INVITATION TO BID FOR
Procurement of CO LAN Server with Maintenance and Support Services (LRASBAC 2026-05)

1) The **Land Registration Authority**, through the **General Appropriations Act (GAA) FY 2025 (Continuing Appropriation)** intends to apply the sum of **One Hundred Twenty Five Million Pesos (Php 125,000,000.00), inclusive of VAT,** being the Approved Budget for the Contract (ABC) to payments under the contract for the **Procurement of CO LAN Server with Maintenance and Support Services.** Bids received in excess of the ABC shall be automatically rejected at bid opening.

2) The **Land Registration Authority** now invites bids for the **Procurement of CO LAN Server with Maintenance and Support Services.** Delivery of the Goods is required **within one hundred twenty (120) calendar days from the date of the Notice to Proceed.**

   Bidders should have completed at least one (1) contract similar to the project within the last three (3) years from the date of submission and receipt of bids, contracts similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II. Instructions to Bidders.

3) Bidding will be conducted through competitive bidding procedures using a **non-discretionary "pass/fail" criterion** as specified in the IRR of RA No. 12009. The award of contract shall be based on the **Lowest Calculated Responsive Bid (LCRB),** consistent with the evaluation and post-qualification procedures specified in the Bidding Documents.

   Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.

4) Interested Bidders may obtain further information from the **Land Registration Authority Special Bids and Awards Committee (SBAC) Secretariat** and inspect the Bidding Documents at the address given below from **Monday to Thursday, 8:00 A.M. to 5:00 P.M.**

5) A complete set of Bidding Documents may be acquired by interested Bidders from **28 October 2026 to 19 November 2026** from the address given below upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of **Fifty Thousand Pesos (50,000),** payable strictly in cash to the LRA Cashier at the One-Stop Shop (OSS).

   It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and the website of the LRA, provided that Bidders shall pay the applicable fee for the Bidding Documents not later than the submission of their bids.

6) The Land Registration Authority will hold a **Pre-Bid Conference** on **04 November 2026 at 2:00 P.M. (Philippine Standard Time)** at the 4th Floor, RD/DRD Conference Room, LRA Building, East Avenue corner NIA Road, Diliman, Quezon City. Interested bidders may attend in person or video conferencing or webcasting via Zoom Video Conferencing through this link:

Zoom Link: https://zoom.us/j/98218035584?pwd=J8lKvdfzc9W1j50ETu3lwtS6lxhS0y.1

Meeting ID: 982 1803 5584
Passcode: 049499

7) Bids may be submitted through any of the following modes:

   1. ***Manual Submission (via Bid Box)***

      The sealed quotation must indicate the title of the project as stated above. It shall also indicate the Project ID No., company name, name of company representative, business address, email address, and contact details.

      Bids must be duly received by the SBAC Secretariat on or before **19 November 2026 at 1:30 P.M.** (Philippine Standard Time. Late bids shall not be accepted.

   2. ***Electronic Submission (via email)***

      The bidder may also submit its quotation and documentary requirements through electronic mail at spbac.secretariat@lra.gov.ph on or before **19 November 2026 at 1:30 P.M.** (Philippine Standard Time. Late bids shall not be accepted.

      The submission shall be subject to the following requirements:

      a. The quotation and all documentary requirements shall be in **Portable Document Format (PDF), compressed/zipped, and protected by a password;**
      b. The file name of the password-protected zip file shall contain the Project ID No. and Project Title, as follows:

         LRASBAC 2026-05 - Procurement of CO LAN SERVER WITH MAINTENANCE AND SUPPORT SERVICES

      c. The subject of the email shall be:

         Submission of Bid - LRASBAC 2026-05 - Procurement of CO LAN SERVER WITH MAINTENANCE AND SUPPORT SERVICES

      d. The bidder shall not include the password in the email containing the quotation and documentary requirements;
      e. The password shall be made available only during the opening of quotations, either personally by the bidder or its duly authorized representative to the SBAC Secretariat, or through email at spbac.secretariat@lra.gov.ph, or SMS to 0949-890-6180;
      f. A bidder that timely submitted its quotation electronically but fails to provide the correct password during the opening of quotations shall be disqualified; and
      g. Electronic submissions received after the deadline shall not be accepted.

8) All Bids must be accompanied by a **Bid Security** in any of the acceptable forms and in the amount stated in ITB Clause 16.1.

9) **Bid opening** shall be on **19 November 2026 at 2:00 P.M. (Philippine Standard Time)** at the 4th Floor, RD/DRD Conference Room, LRA Building, East Avenue corner NIA Road, Diliman, Quezon City. Bids will be opened in the presence of the Bidders'

representatives who choose to attend the activity. Bidders may also attend through video conferencing or webcasting via Zoom Video Conferencing through this link:

Zoom Link:
https://zoom.us/j/92104666519?pwd=K4C6c5KFzvcaYWDYDBrFOa45f98Vwu.1

Meeting ID: 921 0466 6519
Passcode: 183946

10) Schedule of Procurement Activities

Activities	*Schedule*
a. Issuance of Philippine Bidding Documents	Oct. 28 - Nov. 19 Monday to Thursday, 8:00 A.M. to 5:00 P.M.
b. Pre-Bid Conference	Nov. 4 (Wed) at 2:00 P.M.
c. Deadline for Submission of Bids	Nov. 19 (Mon) at 1:30 P.M.
d. Opening of Bids	Nov. 19 (Mon) at 2:00 P.M.

11) The **Land Registration Authority** assumes no responsibility whatsoever to compensate or indemnify bidders for any expenses incurred in the preparation of the bid.

12) The **Land Registration Authority** reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Section 70 of R.A. No. 12009, without thereby incurring any liability to the affected bidder or bidders.

13) For further information, please refer to:

Mr. ARTHUR BRYAN SALANGSANG
SPBAC Secretariat Member
Information and Communications Technology Division
LRA Building East Avenue corner NIA Road, Diliman Quezon City
Mobile Number: **0949-890-6180**
spbac.secretariat@lra.gov.ph

14) For viewing and downloading of Bidding Documents, you may visit the following websites:

https://notices.philgeps.gov.ph/

https://lra.gov.ph/bids-opportunities/

28 October 2026

[redacted]

ENGR. SER JOHN PASTRANA
Vice-Chairperson, LRA Bids and Awards Committee