REPUBLIKA NG PILIPINAS
KAGAWARAN NG KATARUNGAN
PANGASIWAAN SA PATALAAN NG LUPAIN
(LAND REGISTRATION AUTHORITY)
East Avenue cor. NIA Road, Diliman, Quezon City

MEMORANDUM
22 October 2026

TO : **ALL PROSPECTIVE BIDDERS**

SUBJECT : **BID BULLETIN NO. 1**

FOR : **Supply and Delivery of 26 Units of Small Multi-Function Mono Printer (up to Long Paper) (Project I.D. No. LRABAC-2026-55)**

This Bid Bulletin is hereby issued for the information and guidance of all prospective bidders, and for inclusion in the Bid Proposal to be submitted to the LRA-Bids and Awards Committee for the **Supply and Delivery of 26 Units of Small Multi-Function Mono Printer (up to Long Paper) (Project I.D. No. LRABAC-2026-55).**

These changes, revisions, modifications, or clarifications shall become an integral part of the Contract as well the Bidding Documents, and shall be taken into account in the submission of the sealed proposal.

I. The Issues and Concerns

(1) A bidder asked if it is possible for the technical specifications for Scan Speed to be relaxed:

Item: Scan Speed Current Specification: Up to 43 ppm / 43 ipm (b&w) Proposed Specification: Up to 40 ppm / 43 ipm (b&w)

The bidder hinges its request on the following reasons:

(a) Minimal difference in performance. The requested scan speed of up to 40 ppm is only 3 ppm lower than the current requirement, while the image-per-minute (ipm) rating, which reflects duplex scanning throughput, remains at 43 ipm. A difference of this size is not expected to materially affect the day-to-day scanning and document-handling operations of the end-user.

(b) Intended purpose is preserved. The purpose of the requirement is to ensure fast and reliable scanning for office use. A scan speed of up to 40 ppm with the same 43 ipm duplex rating continues to serve this purpose.

(c) Promotion of competition and value for money. Relaxing this parameter widens the range of brands and models that can participate, which supports the principles of competitiveness, transparency, and value for money under the New Government Procurement Act (Republic Act No. 12009) and its Implementing Rules and Regulations.

In view of the foregoing, the Bidder requests that the Scan Speed specification be revised from **"Up to 43 ppm / 43 ipm (b&w)"** to **"Up to 40 ppm / 43 ipm (b&w)."**

ANSWER: The scan speed is set to 40 ppm

(2) A bidder suggested that to ensure compliance with the lifetime free service requirement, the bidder must have at least one (1) company-owned branches or service support locations in each of the following regions: Luzon, Visayas, and Mindanao. This is also to encourage broader bidder participation while ensuring adequate nationwide service coverage, considering that the bidder is already required to submit a list of the brand's authorized service centers.

ANSWER: The bidder must have at least one (1) company owned branches or service support locations in each of the following regions: Luzon, Visayas and Mindanao and must ensure good services are rendered. Certification shall be submitted.

(3) A bidder suggested that instead of "Warranty: **Lifetime Free** Service and at least Two (2) Years on parts," it must be "Warranty: 2 years **Free** Service and at least Two (2) Years on parts." This is to encourage wider bidder participation and allow more prospective suppliers to qualify, as only a limited number of suppliers can offer lifetime free service. This requirement may favor suppliers offering exclusive products, particularly those that also supply the corresponding consumables. Changing the warranty requirement to two (2) years of free service and at least two (2) years on parts would provide reasonable warranty coverage while allowing more suppliers to participate and offer competitive products.

ANSWER: At least Two (2) Years Warranty on Parts and Lifetime Free Service Warranty are maintained. This is more advantageous to the government.

(4) Are the supporting documents or attachments for ongoing contracts already required during bid submission?

ANSWER: Submit first the list of all completed and ongoing contracts. Supporting documents shall be verified during the post-qualification.

(5) A bidder requested for a copy of the checklist of bidding requirements.

ANSWER: Please refer to Section 12 (Documents Comprising the Bid: Technical and Financial Components.)

(6) A bidder asked if a revision can be made to the Print Speed: From 45 Pages Per Minute (PPM) to 43 Pages Per Minute (PPM)

The bidder proposed that the minimum required print speed be reduced from 45 PPM to 43 PPM. The difference of two pages per minute is relatively minimal and is not expected to significantly affect the overall productivity of the equipment for its intended office printing applications.

A printer capable of producing 43 pages per minute can still provide high-speed document reproduction and efficient processing of routine office print jobs. Allowing this adjustment would enable the consideration of additional equipment models with comparable performance, without materially compromising the intended functionality and operational efficiency of the printing solution.

ANSWER: Print speed is 43 PPM.

(7) A bidder proposed an amendment of the Standard connectivity interfaces as specified in the bidding documents. The bidder requests that the connectivity requirement be revised to recognize the manufacturer's standard interface configuration, including USB, Ethernet, and wireless connectivity, as applicable to the offered equipment. Different manufacturers may implement connectivity features through varying standard configurations.

Requiring a specific interface arrangement may unnecessarily limit the range of eligible equipment, even when alternative models can provide reliable connectivity and effectively support the intended printing operations. The proposed amendment would allow the Procuring Entity to consider equipment that provides the necessary connectivity for direct connection, network printing, and wireless printing, where applicable, while maintaining compatibility with the agency's existing IT infrastructure and operational requirements.

