

Chali Beach Resort Corporation
 Zone 3, Old Road, Cugman, Cagayan De Oro City
 (088) 855-2108(3) / 0917-6240-760 / info@chalibeachresort.com
 www.chalibeachresort.com

SEMINAR SERVICE CONTRACT
(Live-In)

Date: November 06, 2025

Dear Mr. GERARDO PANGA SIRIOS:

Warmest Greetings from Chali Beach and Resort Corporation!

We are pleased to confirm your reservation based on the agreed information and requirements you have provided as below:

Name of Company : **LAND REGISTRATION AUTHORITY,**
 Company Address : **EAST AVE. COR. NIA RD., DILIMAN, QUEZON CITY**
 Company Contact Number : **09194554947**
 Authorized Signatory : **Mr. GERARDO PANGA SIRIOS**
 Contact Details : **Mr. GERARDO PANGA SIRIOS**

Name of Function : **Nov 17 @ Catanico; Nov 18 @ Acacia Hall; Nov 19 @ Acacia Hall**
 Event Title : **CONDUCT OF THE MINDANAO CONFERENCE FOR REGISTER OF DEEDS (RDS) AND DEPUTY REGISTER OF DEEDS (DRDS) OF MINDANAO**
 Date and Time of Function : **November 17-19, 2025**

BILLING ARRANGEMENT:

Guaranteed Total Cost Php2,314,800.00

NOTE: A MINIMUM GUARANTEED GUEST COUNT IS REQUIRED UPON RESERVATION CONFIRMATION AND CONTRACT SIGNING. IF FEWER GUESTS ATTEND, THE CLIENT MUST STILL PAY FOR THE GUARANTEED MINIMUM. FINAL CHARGES MAY VARY ON THE EVENT DAY. RESERVATION IS CONFIRMED ONLY AFTER THE REQUIRED DOCUMENTS PROVIDED. PLEASE ALSO NOTE THAT THE SETTLEMENT OF THE PAYMENT SHOULD BE 7 WORKING DAYS.

MENU:

	Breakfast	AM Snacks	LUNCH	PM Snacks	Dinner
November 17, 2025	Daing na Bangus Scrambled egg Rice Fresh Fruit Coffee/Tea Baked Beans	Mangga't Suman Hot Choco	Clear Vegetable Soup Buffalo Chicken Grilled Tuna Belly Stirfried Sotanghon Rice Buko Pandan Salad Soft drinks	Coffee Buns Iced Tea	Mushroom Soup Breaded Porkchop Grilled Fish Buttered Veggies Rice Fresh Fruits Softdrinks
November 18, 2025	Beef Tapa Ampalaya with Egg Rice Fresh Fruits Coffee/Tea Daing na Danggit	Apple Nutty Cake Iced Tea	Tinolang Isda Chicken BBQ Sauteed Mixed Veggies Special Bam-i Rice Mango Sago Salad Soft drinks	Beignets with Choco Sauce Fruit juice	Corn Soup Steamed Fish Fillet Grilled Porkchop Seafood Chopsuey Rice Banana Cobbler Soft drinks

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November 19, 2025	Tuna Chorizzo Egg Omelette Rice Fresh Fruits Coffee/Tea Pork Tocino	Puto cheese and Cunchinta Fruit Juice	Sinigang na Pork Roast Chicken Sweet and Sour Fish Pinakbet Rice Cassava Cake Soft drinks		
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November 17, 2025: COCKTAILS (Socials Night)

Beef Meatballs Marinara Poppers
 Deviled Eggs with Sweet Ham
 Cheesy con Carne
 Creamy Fish Fillet O'Wrap
 Chorizo&Cheese Canape
 Pinwheel Sandwiches
 Complimentary Fruit Punch

November 18, 2025: COCKTAILS (Socials Night)

Pork Carnitas Taco Bites
 Fresh Ubod in Soy Garlic Sauce
 Cajun Chicken in Mango-Tomato Salsa Canape
 Pinwheel Sandwiches
 Brie Cheese with Strawberry
 Nachos
 Complimentary Fruit Punch

PACKAGE INCLUSIONS:

Use of Air- Conditioned venue
 Use of Microphone and Sound System

Use White Screen and Projector
 Free Wi-Fi Connection

POSSIBLE CORKAGES & CHARGES:

Chopping Fee- 300/ each
 Lechon Baboy - 500/each
 Lechon Baka Whole -1500/each
 Lechon Baka (Leg)- 800/each
 Viands (Medium Tray)-500/ each
 Dessert (Medium Tray)- 300/kind
 Food Carts- 800/ Kind
 Cocktail Buffet -2000/Set
 Dessert Buffet- 2000/Set
 Mobile Bar/ Coffee Bar -2000/Set
 Soft drinks - 500/case

Canned/Bottled Beers- 500/case
 Wine Bottles- 300/ Bottle
 Hard Drinks/ Liquor -500/bottle

ELECTRICAL CHARGES:

Led Wall -5000
 Live Full Band-5000
 Acoustic Band - 1500
 Lights Full Set up- 5000
 Lights Basic Set up -3000
 Photo booth- 1000
 Projector for rent – 2000

ROOM ACCOMMODATION:

Please be informed that the room accommodations included in this agreement are limited and guaranteed only as listed. Any changes, additional rooms, or adjustments to the current arrangements will depend on room availability at the time of the request. We may not be able to accommodate changes if rooms are already fully booked.

