIWAAN SA PATALAAN NG LUPAIN
(LAND REGISTRATION AUTHORITY)
East Avenue cor. NIA Road, Diliman, Quezon City

02 April 2025

RENATO J. TECSON

Owner

DASTEC CONSTRUCTION AND SUPPLY

No. 43 Bohol Mansions

Bohol Avenue Quezon City

WORK ORDER No. GSD-2025-03

PROJECT: **RENOVATION WORKS FOR CADASTRAL DECREE SECTION OFFICE**

Dear **Mr. Tecson,**

Pursuant to LRA-BAC Infrastructure Resolution No. 2025-03 dated 24 March 2025 and Notice of Award (NOA) dated 24 March 2025, the work stated therein may now be undertaken in the amount of ~~₱292,500.00~~ the following Scope of Works and Specifications, to wit:

1. General requirements of the project include Mobilization/Demobilization of personnel, materials, equipment, provision of temporary facilities and utilities and upon completion cleaning of the work area and disposal of waste materials and debris to leave the premises in perfect condition, accepted by LRA. It also includes creation of temporary facilities for the project and application of permits and clearances.
2. Contractor is required to submit their construction schedule prior to the project implementation. Construction schedule should be based on the availability of the office to be renovated and in consideration of the convenience of LRA.
3. Contractor is responsible for moving/relocating of office chairs, tables, and other objects impeding the implementation of works.
4. Dismantling of floor finish of the building prior to installation of new finishes is necessary. This includes all labor, materials, and equipment to accomplish aforesaid works up until the completion of the project. This also entails hauling and proper disposal of the dismantled materials.
5. For floor finishing works, installation of new vinyl tiles, and laminated flooring on the indicated area in the given key plans are necessary. The contractor shall provide swatches/ samples of vinyl tile and laminated flooring to be used before installation/application. This also entails moving/relocating of office chairs, tables, and other objects impeding the installation of the floor finish. This also includes all labor, materials, and equipment needed to accomplish aforesaid works up until the completion of the project. Mentioned below are the specifications of the floor finishes:

PARTICULAR	SPECIFICATION
Vinyl Floor tiles	Size: 30x30cm Submit swatches/samples for approval prior to installation

Handwritten signature/initials





Laminated Flooring	HDF Laminated Flooring, Decofloor II 8.30mm x 196mm x 1215mm Gapping Profile Leveling Profile Quarter C, 2.4m Submit swatches/samples for approval prior to installation
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- 6. For electrical works, remounting on affected power outlets, lighting fixtures, etc., is necessary. This work should include rewiring of fixtures and power outlets if the existing were damaged/not in good condition. This also includes all labor, materials, and equipment needed to accomplish aforesaid works up until the completion of the project.
- 7. Site visit/ ocular inspection is required before mobilization to inspect actual site condition. Daily site supervision is required.

It is understood that the payment therefore shall be subject to the usual accounting and auditing requirements after completion of all the above-mentioned works. Period of delivery is Thirty (30) working days from receipt hereof.

Very truly yours,


RONALDO C. APILADO
Engineer III
General Services Division


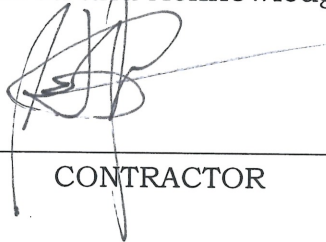
UNOBLIGATED FUNDS
AVAILABLE: ₱292,500.00 


JAIRUS M. CABUSI
Chief, Accounting Division
AS PER CAF NO. 2024-203

APPROVED:


GERARDO PANGA SIRIOS
 Administrator 

Received and Acknowledged by:



CONTRACTOR

06.02.2025
DATE

