



REPUBLIKA NG PILIPINAS  
KAGAWARAN NG KATARUNGAN  
PANGASIWAAN SA PATALAAN NG LUPAIN  
(LAND REGISTRATION AUTHORITY)

East Avenue cor. NIA Road  
Quezon City

**INVITATION TO BID FOR THE PROCUREMENT OF VENUE FOR THE  
CONDUCT OF THE LUZON CONFERENCE FOR REGISTERS OF  
DEEDS (RDS) AND DEPUTY REGISTERS OF DEEDS (DRDS) OF LUZON**

1. The **Land Registration Authority (LRA)**, through the General Appropriations Act (GAA) for FY 2025 intends to apply the sum of **TWO MILLION TWO HUNDRED SIXTEEN THOUSAND PESOS ONLY (PHP 2,216,000.00)**, inclusive of VAT being the ABC to payments under the contract for the **Procurement of Venue for the Conduct of the Luzon Conference for Registers of Deeds (RDs) and Deputy Registers of Deeds (DRDs) of Luzon on October 8 - 10, 2025 at Baguio City with Project ID No. LRA BAC-PGSM-2025-17**. Bids received in excess of the ABC shall be automatically rejected at bid opening.
2. The **LRA** now invites bids for the **Procurement of Venue for the Conduct of the Luzon Conference for Registers of Deeds (RDs) and Deputy Registers of Deeds (DRDs) of Luzon on October 8 - 10, 2025 at Baguio City**. The delivery period shall be on **October 8 - 10, 2025** upon receipt of an approved Notice to Proceed in accordance with the Delivery schedule under Section VI Schedule of requirements. Bidders should have completed, within the past two (2) years from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders). For the Technical Specification see Section VII.
3. Bidding will be conducted through open competitive bidding using a non-discretionary “pass/fail” criterion as specified in the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.  
  
Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.
4. Prospective bidders may obtain further information from the **LRA-Bids and Awards Committee (BAC) Secretariat for Non-Infrastructure** through the contact details given below and inspect the Bidding Documents as posted on the websites of the LRA and the Philippine Government Electronic Procurement System (PhilGEPS).
5. The complete set of Bidding Documents can be acquired by interested Bidders on **July 18, 2025 to August 11, 2025** from the given address below upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of **Two Thousand Two Hundred Sixteen Pesos Only (Php 2,216.00)** at the LRA Cashier located at the One Stop Shop (OSS). The **LRA** shall allow the bidder to present its proof of payment for the fees by presenting it in person.

6. The **Land Registration Authority** will hold a **Pre-Bid Conference on July 28, 2025, 11:00 A.M., at the 5<sup>th</sup> Floor, LRA Multi-Purpose Hall, LRA Building, East Avenue corner NIA Road, Diliman, Quezon City**, which shall be open to prospective bidders either in person or through videoconferencing/webcasting via *Zoom application* using the following:

Meeting ID : 844 2609 5603  
Security Passcode : lra@123

7. **Bids must be duly received** by the BAC Secretariat through manual submission at the address below on or before **August 11, 2025, 9:30 A.M. at the 5<sup>th</sup> Floor, LRA Multi-Purpose Hall, LRA Building, East Avenue corner NIA Road, Diliman, Quezon City. Late bids will not be accepted.**
8. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB** Clause 14.
9. Bid opening will be on **August 11, 2025, 11:00 A.M. at the 5<sup>th</sup> Floor, LRA Multi-Purpose Hall, LRA Building, East Avenue corner NIA Road, Diliman, Quezon City**. Bids will be opened in the presence of the bidders' representatives.

**For the purpose of constituting a quorum**, either the physical or virtual presence of the BAC Members shall be considered pursuant to GPPB Resolution No. 09-2020.

10. The Land Registration Authority reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35 and 41 of the 2016 revised IRR of RA No. 9184, without incurring any liability to the affected bidder or bidders.
11. For further information, please refer to:

a) **MS. EUNALIZE E. ZAPANTA**  
BAC Non-Infra Secretariat Member  
Room 103 UG Floor, General Services Division  
Mobile No. 0993-9099634

12. For viewing and downloading of Bidding Documents you may visit:

<http://notices.philgeps.gov.ph/>  
<https://lra.gov.ph/bids-opportunities/>

*Date Issuance of Bidding Documents:*

*18 July 2025 at Quezon City*



**ANGELO CHRIS LUIS M. DELLOSA**  
Vice-Chairperson, LRA-BAC for Non-Infrastructure