



REPUBLIKA NG PILIPINAS  
KAGAWARAN NG KATARUNGAN  
**PANGASIWAAN SA PATALAAN NG LUPAIN**  
**(LAND REGISTRATION AUTHORITY)**  
East Avenue cor. NIA Road, Diliman, Quezon City

11 April 2025

**Ms. SHERRYL DE GUZMAN**  
Business Development Manager  
**DELSAN OFFICE SYSTEMS CORPORATION**  
7893 Lawaan Street, San Antonio Village  
Makati City, Metro Manila

**NOTICE TO PROCEED**  
Pursuant to LRA BAC-PGSM Resolution No. 2025-010

Dear **Ms. De Guzman**:

On 27th January 2025, the Land Registration Authority Bids and Awards Committee for Non-Infrastructure (BAC-Non-Infra) issued BAC Resolution No. 2025-010 declaring **DELSAN OFFICE SYSTEMS CORPORATION** as the **Lowest Calculated and Responsive Bid (LCRB)**. Thus, on 31 January 2025, Notice of Award was issued in its favor.


With reference to the Purchase Order No. S-007-04-2025 for the Supply and Delivery of 1,237 units of Toner Cartridge for New Small Multi-Function Mono Printer, this Notice to Proceed shall commence upon signing of your conforme on the space provided below, pursuant to Article XI, Section 37 of Republic Act No. 9184.

Thank you.

Very truly yours,

  
**GERARDO PANGA SIRIOS**  
Administrator

Conforme:

 04-25-2025  
**Ms. SHERRYL DE GUZMAN**  
Business Development Manager  
**DELSAN OFFICE SYSTEMS CORPORATION**

CERTIFIED TRUE COPY  
DINDO V. ABAS  
Property and Supply Section