MEALS AND VENUE:

- The Resort reserves the right to transfer Client to an alternative meal venue and/or conference venue with the same initial arrangement and set up based on the guaranteed venue should the assigned venue become unavailable due to unavoidable circumstances.
- In case of overflow in the number of guests, the Resort will only allocate 10% excess of the guaranteed number of persons. Each person counted within the 10% excess shall be charged the same quoted rate.
- Should there be an increase of number of attendees, exceeding to 10% excess allowance, menu shall be subject to chef's discretion and shall be charged accordingly.
- Incidental Charges on additional order of food and drinks will be charged to the Client unless specified on personal accounts. All orders shall be signed by the authorized signatory and said charges shall be included in the Guest's folio as incidentals to be settled upon check-out.
- All food and beverage items for Guest consumption should be provided by Chali Resort, corresponding corkage fees will apply should the Client bring in additional food and drinks. Food

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Waivers should be signed before bringing in and out of food items.

6. The Resort requires that a waiver be signed between the contracting party and the Resort should the Client request for Packed Meals.

7. The Resort will not be responsible for the quality of food if Client delays the function for more than 30 minutes past the contracted meal service time.

8. The Resort requires that Client needs to finalize menu selection at least 7 days before the event date. Resort will not be held liable in case menu choices will be unavailable due to delayed menu selection. Any dietary requests should be brought to the attention of the Sales Officer.

9. Participants, Guests and Invitees of the function shall be accommodated to use the venue at the allotted time of venue reservation. However, should the Client wish to extend, corresponding minimum charge per hour depending on the venue assigned.

10. The Guest/s is liable for any loss, damage or injury that may be attributed to acts or omissions during the said function at the Resort.

11. Should the Client wishes to decorate the venue; the Client must inform Sales Officer-in-charge. Decoration Policy will be made available as a guideline.

12. Chali Resort is a Non-Smoking resort. Designated Smoking areas are provided for Client convenience.

ROOM ACCOMMODATION:

Check-in Time for Group reservation is 4PM, unless rooms are ready for occupancy – early check-in will be made available. Check-out Time is 12:00 noon. Should Client wish to extend, late check-out can be arranged with corresponding charges.

All Rooms are strictly "NON-SMOKING" and "NO FOUL ODOR-FOOD ALLOWED" room policy. Should Client smokes and/or bring in foul smelling food inside the room, a cleaning fee of P 5,000.00 will be charged accordingly.

3. Resort will provide towels and basic toiletries like bath soaps and toilets paper only.

4. Cleaning of rooms are made available daily. Changing of towels and linens will be made available every other day unless requested upon.

5. Resort requests all check-in Guests to observe silence at 10:00PM onwards to respect other check-in guests within the Resort.

6. Should Client wishes to bring home room amenities like towels, linens, glasses and the like – a corresponding fee will be added to the Guest Folio.

7. Loss key will be with a minimum charge of P 1,000.00 for key replacement.

8. Check-in Guest has free-access to pool use from 8AM – 9PM only in proper swimming attire.

CANCELLATION POLICY:

Rebooking shall be treated as follows:

1. No cancellation for Confirmed Reservations.

2. Upon signing of this Contract of Agreement, the Resort will block the facilities (room/s and function room/s) and services on the dates stipulated for the benefit of the **CLIENT**.

MODE OF PAYMENT:

Reservation is not guaranteed until down payment has been made.

50% down payment is required upon confirmation of reservation. Full payment should be settled 5 days before the Event. However, additional charges due to excess no. of Guests and other incidentals shall be settled in Cash right after the event.

Packages/Rates are for Cash Basis only and Company's check are acceptable for Company's with approved credit line. For Check Payment, make checks payable to CHALI BEACH AND RESORT CORPORATION. Personal checks are not acceptable. Bank transfers are acceptable for down payments only for confirmation of the reservation at least two (2) weeks before the scheduled event. Bank Accounts as follows:

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- 1. BANK OF COMMERCE
Account No.:
- 2. BANCO DE ORO
Account No.:
- 3. LAND BANK OF THE PHILIPPINES
Account No.:

Lapasan Branch, Cagayan de Oro City

Limketkai Branch, Cagayan de Oro City

Velez Branch, Cagayan de Oro City

2412-1059-18

AILA MARIE PAGUIN
Signature over Printed Name
Chali Beach and Resort Corporation
Date: November 06, 2025

GERARDO PANCA CIRIOS
Signature over Printed Name
Client

Subscribed and sworn to before me
in Quezon City this 06th NOV 06 2025

Doc. No. 3/1;
Page No. 4;
Book No. xp;
Series of 2026

ATTY. ROSALINDA P. VILLAREÑA
Notary Public For Quezon City
Commission Expires: November 31, 2025
P. No. 157 / 05-09-1980
P. No. 1624 / 01-02-2025
P. No. 1667 / 2024-2025
MCLE No. VIII-0031753 / 05-05-25
Adm. Matter No. NP-021 (2024-2025)
Tin No. 131-942-754