In view of the foregoing, the bidder submitted the following proposal:

Technical Requirement		
	Original Specification	Proposed Specification
Print Speed Connectivity	Minimum 45 PPM As specified in the bidding documents	Minimum 43 PPM Manufacturer's standard connectivity, including USB and Ethernet, with wireless connectivity where supported

ANSWER: Print speed 43 PPM. Connectivity includes USB and Ethernet specially Wireless Printing.

(8) A bidder asked if the Scan Speed may be revised from "Up to 43 ppm/43 ipm (b&w)" to "Up to 40 ppm / 80 ipm (b&w)." First, this is to broaden competitive bidding and avoid locking out mainstream equipment providers. Second, while the current requirement asks for 43 ppm simplex, a standard market availability configuration for multi-function printers in this class frequently features a base speed of 40 ppm (simplex) paired with a significantly faster 80 ipm (duplex) capability. Relaxing the simplex requirement slightly while capitalizing on duplex scanning speeds provides

the agency with a highly efficient document workflow while expanding the pool of prospective bidders.

ANSWER: As answered in Item #1, the scan speed is set to 40 ppm

(9) A bidder asked if the following revision can be made with respect to the Additional Requirement Specifications:

Bid Docs	Suggestion (underlined)
To ensure compliance with the lifetime free service requirement, the bidder must have at least two (2) company-owned branches or service support locations in each of the following regions: Luzon, Visayas, and Mindanao.	To ensure compliance with the lifetime free service**/free lifetime onsite technical services** requirement, the bidder must have at least two (2) company-owned branches or service support locations in each of the following regions: Luzon, Visayas, and Mindanao **or dedicated technicians**

The inclusion of a "Dedicated Technician" provision is intended to promote broader bidder participation and enhance competitiveness without compromising the quality of service or the operational objectives of the End-User.

By clearly defining the required service deliverables rather than imposing unnecessarily restrictive service arrangements, the Agency may accommodate more qualified bidders with established technical capabilities, service infrastructure, and competent personnel who can deliver equivalent or superior maintenance support.

Ultimately, the proposed clarification promotes fair and competitive bidding while safeguarding the Agency's interests by ensuring service accountability, timely technical assistance, equipment reliability, and uninterrupted operations throughout the contract duration. This approach is consistent with the principles of competitiveness, transparency, efficiency, and value for money under Republic Act No. 12009, or the New Government Procurement Act, while preserving the End-User's required service standards.

ANSWER: To ensure compliance with the Lifetime Free Service requirement, the bidder must maintain at least one (1) company-owned branch in Luzon and established service support locations in Visayas and Mindanao, each with dedicated technical personnel to provide the required services. The bidder shall submit a certification identifying the names of the dedicated technicians assigned to these locations.

(10) A bidder asks if the term "Lifetime Free Service" can be defined. This is to establish a clear, consistent, and mutually understood definition of long-term service obligations while minimizing post-qualification and operational risks.

ANSWER: The Lifetime Free Services refer to the provision of the technician's labor, expertise, and technical assistance, free of labor charges, for the diagnosis, identification, troubleshooting, repair, and resolution of technical issues or problems encountered with the equipment or system covered by the service agreement.

These services include, but are not limited to, the following:

1. **Technical Diagnosis – Conducting inspections, assessments, and technical evaluations to determine the condition of the equipment and identify the cause or source of a malfunction or technical issue.**

2. **Fault Isolation – Systematically identifying and narrowing down the specific component, part, subsystem, or process responsible for a fault or malfunction.**

3. **Troubleshooting – Performing the necessary tests, checks, and technical procedures to investigate reported problems, determine their root causes, and establish appropriate corrective actions.**

4. **Repair Services – Providing the technician's labor and technical expertise to repair defective or malfunctioning components, restore normal operation, and address identified technical issues.**

5. **Problem Resolution – Implementing appropriate corrective measures, conducting functional tests, and verifying that the identified issue has been properly addressed and that the equipment or system is operating as intended.**

6. **On-site support shall be provided in Metro Manila, Cavite, Rizal and Bulacan offices (Central Office and Registry of Deeds).**

The term *lifetime free services* means that the technician's labor for the foregoing services shall be provided without additional labor charges for the lifetime of the covered equipment

II. LRA-BAC Reminders:

This Supplemental/Bid Bulletin No. 1 shall form part of the Bidding Documents and must be included in the submission of the Bid Proposal. Any provisions in the Bidding Documents inconsistent herewith is hereby amended, modified, and superseded accordingly.

- Make sure to avail or employ a copy of the revised Omnibus Sworn Statement (OSS) which can be downloadable from the website of the GPPB.

- All prospective bidders are reminded to carefully review the Bidding Documents and this Bid Bulletin, and to ensure strict compliance with the documentary, technical, and financial requirements prescribed therein.

End of Bid Bulletin No.1 **Supply and Delivery of 26 Units of Small Multi-Function Mono Printer (up to Long Paper) (Project I.D. No. LRABAC-2026-55)**

ATTY. JAMES BENEDICT R. GUTIERREZ
Chairperson, LRA-BAC